

Ronald L Schwertfeger Jr
Cumulative Curriculum Vitae

Education

2012	M.L.I.S., Library & Information Studies, University of Alabama
1993	B.A., Interdisciplinary major: Russian & Soviet Area Studies; Supporting Areas of Emphasis: German, College of William & Mary in Virginia

Current Position

Current Title / Academic Rank: *Instruction, Outreach & Assessment Librarian / Librarian III*
(2022 – present)

Previous Title / Academic Rank:

- *Instruction, Outreach & Assessment Librarian / Librarian II* (2017 – 2022)
- *Instruction, Outreach & Assessment Librarian / Lecturer* (2014 – 2017)

Duties and responsibilities include (or have included):

- Instruction: Provide instruction to university classes, student groups, faculty/staff meetings, and other related organizations as requested. Work with the requesting faculty/instructor to identify & determine key Student Learning Outcomes (SLOs), and develop instruction presentations / handouts as appropriate. Provide presentations on information literacy, bibliographic research skills, citation management software, and other library instruction-related topics to meet those SLOs. Develop and teach drop-in “Refined Researchers” sessions (presentations which are open to the public: current UAH students, faculty & staff, along with alumni, library guests, and the greater community) on topics related to citation management software. Provide tours and instruction to local-area high school students (so that they are eligible for guest privileges at the UAH Library).
- Outreach: Arrange for, set up & manage Finals ReCharge activities (visits from the therapy dogs and free coffee days for students). Assist library staff with other student-centered activities during Week Of Welcome, Finals ReCharge, etc. Schedule and staff “Roving Reference” and “Library On The Go” library outreach / information tables in various academic and student buildings around campus (Technology Hall, Engineering Building, Shelby Center, Morton Hall, and Charger Union), to answer reference/research questions from students/ faculty/staff and to increase visibility of library events, services & resources. Interview faculty for semiannual UAH Library newsletter “The Call Number”. Assist with management of library social media at facebook.com/uahlibrary.

- Assessment: Prepare, send out, and review responses to satisfaction surveys (using Qualtrics) after library instruction presentations. (This includes surveys sent to the requesting instructor/professor. This may also include surveys sent to students in the participating classes, depending upon cooperation with the requesting instructor/professor.) Prepare satisfaction surveys (using Qualtrics) and review responses for offline library instructional content: videos, LibGuides, other recorded content. (This includes student survey links built for the instruction librarians to include in the content, and instructor surveys sent to the requesting instructor/professor. Prepare information literacy quizzes (using Qualtrics) for upcoming library instruction presentations, coordinating the topics covered in the quiz with the SLOs identified by the instruction librarian, and reviewing responses to those quizzes (when administered). Prepare event feedback surveys (either on paper or using Qualtrics, depending upon event requirements and campus guidelines) and share response data both with library leadership and with library personnel leading each event. Draft, contribute to, and collect supporting documentation for library-related portions of university-wide and college-specific/department-specific accreditation reports. Collect and report library statistical information for recurring survey needs (including ARL, ACRL, IPEDS, etc.). Evaluate & report on existing library resources and collections to support specific disciplines (either for existing university departments and/or in preparation for new fields of study under consideration). Draft, contribute to, and collect supporting documentation for library annual reports and scorecards. Draft, revise, and contribute to library policy statements.
- Reference: At the library's Research Help Desk, provide reference, research, instruction and informational services to library users in the method that best meets the needs of those users (face-to-face, telephone assistance, online chat, email, and LibAnswers) on both weekdays (Monday-Friday) and weekends (Sundays). Create schedules for reference desk coverage & reference online chat coverage during weekdays (Monday-Friday 9a-5p) and Sundays. Created weekly combined schedules for Research, Information & User Services department for March 13, 2020, and again for May 25 – August 14, 2020. Create and maintain online library subject guide pages, using the SpringShare LibGuides platform.
- Subject-area liaison: Represent library as subject-area liaison to the College of Engineering (for the period August 2014 – present). This includes providing library instruction presentations for classes and student groups as requested, contacting faculty for selection of resources, submitting orders for requested materials, evaluating existing library collections of topic-related materials & identifying candidates for deselection (works which are obsolete, damaged, duplicates, etc.), and reviewing gift book donations within topic-related areas to determine suitability for library collections.
- Library Student Advisory Group (LSAG) coordinator: On an annual basis, identify student members for LSAG from different sources (by recruiting interested students and also by contacting university student organizations and academic deans). Plan & coordinate LSAG meetings approximately three times per academic year. Establish agenda for and act as moderator at LSAG meetings. Report afterwards on LSAG

meeting minutes to attendees, and maintain a running log of LSAG requests for library administration.

