ARMY RESEARCH OFFICE (ARO)
SCIENTIFIC SERVICE PROGRAM (SSP)
SSP Background

- SSP Contract has existed for 50+ years.
- Designed primarily for non-traditional researchers and universities:
  - “non-government scientists, engineers, analysts, consultants, colleges & universities, and other subject matter experts to be quickly subcontracted to perform short-term, well-defined research efforts and support ARL activities”
  - “non-traditional researchers” —by nature unaccustomed to USG R&D—contract provides one mechanism to help mature technologies from TRL 1 to 6 that pairs researchers with R&D infrastructure and experienced S&T researchers as needed.
SSP Role and Benefits

- Along with SBIRs/STTRs and grants, SSP is one of the three “legs” of ARL’s ability to contract for specialized research.

- SSP is the only ARL contracting mechanism that allows a technology to mature from TRL 1-7 under one contract. Most other ARL mechanisms are limited up to TRL 4

- SSP is the only ARL contracting mechanism that accepts any kind of funding (6.1-6.7, RDTE, OTE, O&M) so long as it is for a specific research purpose. Most other ARL mechanisms are limited to 6.1-6.3 or in some cases 6.4
ARO SSP Scope

• Science & Technology Areas:
  • Chemical Sciences; Life Sciences; Material Sciences; Physics; Medical & Health Sciences; Electronics & Computer Sciences; Environmental Sciences; Engineering Sciences; Mathematics; Network Sciences; Modeling & Simulation; Psychology; Social Science; Operations Research
  • Any lifecycle phase including T&E
  • Studies and analyses, assessments, SME services, independent consultant, Research, Development, Test & Evaluation (RDT&E) services
• Fulfilling federal agency need for highly qualified, experienced efforts with a well-defined research objective
• No SETA, A&AS, staff augmentation, acquisition, or any inherently government functions
Contract Basics

• Single Award R&D Portfolio Management Contract: **W911NF19D0005**
• Users / Requiring Activity: **Any Federal Agency**
• Ordering Period: **28 March 2019 – 27 September 2024**
• Accepts all RDTE (6.1-6.7, DT&E/OT&E) and O&M funds if used for RDT&E.
• Funding: Incrementally funded; ARO/ARL fees upfront
• Delivery Orders: Performed by
  • Competitively awarded to subcontractors (Recommended Performers allowed to be named)
  • Edmond Scientific, our consultants, and team members
• Desired Task Order Ceiling: $1.5M **per order. Possibility for up to $2M per task order**
• Max PoP: **24 months**
• Government Supervision: Valid COR designation by **Requesting Activity**
• Deliverables: Monthly and Final Reports (or as specified in specific PWS)
• Security: Up to TS/SCI
SSP Contract Fees and Administration

• FEES
  • Total Task Order Fees: 11%
    • Government fee: 8%
    • Prime Contractor Pass-Through fixed fee: 3%
    • Contract Award Cost: TORs issued 28 March 2020 through 27 March 2021: $7,166.64
  • Government 8% Fee is a separate MIPR
  • Prime Contractor 3% Pass-Through and award cost must be included in research costs/IGCE

• ADMINISTRATION
  • ESC (prime) responsible for subcontractor management, POA&M, cost governance, security documentation, access control and training documentation, managing deliverables, meeting attendance as required, COR coordination, quality, subcontractor cost auditing, reporting, etc.
Task Initiation Process

• FS Form 7600ADD replaced 1144 Support Agreement.
  • Any CCDC Center has an overarching 7600 with ARO
  • Form must be completed for each TOR.
  • Possibility that a “Blanket” 7600A could be submitted by agencies who anticipate having FY requirements

• The following documentation to the ARO SSP portal:
  • Performance Work Statement (PWS)
  • Independent Government Cost Estimate (IGCE) (Attachment 1 to PWS)
  • Signatures and Legal Determinations (Attachment 2 to PWS)
  • Service Contract Approval forms
  • 7600A MIPR/funding documents
  • COR training courses and requirements for valid certificate (CLC 222)
  • Security assessment checklists (classified, OPSEC, AT/FP)
  • Register to use the Department of Defense (DOD) COR Tool (CORT) (https://wawf.eb.mil/)

• Typical processing times for complete packages is 8 – 16 weeks
ARO SSP PWS Guidelines

• 4 page PWS template
• Able to recommend the performer (organization or individual)
• Able to justify sole source
Key Contacts

• Edmond Scientific Contract Administrative Contact
  • Send support requests and Task Order Requests (TORs) to:
    • arossp@edmondsci.com
    • Office 844-294-8944

• ARO Points of Contact
  • Ms. Mesha Tyree, Procurement Assistant
    Commercial: 919-549-4212, DSN: 832-4212
    Fax: 919-549-4388, Email: mesha.tyree.ctr@mail.mil
  • Dr. Jennifer Becker, Program Manager
    Commercial: 703-696-2530
    Email: jennifer.j.becker.civ@mail.mil
Additional Information

• Additional information and document templates can be found on the public website: https://www.arl.army.mil/www/default.cfm?page=517

• ARO SSP Homepage: https://www.arl.army.mil/www/default.cfm?page=254


• Program changes and updates will be posted periodically on the website