The mission of Housing & Residence Life is to provide UAH students with an on-campus living environment that accommodates their needs as individuals, inspires their learning as students, and engages all members within the community.

The UAH Housing & Residence Life Community Standards are supplementary to the UAH Student Code and in addition to the reasonable compliance with all local, state, and federal laws. All members of the UAH campus community are responsible for reviewing policies and procedures regularly. For the purposes of this guide, members of the campus community include but are not limited to:

Students, staff, faculty, vendors, guests, and visitors within Housing & Residence Life facilities or immediately surrounding areas.
# TABLE OF CONTENTS

## H&R LIFE SERVICES

<table>
<thead>
<tr>
<th>Services</th>
<th>3-4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leadership</td>
<td>5</td>
</tr>
<tr>
<td>In-hall staff</td>
<td>5</td>
</tr>
</tbody>
</table>

## PROCEDURES

<table>
<thead>
<tr>
<th>Communication</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications &amp; Contracts</td>
<td>7</td>
</tr>
<tr>
<td>Assignments</td>
<td>7</td>
</tr>
<tr>
<td>Health &amp; Safety Inspections</td>
<td>8</td>
</tr>
<tr>
<td>Check-in</td>
<td>8</td>
</tr>
<tr>
<td>Mail Delivery &amp; Pickup</td>
<td>8</td>
</tr>
<tr>
<td>Physical Privacy</td>
<td>9</td>
</tr>
<tr>
<td>Room Condition Reporting</td>
<td>9</td>
</tr>
<tr>
<td>Work Orders</td>
<td>9</td>
</tr>
<tr>
<td>Move Out</td>
<td>10</td>
</tr>
<tr>
<td>Appeals</td>
<td>10</td>
</tr>
</tbody>
</table>

## RESIDENCE LIFE

| Community Standards | 11  |
| Self & Others       | 12-14 |
| Environment         | 14-15 |
| Community Development | 15-16 |
| Parent & Supporter  |     |
| Resources           | 16  |
| Resident Hall Association | 16  |
| Resident Conduct Process | 17  |

## SECURITY

| On-Duty Staff     | 18-19 |
| Keys              | 19   |
| Emergency Procedures | 19   |
The services listed in this guide are offered to members of the UAH residential community. These services may not be offered to family members, guests, and/or other students of the UAH community.
FURNITURE
All essential furniture is provided in the majority of the housing areas unless it is stated otherwise:
▶ Bed (size twin XL)
▶ Desk & Desk Chair
▶ Closet or Wardrobe
▶ Dresser
▶ Couch
▶ Table

UTILITIES
All required utilities are included in the cost of Housing.

CABLE
Cable is provided through XOC (Xfinity On Campus) under Comcast. Complete instructions for set up are available on

INTERNET
UAH provides basic internet (wired & wireless) to all residents. One outlet is located in each bedroom. Please refer to UAH Office of Information Technology for connection instructions.

MAIL
Mail can be sent to campus for students through all major carriers. Mail will not be accepted for individuals who do not currently live on-campus.
▶ Packages or letter mail that arrives prior to move-in day will not be accepted.
▶ Upon move out, students should make arrangements with the postal service for a forwarding address.

UAH is not responsible for lost, stolen, or damaged mail. Please refer to the Procedures section of this guide for addition information.

LAUNDRY
Laundry facilities are provided in every housing area. Refer to the community overviews for locations.
▶ Laundry costs $1.25 to wash and $1.25 to dry. Payment is accepted through the use of Flex Dollars or quarters.

TRASH REMOVAL
Trash rooms and/or dumpsters are provided in every housing area. Refer to the community overviews for locations.

MAINTENANCE REQUESTS
A dedicated team of maintenance professionals work daily to maintain housing facilities. Residents are expected to complete a Maintenance Work Order when there is an issue that requires attention.

ON-CALL STAFF
Maintenance: Maintenance can be contacted after-hours for service that

Resident Assistants (RA):
RAs participate in an on-call rotation after hours for lock outs, security, and crisis response as necessary.

Resident Director (RD):
RDs participate in a 24/7 on-call rotation for escalated situations or events that require professional staff presence.

UAH POLICE DEPARTMENT AND CAMPUS DISPATCH ARE STAFFED 24/7.

