

**Institutional Review Board (IRB) Resource Guide**

**Form 11: Request for Waiver of Written Documentation of Informed Consent**

**\***\***Submit this form when you are obtaining consent ONLINE**

Within form 11 provide a justification for why the research could not be carried out without the waiver (state why you plan to gain consent electronically, not in person). **UAH IRB promotes the use of Qualtrics**.

**In Form 1 under the section titled**: **Procedures for Attaining Informed Consent or Assent**: You will need to describe how consent will be obtained using an online format

* You can add the following statement in your application:
  + - *“Potential participants will be presented with an email containing a link to the Qualtrics survey.  If interested, the individual will click on the link and will be presented with an informed consent document via Qualtrics.  Participants will acknowledge their consent by clicking on an “Agree or Disagree” radio button. In order to participate the participant will have to click the “agree” button. No identifying information will be captured. All information gathered in this study will be kept as confidential as possible. No IP addresses, names, or other information that could be used to identify participants will be collected or linked to the data.****See form 11, attached****”*

**Note:** **If you are obtaining consent via telephone, not electronically**, you will need to submit **FORM 12: GUIDANCE: MODEL TELEPHONE CONSENT**. This form is needed when you are obtaining consent via telephone only. Form 12 provides an example for responding to the 8 required statements needed to complete this form. You may use the example and include the specifics to your study