Prior Work Experience

SIRSIDYNIX¹ – Lehi, UT 1997 – 2014

2010 – 2014 Training Supervisor

Remotely managed team of 5-8 professional software trainers. Taught training classes on SirsiDynix software to customer librarians both in person (on-site and at user conference meetings) and online (taught synchronously using WebEx & Adobe Connect Pro). Created & managed online surveys (using ClickTools & Qualtrics), reviewing results to gauge customer satisfaction & to identify areas for improvement. Scheduled online training classes for customer librarians on different SirsiDynix software platforms, on a monthly/quarterly basis as appropriate (depending upon level of interest in specific class topics). Worked with software training team to create & update instructor-led training course offerings, to reflect software enhancements and new releases. Coordinated software training team to update & maintain training guides (creating PDF files from MS Word documents), working with technical writing staff in publications department. Collaborated with team of software trainers in the creation of interactive self-paced training modules (using Adobe Captivate) for asynchronous online viewing. Assisted sales representatives and customer librarians to determine which SirsiDynix training classes would best address specific training needs, and provided cost estimates for custom training needs.

2003 – 2010 Application Support Training Coordinator

Trained & mentored technical support staff on software knowledge, troubleshooting skills, operational procedures, & customer service, including arranging additional trainings by other experts as appropriate. Wrote technical articles & reference guides for customer use and for internal use. Maintained internal department website using HTML. Coordinated with other departments for ongoing trainings and presentations. Specific projects that were completed included the following examples:

- In order to provide new hires in Customer Support / Application Support with the skills they would need for professional success (working with librarians using SirsiDynix software, answering their questions, & troubleshooting any technical problems), developed & taught an intensive new-hire bootcamp program. Provided a groundwork for necessary skills: introducing general concepts within the library field, developing a mastery of key functionality of SirsiDynix software programs, and applying basic principles of troubleshooting & problem-solving. Taught 81 new hires (face-to-face or remotely, depending upon their office location), adapting this program & teaching them for periods ranging from as short as 1 week to over 4 months, depending upon their specific needs –typically for the first 5 weeks of their tenure.

¹ Previously SIRSI Corp., of Huntsville, AL.

- In order to consolidate divergent customer relationship management (CRM) databases within the company, identified corporate software needs and used those to define the configuration/implementation/usage for two new CRM products (Queplix and Salesforce). Prepared and coordinated the trainings and documentation company-wide for Salesforce, leading a team of cross-departmental trainers & documentation specialists, standardizing company use of Salesforce.
- In order to improve customer acceptance of new Java WorkFlows client (JWF), developed a webinar to explain the process for downloading & installing JWF, presenting 19 sessions over a 2-year period to 114 customer librarians.

2000 – 2003 Team Leader / Supervisor

Supervised 8-10 employees providing technical support 12 hours/day, 5 days/week. Provided statistical analysis of departmental and individual productivity, for technical support staff and for executive management. Reported on support staffing needs and workload distribution.

1997 – 2000 Customer Service Consultant

Provided face-to-face customer training on Sirsi Unicorn Integrated Library System (ILS) software. Provided telephone/email/after-hours technical support.

ALABAMA MOTORCYCLE SAFETY PROGRAM – Montevallo, AL 1998 – 2016

Motorcycle Safety Instructor / RiderCoach

Taught motorcycle operation & safety strategies to beginning and experienced motorcyclists, using courses developed by the Motorcycle Safety Foundation (MSF).

DUMBARTON OAKS – Washington, DC 1996 – 1997

Assistant for Technical Services, Byzantine Library

Supervised 2.5 FTE student assistants, including interviewing, budgetary responsibility, training & quality control on their work in circulation, stack maintenance, and processing new library materials. Maintained serials collection of 1000 active serial titles, using the Checkmate 2 database software. Performed retrospective conversion of card-based bibliographic records to on-line records for materials in Cyrillic-alphabet languages. Specific projects that were completed included the following examples:

- Upgraded several paper and rudimentary computer filing systems, (for offprint materials, standing orders, etc.), automating those systems by creating several library databases on MS Access for Windows 95 and Pro-Cite 2.2.1, resulting in simplified entry of library data into standardized formats.