PARKING
Resident vehicles should be parked in designated spaces. Parking is monitored through the UAH Police Department.
LEADERSHIP

DIRECTOR OF HOUSING & RESIDENCE LIFE
The DHRL is responsible for the day-to-day leadership of the department and serves as the primary liaison to university administration.

ASSOCIATE DIRECTOR FOR CONFERENCES & EVENTS (ADCE)
The ADCE is responsible for the coordination and execution of the summer conferences program and booking various event spaces throughout the year.

ASSISTANT DIRECTOR OF HOUSING OPERATIONS (ADHO)
The ADHO is responsible for all aspects of the resident application and room assignments process. The ADHO also serves as the primary liaison between housing and maintenance staff.

ASSISTANT DIRECTOR OF RESIDENCE LIFE (ADRL)
The ADRL is responsible for the implementation of community standards and learning opportunities that contribute to the residential student experience.

IN-HALL STAFF
Residence life staff are responsible for community development that emphasizes the values of scholarship, engagement, and responsibility.

RESIDENT DIRECTOR (RD)
The RD is a full-time, professional staff member that lives and works in Housing facilities. In addition to supervising in-hall student staff, the RD is tasked with the daily administrative and community management of an assigned housing area.

RESIDENT ASSISTANT (RA)
The RA is a full-time student staff member who serves as a leader in their area of responsibility. From event planning to emergency response, RAs are trained to assist residents and build a strong community.

DESK COORDINATOR (DC)
The DC is a senior student staff member who is responsible for the training, scheduling, and supervision of DAs.

DESK ASSISTANTS (DA)
The DA is a student staff member who assists in the operation of front desks in the residence halls.
COMMUNICATION

UAH email is the primary method of communication from the University. Students should set up habits to check this email regularly.

STUDENTS
- Many instances will require resident communication “in-writing.” Email from a student’s recognized UAH email address will be accepted as “in-writing.”
- Students are responsible for their communication both to and from housing staff.

PARENTS & FAMILY MEMBERS
- UAH’s primary relationship is between the institution and the student. In Housing this means that parents, friends, and family members may not act as a proxy for the student.
- Parents and family members are encouraged to stay informed of important housing information and contact professional staff when needed.
APPLICATIONS & CONTRACTS

Upon completion of the housing agreement, UAH and the student are in contractual agreement. A commitment fee of $125 is due before an application can be processed. $25 is the application fee and the remaining $100 will be applied as an account credit.

- Applications must be completed for each academic year (fall – spring terms) and each summer term that a resident seeks housing through UAH.
- Applications must be completed by the intended student.
- A contract must be signed in ink and the originally must be kept on file in the central housing office.
- Change in student status including but not limited to: withdrawal, suspension, or graduation will automatically nullify the housing agreement.
- In the event that Housing is not able provide an assignment, the $100 will be returned to the student.

ASSIGNMENTS

Assignment refers to the designated space provided to a resident by UAH Housing.

SUITEMATE REQUESTS

Students may request to live together during the application phase. Not all requests may be granted and the following provisions must be met:

- Shared housing designations
- Both students must request each other in writing
- Request must be made prior to the priority deadline/first wave of room assignments

ROOM CHANGES

In the event that an assignment does not meet the needs of a resident for any reason, a room change may be requested to the Resident Director. Room changes are handled as a request and approval is subject to availability.

- ACCESSIBILITY – If a room change is requested due to accessibility concerns, please contact Disability Support Services to first request accommodation.
- SUITEMATE CONFLICTS – If a room change is requested due to on-going conflict in a suite, staff may request to attempt mediating the issue before granting a room change.

CONSOLIDATION

Housing & Residence Life reserves the right to consolidate residents in partially filled suites to other occupied units. Consolidation, if necessary, can occur at any time during the semester.
CHECK-IN
Check-in is the process of moving into UAH Housing. Dates and times for check-in are communicated via the official assignment letter.

- Prior to Check-In Day, a Move-In Newsletter will be sent to the UAH email address of all residents from their Resident Director. Specifics related to locations, parking, and other directions vary.
- The resident must be present for all check-in processing.

HEALTH & SAFETY INSPECTIONS
Health & Safety Inspections (HSI) occur twice per term (fall, spring, summer) as a means to inspect the overall state of occupied spaces.

