FOREIGN TRAVEL DEBRIEFING

EMPLOYEE NAME: __________________________________________________

PASSPORT NO.___________________ ISSUE DATE: _______ EXPIRES:________

DATE(S) OF TRAVEL: ________________________________

TRAVEL DESTINATIONS: ________________________________

BUSINESS OR PERSONAL (CIRCLE ONE)

A Suspicious Contact is an encounter in which someone, regardless of nationality, illicitly attempts to obtain access to sensitive or classified information. This includes preliminary efforts, which may not be distinguishable from the normal development of professional or personal relationships.

The following questions are intended to assist the Office of Research Security (ORS) in helping an employee to recognize inappropriate encounters, which should be brought to the attention of Defense Security Service (DSS).

a. Did you deviate from the itinerary you provided prior to your departure? If so, explain why and update destination and date information. YES NO
If yes, please list here:

b. What was the purpose of your travel?

______________________________

c. How did you travel to and from your destination? (Taxi, rental cars, etc.)

______________________________

d. Did you relinquish your passport for any length of time? YES NO
If yes, please list here:

______________________________
e. Did you meet a foreign national who requested future contact? **YES**  **NO**
   If yes, please list here:
   _______________________________________________________

f. Did you exchange telephone numbers, addresses, or otherwise develop an association with a foreign national which may render future contact? **YES**  **NO**
   If yes, please list here:
   _______________________________________________________

g. Did you receive an invitation for a return visit to the destination you visited? **YES**  **NO**
   If yes, please list here:
   _______________________________________________________

h. Did you check in with the local embassy or consulate? **YES**  **NO**
   If yes, please list here:
   _______________________________________________________

i. Did you have any unusual experiences while traveling, including (but not limited to): harassment, suspected surveillance, unusual customs inspections, searches of hotel room or trash, listening devices found, telephone monitoring, etc.? **YES**  **NO**
   If yes, please list here:
   _______________________________________________________

j. Were any inappropriate probing inquiries made regarding your job, duties, studies, and/or company or organization? **YES**  **NO**
   If yes, please list here:
   _______________________________________________________

k. Was there any indication of possible elicitation of information by a Foreign Intelligence Service?  
   **YES**  **NO**
   If yes, please list here:
l. Did any foreign contact ask you for classified, export-controlled, proprietary, or otherwise sensitive documents? YES NO
   If yes, please list here:
   ____________________________________________________________

m. Were any travel restrictions imposed by a foreign country during your travels?
   YES NO
   If yes, please list here:
   ____________________________________________________________

n. Were you a victim of a criminal act? Were you detained or arrested? YES NO
   If yes, please list here:
   ____________________________________________________________

o. Did you witness any acts that were connected with possible terroristic activity?
   YES NO
   If yes, please list here:
   ____________________________________________________________

p. Were you approached by anyone to exchange currency?
   YES NO
   If yes, please list here:
   ____________________________________________________________

q. Did you lose/misplace any official materials or personal luggage? YES NO
   If yes, please list here:
   ____________________________________________________________

r. Would you like assistance in performing an anti-virus scan on any electronic devices that accompanied you on your trip?
YES    NO
If yes, please list here which devices and best availability:
____________________________________________________________________________________

s. Has any other agency or official debriefed you? YES    NO

If yes, please list here:
____________________________________________________________________________________

t. What is the traveler’s opinion of the briefing “prior to travel”? Any suggestions for improvement?
____________________________________________________________________________________
u. If you answered YES to any of the questions and/or have additional comments about your trip, please explain in the Remarks below:

__________________________________________________________________________  __________
Traveler’s Signature  Date

__________________________________________________________________________  __________
Security Reviewer  Date

Please return this form to Ms. Denise Spiller through email at dks0002@uah.edu within two weeks of your return.

REMARKS