

# NMDC New User Application

Email the completed electronic form to [patrick.reardon@uah.edu](mailto:patrick.reardon@uah.edu). You will be asked to sign a printed copy upon arrival at our facility.

## Part I. User Contact Information

\_\_\_\_\_  
First Name Last Name Title

\_\_\_\_\_  
Department

\_\_\_\_\_  
School/Govt. Entity/Company

\_\_\_\_\_  
Street

\_\_\_\_\_  
Street (cont.)

\_\_\_\_\_  
City State/Province Zip Code Country

\_\_\_\_\_  
Phone FAX Email

\_\_\_\_\_  
NMDC Project # (added by NMDC)

\_\_\_\_\_  
Academic Status of Principle Investigator

\_\_\_\_\_  
Academic Status of User

## Part II. Project Principle Investigator Approval

The above individual will be working under my supervision on the specified NMDC project. The information regarding his/her status with our organization is correct. I understand that I must notify the NMDC with regards to any change in this status. The user authorization is only for the duration of my NMDC proposal. This authorization is only for the work on the above named user project as part of the individuals work for me while he/she is working at NMDC. All exceptions are noted below. I understand that it is my responsibility to secure the return of all access card(s) at the completion of his/her work at the NMDC. I agree to pay for all nonstandard materials and facilities charges required by the current NMDC policy from funds in either the above account or other accounts under my control.

\_\_\_\_\_  
Principle Investigator Signature Date

\_\_\_\_\_  
Name of the Principle Investigator

### Part III. User/NMDC Agreement

By signing below, the User warrants that he/she has been provided with the NMDC Cleanroom Laboratory Safety Seminar and that he/she has read, understands, and agrees to abide by the usage rules and safety provisions discussed in the manual. While the User will be trained in general chemical safety before being allowed to use chemicals, and in the operation of the particular processing instruments required for his/her work, the User assumes primary responsibility for hi/her personal safety. It is expected that the user will operate all instruments and equipment in a safe and professional manner, consistent with the operating instructions and the laboratory rules. The User represents that his/her knowledge of chemistry and general laboratory practice is advanced enough to permit the safe pursuit of the project in question. The User acknowledges that the NMDC is a research enabling center, that the User retains ultimate responsibility for the project progress and development and that UAHuntsville, does not in any way warrant or assure a particular project result.

\_\_\_\_\_  
User Signature

\_\_\_\_\_  
Date

### Part IV. Project description

Describe in detail what specifically YOU expect to do at the NMDC. Be as detailed as possible. Describe specific instruments, materials, processes, and dimensions required.