- HSI dates will be announced at least 48 hours prior to inspection.
- Inspections are conducted by in-hall housing staff.
- Overall state includes expressed standards of hygiene, maintenance of personal property, and general housekeeping.
- Items that violate the Community Standards will be removed by professional in-hall staff and a notice will be left in the item’s place. Confiscated items may be returned to the resident once a plan for removal from the facility has been communicated in writing to the Resident Director.
- In the event of a policy violation residents of a specified area may be found responsible and charged accordingly. Outcomes can include everything from financial charges to referral to the Dean of Student’s Office.

PHYSICAL PRIVACY
Physical privacy is a right of all members of the housing community; however, there are situations and processes that necessitate the entry of occupied spaces regardless of whether or not the resident is present.

HOUSING STAFF ENTRY OF SPACES
- Staff will announce themselves as housing staff prior to entering any locked door.
- Residents will be notified of planned staff entry no less than 2 days prior to the event.
- Planned inspections will not occur outside the hours of 9AM and 9PM.
- Staff reserves the right to enter spaces as needed to verify vacancies and when an imminent concern for safety or well-being exist in a space.

MAINTENANCE STAFF ENTRY OF SPACES
- Unless there is an emergency, staff will not enter an occupied space for the purpose of maintenance outside the hours of 9AM and 5PM.
- Residents will be notified of planned maintenance in their areas no less than 2 days prior to work beginning.
- The submission of a work order serves as permission to enter a space.
- Staff reserves the right to enter spaces as needed when an imminent concern for the facility exists.
ROOM CONDITION REPORTING

UAH is responsible for the overall maintenance and upkeep of the housing facilities. Routine maintenance is a daily task and larger projects are done on a schedule. Normal wear and tear to facilities/property is anticipated. Residents are not responsible for normal wear and tear, but damages will be charged as appropriate.

- Upon check-in, the resident will be given the opportunity to accept their space “as is” or accept the space with a few exceptions.*

*Exceptions must be documented using the provided methods.

WORK ORDERS

As part of the ongoing commitment to provide well-maintained facilities, residents are encouraged to submit work order requests for any necessary maintenance in their space.

Requests can be made online from the housing website.

- Provide as many details as possible to assist staff in resolving the issue.
- A work order provides maintenance with the permission to enter a space for the purpose of assessing/completing work.

MAIL DELIVERY & PICKUP

Mail and packages can be sent to residents using all major carriers. Located in Charger Village, the Resident Mail Room is the central receiving location for all resident mail on-campus. The Mail Room is managed by Housing & Residence Life to support the efficient delivery of mailed items to residents.*

LETTER MAIL

- Letter mail is sorted at the Resident Mail Room and is then delivered to the residence halls each evening. Residents can retrieve letter mail from their assigned box.

PACKAGES

- Packages are logged and stored in the Resident Mail Room.
- Once a package has been logged, an email notification will be sent stating that the package is ready for pick up.
- Residents will be required to show their Charger Card in order to pick up any mail from the Resident Mail Room. No Charger Card = No Mail.

ADDRESS

Student Name / 601 John Wright Dr. / [Hall], [Room Number] / Huntsville, AL 35805

CONTACT

RMR@uah.edu or 256.824.MAIL (6245)

*Please note that the Resident Mail Room is not an official post office and is not responsible for any lost, stolen, or damaged property. The Resident Mail Room may close in correlation to University breaks and federal holidays.
MOVE-OUT
Moving out is the process of removing all belongings from an assignment, returning keys, and acknowledging the termination of the housing agreement. All portions of the move out process must be completed by the resident.

ABANDONED PROPERTY
Any property that is left in the space after move-out will be collected and saved for a period of 10 days. After 10 days property will be discarded as appropriate.
- To claim property, the resident of the space must be present and able to identify the property.
- UAH will not accept responsibility for any forgotten or abandoned property.

INITIATION BY RESIDENT
A resident may initiate the Move-Out process at any time. The financial burden of canceling the housing agreement may vary based on date of termination and other circumstances.
The Intent to Vacate process must be followed.

INITIATION BY UAH
The agreement end date is communicated in the housing agreement, the original assignment letter, and can be accessed at any time through myhousing.
- UAH Housing & Residence Life will begin communicating move-out procedures at least 30 days prior to the end of the housing agreement.

If a student is asked to leave by UAH for any other reason (behavior, failure to pay, etc.) then the student will be responsible for following the instructions given with that communication.

