

## Student Use Instructions

Thank you for your interest in using the Spark Studio. While students pay no charge to use our space we require that a member of the faculty (or advisor) send us a recommendation on your behalf. Here are the steps:

1. Complete the <u>reservation form</u> on our website.

2. Download Student Recommendation Form.

3. Have a faculty member or advisor email us a completed and signed recommendation on your behalf at sparkstudio@uah.edu.

4. Await our approval for use of the Spark Studio space.

Thanks and look forward to seeing you soon!

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Regards,

Spark Studio Team

Invention to Innovation Center (I<sup>2</sup>C) The University of Alabama in Huntsville

t: 256.824.6058 e: sparkstudio@uah.edu w: www.uah.edu/i2c



## Student Recommendation Form

This form is to verify that the student you are recommending is able to utilize the Spark Studio in a responsible manner. Please email a completed and signed form to <a href="mailto:sparkstudio@uah.edu">sparkstudio@uah.edu</a>. Thank you for your consideration.

Name of Recommender (Faculty/Advisor):	
Department:	
	Tel:
Name of Student:	Year in School:
Major/Department:	
	Tel:
Additional Comments:	
When is the student looking to use the S	spark Studio?
Date	Time
	1111e
By signing this form, you are recommend	ling the student for access and use of the Spark Studio.
_,	
Signature	Date