- Upgraded the previous manual typewriter spine label creation process, automating the process by creating computerized spine label templates using WordPerfect, resulting in fewer production delays & reduced processing time.

SCIENTIFIC AND COMMERCIAL SYSTEMS CORPORATION (SCSC) – Alexandria, VA 1993 – 1996

Cataloging Technician, contracted to the National Oceanic and Atmospheric Administration (NOAA) Central Library, Silver Spring, MD

Performed cataloging work on the local cataloging system (Library Corporation's Bibliofile) and on OCLC database (original and copy cataloging for materials in English, Russian, Spanish and German). Created records on local serials control databases (the serials control module of Datatrek's Professional Series ILS and Ameritech's SC350 programs). Provided reference services to library patrons. Trained student assistants. Assisted library staff with OCLC, serials control, book-binding, reference, circulation, and foreign language questions. Performed quality control for the local catalog and OCLC records.

COLONIAL WILLIAMSBURG FOUNDATION LIBRARY – Williamsburg, VA 1989 – 1993

Student Assistant

Performed cataloging and authority work on OCLC database and local cataloging system (NSC's AARCS ILS). Trained new student assistants. Specific projects that were completed included the following examples:

- When the existing Dewey Decimal Classification system was determined to be insufficient for use, assisted with the conversion of the collection to Library of Congress Classification in order to better arrange materials to meet user needs.
- When the library card catalog was determined to be insufficient for use, assisted with the automation of the collection (including the inventorying and barcoding of collections in remote locations).

Non-Credit Instruction Taught**Spring 2026**

Library Instruction, Internal to UAH, Academic, During Spring 2026 semester, presented 8 instruction sessions to UAH classes for 389 participants.

Fall 2025

Library Instruction, Internal to UAH, Academic, During Fall 2025 semester, presented 12 instruction sessions to UAH classes for 852 participants (along with 1 repeat visit).

Spring 2025

Library Instruction, Internal to UAH, Academic, During Spring 2025 semester, presented 7 instruction sessions to UAH classes for 217 participants (along with one internal training session for 10 Library faculty and staff).

Fall 2024

Library Instruction, Internal to UAH, Academic, During Fall 2024 semester, presented 8 instruction sessions to UAH classes for 591 participants (along with 3 repeat visits).

Spring 2024

Library Instruction, Internal to UAH, Academic, During Spring 2024 semester, presented 5 instruction sessions to UAH classes for 256 participants.

Fall 2023

Library Instruction, Internal to UAH, Academic, During Fall 2023 semester (Aug-Oct), presented 11 instruction sessions to UAH classes for 730 participants (along with 2 repeat visits).

Spring 2023

Library Instruction, Internal to UAH, Academic, During Spring 2023 semester, presented 4 instruction sessions to UAH classes for 255 participants.

Fall 2022

Library Instruction, Internal to UAH, Academic, During Fall 2022 semester, presented 10 instruction sessions to UAH groups/classes for 362 participants (along with 2 repeat visits).

Summer 2022

Library Instruction, Internal to UAH, 9, Academic, During Summer 2020 semester, presented 1 instruction session via Zoom to a UAH group for 9 participants.

Spring 2022

Library Instruction, Internal to UAH, Academic, During Spring 2022 semester, presented 6 instruction sessions to UAH classes for 277 participants (along with 4 repeat visits). Also provided 1 updated asynchronous / offline instructional recording for a UAH class of 216 students.

Fall 2021

During Fall 2021 semester, presented 8 instruction sessions to UAH groups/classes for 134 participants.

Summer 2021

During Summer 2021 semester, presented 1 instruction session in-person to 1 UAH class for 5 participants, and presented 1 instruction session via Zoom to 1 UAH group for 7 participants.

Spring 2021

During Spring 2021 semester (Jan-Feb), presented 2 instruction sessions via Zoom to 2 UAH classes for 28 participants. Also provided 2 sets of asynchronous / offline instructional content (worksheets) for UAH classes.