INTENT TO VACATE
The Intent to Vacate process documents a resident’s request to prematurely terminate the housing agreement. This process should begin 10 days prior to the desired move-out date. Some requests may not be approved. Justification for why the request is being made must be provided.
- After completing the form, the resident will first meet with the RD. The RD may suggest additional documentation to further justify the need for early release from the housing agreement.
- After meeting with the RD, the resident will submit the form to the central housing office. Notification of an outcome will then be communicated with the resident within 5 business days.

APPEALS
Residents are given the right to appeal any decision made by Housing professional staff in relation to conduct, fines, or damage charges a maximum of 1 time. Appeals are to be submitted in writing to identified Housing & Residence Life leadership within the reasonable time allotment provided. It is the responsibility of the resident seeking an appeal to furnish as much information to support their case as possible. The resident will be notified of either the final decision or that additional time is required within 5 business days.
COMMUNITY STANDARDS

Living in a community is a commitment. All residents acknowledge that by living in UAH Housing they are agreeing to make a Commitment to Community. Residents demonstrate

• **A Commitment to Self** by meeting or exceeding the standards of physical upkeep and personal accountability.

• **A Commitment to Others** by refraining from introducing elements that distract from community standards.

• **A Commitment to Environment** by prioritizing the needs for safety and comfort in a residential community.
SELF

FAILURE TO COMPLY
All members of the community are expected to carry out any reasonable request from a Housing staff member and/or other campus official.
Members of the community are expected to resist communication (verbal and written) that is knowingly false.

PERSONAL HYGIENE
All members of the community are responsible for the regular maintenance of their physical person; this includes the routine washing of one’s body, clothing, and property.
Members of the community are expected to practice good housekeeping by regularly cleaning and sanitizing their space.

SUBSTANCE USE
► Alcohol
  • Alcohol use, storage, and creation is not permitted by students or their guests within the UAH Residence Halls.
  • Alcohol use and storage is permitted in UAH apartments where everyone in the room meets the legal age requirements for alcohol possession.
  • Alcohol should not be used or stored in any common space where students or guests under the legal drinking age or could be present.
► Drugs
  • The use, storage, sale, and creation of illicit substances is not permitted within UAH Housing facilities or surrounding areas.
  • The use or storage of pharmaceuticals by anyone other than the prescribed person is not permitted within UAH Housing facilities or surrounding areas. The sale of pharmaceuticals is also not permitted.
► Tobacco
UAH is a smoke free campus.
Within Housing this includes, but is not limited to:
  • cigarettes
  • e-cigarettes
  • vape pens
  • hookahs
  • pipes
  • cigars.
OTHERS

GUESTS
- Within reason, the needs and requests of assigned residents in a suite/room take priority over any visitors to the space.
- Residents are responsible for the behavior of their guests at all times within and around Housing managed facilities.
- Guests are limited to three overnight visits within a consecutive seven day period. Overnight is defined as stays during identified quiet hours.
- Guests must be checked in and out at the front desk of all Residence Halls by a resident of the building. Guests should be escorted at all times while within the Residence Hall.
- Apartment communities are not required to check in and out guests, but all other guest expectations are maintained.
- Guest privileges may be revoked by professional Housing staff at any time.

IMPOSITION ON COMMUNITY
- All community members have the right to personal expression where its demonstration does not directly limit another’s.
- Language and actions within the community should meet the reasonable expectations of all community members.
- The abuse of resources provided to all community members including:
  - Use of personal routers
  - Damage to community property
  - Dirtying common areas beyond a reasonable point

NOISE
Housing & Residence Life operates under the expectation of 24-hour courtesy expectations.
- Quiet Hours
  - Monday – Thursday: 12:00 AM. – 6:00 AM
  - Friday – Sunday: 2:00 AM. - 8:00 AM

PETS
Each resident is allowed one 10 gallon fish tank.
- Tanks may only house fish or other water breathing creatures.
- The approved quantity and size of container cannot be manipulated.

Being found responsible for possessing an unauthorized animal within any Housing facility will be documented through the resident conduct process and may result in a charge of $350 to address cleaning and pest removal needs.

UAH Housing & Residence Life reserves the right to remove any unauthorized animals from the building.
PRIVACY
Each resident has a right to personal privacy.

