



MEMORANDUM:

TO: Dr. Dean Smith, Interim Vice President for Research

FROM: Gloria Greene, Director, Sponsored Programs

SUBJECT: Annual Escalation Rate for Proposals

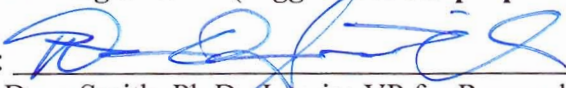
DATE: 4 September 2012

In accordance with established processes and procedures, OSP is requesting approval to set an escalation factor of **4.0%** for all sponsored research proposals effective FY13 (1 October 2012 – 30 September 2013).

The following data on UAHuntsville Merit Increases Rates over the past seven (7) years is provided for your review/decision:

Fiscal Year	% of Base
FY2007	4.0%
FY2008	6.0%
FY2009*	0.0%
FY2010*	0.0%
FY2011	3.0%
FY2012	4.5%
FY2013	3.0%

Five Year Average: 4.1% (suggest 4% for proposals) a decrease of 1% from FY12.

Approved:  9/4/2012
 Dean Smith, Ph.D., Interim VP for Research Date

Disapproved: _____
 Dean Smith, Ph.D., Interim VP for Research Date

Comments: _____
