



Date: February 2, 2017

To: Deans, Center Directors and Chairs

From: Gloria Greene, Director, Sponsored Programs

Subject: RCR Face-to-Face Training Credit for Teaching Undergraduate RCR-Identified Courses

Effective Summer Semester 2012, up to 6 hours of RCR face-to-face credit will be given to employees who teach undergraduate courses that have been approved for RCR content. The courses and the RCR content that have been identified by each dean are attached to this memo and listed online at: <http://www.uah.edu/osp/research-compliance/student-responsible-conduct-of-research-qualifying-courses>.

This credit will apply to the initial face-to-face training requirement of 6 hours. Future refresher training will be completed either on-line or face-to-face.

To receive credit, the employee will provide the RCR Face-to-face Undergraduate Teaching Certification form (OSP-RCR-01), signed by the appropriate department chair, to Antonia Pitts in OSP, VBRH E-13 or pittsa@uah.edu.

The certification form, included in this memo, can also be found online at: http://www.osp.uah.edu/documents/RCR_Teaching_UG_Certification_Form.docx or obtained from Ms. Pitts in the Office of Sponsored Programs.

Contact Antonia Pitts (x-2651) for additional information.