- All members of the housing community are expected to respect the personal privacy of others.
- All members of the housing community are expected to participate in the ongoing security efforts of their community.

ENVIRONMENT
DECORATIONS AND DISPLAYS

- Alcohol and other drug paraphernalia are not permitted for decorations.
- Banners, flags, and posters are not permitted to hang inside or outside of windows.
- Any item that is visible from the exterior of the suite is required to meet all community standards including appropriate and inclusive language.
- Decorative lights and other electronics should be turned off whenever the suite/apartment is unoccupied.
- All decorations must be flame resistant. Natural trees, vines, and similar items are not permitted in the Housing facilities. Any curtains, tapestries, or fabric decorations are included within this expectation.

FIRE AND SAFETY HAZARDS

- Clear walkways
  - All areas should have space for more than one person to safely maneuver in and around. Furniture and personal property should never block door frames or other modes of egress.

- Firearms, Weapons, Fireworks, and Ammunition
  - Firearms, Fireworks, and Ammunition are not permitted to be stored within the Housing & Residence Life facilities.

- Residence Hall Kitchenettes
  - Open food containers should not be stored within individual bedrooms. Food storage and preparation should be limited to the kitchenettes provided.
  - Prohibited appliances include any open coil heating elements. For specifics please refer to UAH OEHS Fire Safety Standards.

SECURITY

- Any action that compromises the security of a Housing facility is strictly prohibited. This includes, but is not limited to:
  - Propping exterior doors
  - Unauthorized distribution/copying of keys
  - Falsification of identifying emblems
SOLICITATION AND SALES
Solicitation is not permitted within the Housing facilities. Solicitation is the unexpected request for information, goods, or participation by anyone not immediately connected with the hall community or without the written permission of a professional Housing staff member.
Residents may not use any good or service provided as part of their contract for business purposes of any kind.

VANDALISM
The intentional destruction or defamation of property is not permitted.

WHEELS
Wheeled methods of transportation are not permitted for use inside housing facilities. Exceptions are made only for methods relating to a physical accommodation.
- Storage of motorized transportation vehicles are not allowed to be stored within housing facilities.
- Storage of bicycles or other bulky equipment is discouraged. Bike racks can be found throughout the housing facilities.

COMMUNITY DEVELOPMENT
Development of a community that enriches the on-campus student experience is a fundamental goal of Housing & Residence Life. Community is built through the active participation of all members. As sponsors of this objective, housing staff will provide opportunities for engagement through many formats.

PROGRAMS AND EVENTS
Activities will be scheduled throughout the academic year and advertised to residents through emails, flyers, and word of mouth. Events come in many different themes and formats, but will align with the core values of Housing & Residence Life.

FLOOR MEETINGS
The first floor meeting will occur prior to Convocation the day before classes start during the fall term. Attendance at this meeting is mandatory unless other arrangements have been made.
Floor meetings are scheduled at the discretion of in-hall staff.

SUITE AGREEMENTS
All residents are expected to complete a suite agreement within the first two weeks of the fall semester.
Suite agreements encourage important conversations about expectations.
PARENT & SUPPORTER RESOURCES
Support systems are incredibly important to student success. Parents and other supportive influences are encouraged to stay informed regarding their student’s experience in the halls while understanding that their direct involvement may be limited.

CARE PACKAGES
Care packages are a great way to send timely support during difficult times of the year. UAH has a relationship with On-Campus Marketing for care packages throughout the year. Proceeds from this program fund the Residence Hall Association.

STAFF
Parents and supporters are welcome to contact staff with concerns on behalf of their student. Students will always be encouraged to initiate conversations with staff.

WELLNESS CHECKS
Family members are allowed to request that housing staff make contact with a student to verify their well-being. The Dean of Students Office is also able to assist in student contact.

If an immediate concern for student well-being exists, please contact UAH Police Department.

RESIDENCE HALL ASSOCIATION (RHA)
The Residence Hall Association serves as the governing resident voice within the Housing facilities. The purpose of RHA is to provide leadership development, added engagement opportunities, and advocate for residents.

EXECUTIVE BOARD
The RHA Executive Board is made up of six elected student leaders representing each housing area.

HALL COUNCILS
Each housing area develops a hall council. Volunteers run for positions on the hall councils.

Each hall council is a representative of the UAH RHA.

