



2019 Year-end Giving Guidelines

The UAH campus will close for winter break Monday, December 23, 2019, through Wednesday, January 1, 2020. Campus will re-open Thursday, January 2, 2020. Please see the important deadlines and instructions below on how to make your 2019 tax-deductible gift.

Gifts by credit card

ONLINE

- To ensure that your credit card donation counts for the 2019 tax year, please use our secure online giving form – [GIVE ONLINE](#) – through Tuesday, December 31, 2019.

VIA MAIL

- Credit card gifts sent **via mail** must be received by Friday, December 27, 2019, to receive tax credit in calendar year 2019. (This is the final UAH mail delivery date for the calendar year.)
- Any credit card gift received by mail after Friday, December 27, 2019, even if the postmark date is prior to December 31, 2019, will not process until calendar year 2020.
- For tax purposes, the transaction date of a credit card gift sent via mail is based on process date rather than postmark date.

Gifts by check

Please make checks payable to “UAH Foundation” and note the gift designation in the check memo.

- Checks can be hand delivered to the Office of Development, Shelbie King Hall (corner of Sparkman Drive and Technology Drive), Room 316, until 12:00 p.m. on Thursday, December 19, 2019.
- Checks received via mail with a postmark prior to December 31, 2019, will receive credit as a 2019 tax-deductible gift.
- Checks with a 2019 check date but a postmark date in 2020 will be processed as a 2020 calendar year gift.

Mailing information: The University of Alabama in Huntsville
Office of Development
Shelbie King Hall, Third Floor
301 Sparkman Drive
Huntsville, AL 35899

Please contact the Office of Development at uahadv@uah.edu or 256-UAH-GIVE if you have any questions. Thank you!