Workforce Management: Training Requirements

Training	Applies To	Timing
Anti-Terrorism Level 1 Training https://jko.jten.mil/courses/atl1/launch.html	**All Contract Employees**	Within 30 Days after Start Annually Thereafter
Security Education Training Awareness (SETA) https://www.lms.army.mil	Employees in Army Facilities	Within 30 Days after Start Annually Thereafter
Operational Security Awareness Level 1 (OPSEC) https://securityawareness.usalearning.gov/opsec/story_html5.html	**All Contract Employees**	Within 30 Days after Start Annually Thereafter
Threat Awareness Reporting Program (TARP) In Person; Customer-Site Dependent	**Employees with Clearances**	Annually
iWatch Training Customer-Site Dependent	Employees in Army Facilities	Within 30 Days after Start Annually Thereafter
Combating Trafficking in Persons; https://www.lms.army.mil or https://knowledgecenter.amrdec.army.mil/DocumentCenter/Documents/STV15_364_CTIP.pdf	Employees in Army Facilities	Within 30 Days after Start Annually Thereafter
Cyber Awareness Challenge https://iase.disa.mil/eta/Pages/online-catalog.aspx	Employees in Army Facilities	Within 30 Days after Start Annually Thereafter
Personally Identifiable Information (PII) https://iase.disa.mil/eta/Pages/online-catalog.aspx	Employees in Army Facilities	Within 30 Days after Start Annually Thereafter
FY19 COMPOSITE RISK MANAGEMENT BASIC –Contractors https://knowledgecenter.amrdec.army.mil/Organization/csd/AMRDEC_Training/Training%20Docs/FY19-Composite-Risk-Management-Basic-CTR-instructions.pdf	Employees in Army Facilities	NLT 31 July 2019 Annually Thereafter
Sexual Harassment Assault Response (SHARP) **https://www.lms.army.mil** Take the SHARP CES Foundation Lesson Course	Employees in Army Facilities	Within 30 Days after Start Annually Thereafter
Acceptable Use Policy (AUP) https://atc.us.army.mil/iastar/docs/aup.pdf	Employees needing a AMRDEC NETWORK Account	Prior to getting a Network Account