Fall 2020

During Fall 2020 semester, presented 4 instruction sessions via Zoom to UAH classes for 81 participants. Also provided 7 pieces of asynchronous / offline instructional content (recorded videos, slides, worksheets) for 2 UAH classes.

Summer 2020

During Summer 2020 semester, presented 1 instruction session via Zoom to a UAH group for 10 participants.

Spring 2020

During Spring 2020 semester, presented 12 instruction sessions to UAH groups/classes for 720 participants.

Fall 2019

During Fall 2019 semester, presented 21 instruction sessions to UAH groups/classes for 950 participants.

Summer 2019

During Summer 2019 semester, presented 2 instruction sessions for UAH classes/groups for 29 attendees.

Spring 2019

During Spring 2019 semester, presented 6 instruction sessions to UAH classes/groups for 171 attendees.

Fall 2018

During Fall 2018 semester, presented 35 instruction sessions to UAH groups/classes for 640 participants.

9/26/2018: Served (by invitation) on a panel of instructors for an informal "How to tie a tie" workshop arranged by UAH Career Services.

Summer 2018

During Summer 2018 semester, presented 2 instruction sessions to UAH groups/classes for 76 participants.

Spring 2018

During Spring 2018 semester, presented 10 instruction sessions to UAH groups/classes for 470 participants.

Fall 2017

During Fall 2017 semester, presented 25 instruction sessions to UAH groups/classes for 538 participants.

Summer 2017

During Summer 2017 semester, presented 2 instruction sessions to UAH groups for 65 participants.

Spring 2017

During Spring 2017 semester, presented 12 instruction sessions to UAH groups/classes for 448 participants.

Fall 2016

During Fall 2016 semester, presented 30 instruction sessions to UAH groups/classes for 636 participants.

Workshop, Internal to UAH, Zotero 101: Using Citation Management Software, September 2016

Workshop, Internal to UAH, Mendeley 101: Using Citation Management Software, September 2016

Summer 2016

During Summer 2016 semester, presented 3 instruction sessions to UAH groups for 85 participants.

Spring 2016

During Spring 2016 semester, presented 8 instruction sessions to UAH groups/classes for 126 participants.

Workshop, Internal to UAH, Citation Management: Zotero, February 2016

Workshop, Internal to UAH, Citation Management: EndNote, January 2016

Fall 2015

During Fall 2015 semester, presented 14 instruction sessions to UAH groups/classes for 709 participants.

Workshop, Internal to UAH, Citation Manager 102 / Endnote: Using Endnote for citations in your research, September 2015

Workshop, Internal to UAH, Citation Manager 102 / Zotero: Using Zotero for citations in your research, September 2015

Workshop, Internal to UAH, Citation Manager 101: Great tools for your research, and where to get them!, September 2015

Summer 2015

During Summer 2015 semester, presented 3 instruction sessions to UAH classes/groups for 42 participants.

Spring 2015

During Spring 2015 semester, presented 5 instruction sessions to UAH groups/classes for 212 participants. (This included a joint presentation to 150 participants in the FAST II sessions on 2/18/2015, and a presentation to 10 OLLI participants on 4/27/2015.)

Workshop, Internal to UAH, Return of Zotero: Using Citation Management Software (Continuation), February 2015

Workshop, Internal to UAH, The EndNote Strikes Back: Using Citation Management Software (Continuation), March 2015

Fall 2014

During Fall 2014 semester, presented 7 instruction sessions to UAH groups/classes for 287 participants.

Workshop, Internal to UAH, The Mark of Zotero: Using Citation Management Software, September 2014 - January 2015

Workshop, Internal to UAH, This is the EndNote: Using Citation Management Software,
October 2014 - January 2015

Summer 2014

During Summer 2014 semester, presented 3 instruction sessions to UAH classes for 122 participants.

Spring 1998 – Fall 2016

Certification, External to UAH, Alabama Motorcycle Safety Program, Taught courses in several locations around the state (primarily in Huntsville, Meridianville, and Montevallo; and occasionally in Anniston, Decatur, Montgomery, and Tanner) using several different MSF course programs: the Advanced Rider Course, the Basic Rider Course, the Basic Rider Course 2, the Experienced Rider Course, and the Motorcycle Rider Course: Riding and Street Strategies

Spring 1998 – Spring 2014

Software and customer service training workshops, External to UAH, Sirsi/SirsiDynix, Professional, Training classes for former employer Sirsi/SirsiDynix, including customer-facing training classes (for librarians) on Sirsi/SirsiDynix library software programs as well as internal staff-facing training classes (on both the use and troubleshooting of those software programs, as well as training classes on library industry features, customer service, and training on the use of CRM software).