FUNDS
RHA is funded through the care package program. Proceeds from the sale of care packages are placed in to the RHA general fund and divvied up between the areas as appropriate for programs and other resources.
RESIDENT CONDUCT PROCESS

UAH Housing & Residence Life staff are responsible for responding to and reporting behaviors that are (or are suspected to be) in violation of the accepted expectations. The Dean of Students Office hears cases under the UAH Student Code and Housing professional staff hears cases to address the UAH Housing & Residence Life Community Standards. Both of these processes exist outside of the public legal system and are facilitated with education as the primary objective.

Generally, cases heard by Housing staff will follow the following process:

- Resident is notified via email of the alleged violation(s) and given 3 University business days to respond to the request for a meeting.
- Resident will meet with a professional housing staff member to discuss the report of concern. During the meeting, the resident will be given the opportunity to share relevant information for consideration.
- Based on the initial report, the meeting with the resident, and any other relevant information the housing staff member will determine if the resident should be held responsible for the violation.
- The housing staff member will notify the resident of any necessary outcomes within the responsibility area of Housing & Residence Life.

Failure to adhere to reasonable requests within the resident conduct process will result in referral to the Dean of Student’s office as a further violation under the student code.
ON-DUTY STAFF

Each night there are staff who complete multiple walk-throughs of the facilities to ensure that best practices for security are being implemented.

HOUSING CENTRAL OFFICE
256.824.6108

DUTY PHONES
- Monday – Friday: 5:00 PM – 8:00 AM
- Saturday – Sunday: 24 Hours

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>FRONT DESK</th>
<th>DUTY PHONES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Campus Residence Hall (CCH)</td>
<td>256.824.7000</td>
<td>256.585.9241</td>
</tr>
<tr>
<td>Charger Village (CGV)</td>
<td>256.824.3200</td>
<td>256.529.1143</td>
</tr>
<tr>
<td>Frank Franz (FFH)</td>
<td>256.824.5200</td>
<td>256.361.8697</td>
</tr>
<tr>
<td>North Campus Residence Hall (NCH)</td>
<td>256.824.4800</td>
<td>256.361.8697</td>
</tr>
<tr>
<td>Southeast Campus Housing (SCH)</td>
<td>256.824.6106</td>
<td>256.651.3597</td>
</tr>
<tr>
<td>Off Campus Apartments</td>
<td></td>
<td>256.604.9995</td>
</tr>
</tbody>
</table>
EXTERIOR DOORS
Access to housing facilities is limited to the residents of the facility, their guests, and housing staff. Additional access may be requested for special circumstances including scheduled events or meetings.
Card readers are located at the front entrance to all residence halls. A Charger Card is required for access to the building. Card access is updated with resident room assignments regularly. If a card becomes deactivated, please contact housing staff.
Door propping is not permitted to any residential door in housing facilities.

KEYS
A room key will be issued during check in. UAH issued keys may not be loaned out, duplicated, or manipulated in any way.
For security reasons, lost or damaged keys must be reported to housing staff immediately. A fee will be assessed for the missing key and charged to the responsible student’s account.
Any keys issued to a resident must be returned as a part of the move out process. Failure to do so will result in fees.

LOCKOUTS
If a resident locks themselves out of their space, in-hall housing staff will grant the resident access to the space after identity can be confirmed.
When a lockout is being completed, the resident will be asked to sign to acknowledge that the lock out occurred. Accumulating lock outs will result in fees to the student account.

EMERGENCY PROCEDURES
Overall, UAH Housing & Residence Life defers to the leadership of UAH Police Department and the UAH Office of Environmental Health & Safety regarding all emergency preparedness and procedures. This guide is not to be used as a comprehensive manual for emergency preparedness.

UA ALERT
All members of the UAH on-campus community are strongly encouraged to keep up to date emergency contact information with the University for the purposes of UAH.

INCLEMENT WEATHER
▶ TORNADO WATCH means stay weather aware. Weather conditions in the area may produce tornadoes.
▶ TORNADO WARNING means take immediate action. A tornado has been sighted or indicated by radar.
  • Specific gathering areas for inclement weather vary by building and will be reviewed with students during floor meetings each semester.
  • Generally, move to an interior room on the lowest floor; avoid elevators, windows, and protect yourself from potential debris.

FIRE DRILLS
Fire drills are conducted once during each semester. This drill is unannounced and typically occurs during the first 10 days of the fall semester.