Student Supervision

Title/Role of Supervision: Library Student Assistant

Student Name: Jackson Williams

Description: Screen, interview, hire, schedule, train, oversee progress, and supervise Jackson's regular work. This includes working with Jackson to report on Library outreach/programming events.

Start Semester: Fall 2023

End Semester: Spring 2026

Title/Role of Supervision: Library Student Assistant

Student Name: Daniel Navarro

Description: Screen, interview, hire, schedule, train, oversee progress, and supervise Daniel's regular work. This includes working with Daniel to report on Library outreach/programming events; this also includes preparing & managing event feedback surveys.

Start Semester: Spring 2023

End Semester: Spring 2023

Title/Role of Supervision: Library Student Assistant

Student Name: Kyle Walsh

Description: Schedule, train, oversee progress, and supervise Kyle's regular work. This

includes working with Kyle to report on Library outreach/programming events; this also includes preparing & managing event feedback surveys.

Start Semester: Fall 2021

End Semester: Fall 2022

Scholarly Contributions and Creative Productions

Chapter

Completed/Published

Best, J., Frith, K. H., & Schwertfeger, R. L. (2019). Informatics and Evidence-Based Practice. In *Applied Clinical Informatics for Nurses* (pp. 25–42). Jones & Bartlett Learning.

Presentations

Completed/Published

Schwertfeger, R. L., Swaren, C., Ducote, P., Phillips, A., & Lister, J. (2024, July). *Panel Presentation: We did a thing? Measuring the effectiveness of library programming, outreach, and other engagement events*. Southeastern Library Association (SELA) Annual Conference. Huntsville, Alabama: University of Alabama in Huntsville.

Cothran, K., DeBardelaben, C., Hardy, F., Schwertfeger, R. L., & Cockerill, G. (2023, March). *Perspectives on non-Academic Assessment: A Panel Discussion*. ALAIR 2023 Conference. Huntsville, AL: Alabama Association of Institutional Research.

Schwertfeger, R. (2019, April). *So, You are a New Assessment Librarian - What Do You Need to Know?* ALLA Annual Conference. Point Clear, AL: Alabama Library Association.

Schwertfeger, R. L., & Manasco, M. D. (2018, August). *UAH Library - Instruction Sessions for FYE / CoE*. University of Alabama Inter-campus Instruction Librarian Unconference. Gorgas Library, University of Alabama, Tuscaloosa, AL: University Libraries, University of Alabama.

Elmore, R., Jones, M., Rollins, S., Schwertfeger, R. L., & Swaren, C. (2017, November). *Panel Presentation: The Importance of the SLIS Master's Degree in Library and Information Studies*. 28th Annual SLIS Alumni Day. Tuscaloosa, AL: The University of Alabama.

Schwertfeger, R. L., & Swaren, C. (2017, November). *So, You are a New Assessment Librarian. What Do You Need to Know?* Southeastern Library Assessment Conference. Atlanta, GA: Georgia Institute of Technology.
<https://scholarworks.gsu.edu/southeasternlac/2017/2017/2/>.

Schwertfeger, R. (2016, August). *Curriculum design & teaching – and assessing too?! Incorporating assessment into library instruction. University of Alabama Inter-campus Instruction Librarian Unconference*. Tuscaloosa, AL: University Libraries, University of Alabama.

Manasco, M., & Schwertfeger, R. (2016, May). *Oh the Cites You Will See! Tools for citation-tracking & journal-ranking. University of Alabama System 2016 Scholars Institute*. Huntsville, AL: University of Alabama System.

Schwertfeger, R. L., Thomas, M., & Walters, M. (2013, October). *Panel Presentation: Taking on a Non-Traditional Library Job. 24th Annual SLIS Alumni Day*. Tuscaloosa, AL: The University of Alabama.

Other

Completed/Published

Schwertfeger Jr, R. L. (2022). Library & Research Readiness Module: Search Strategies. *Canvas*. Developed the "Library & Research Readiness: Search Strategies" module in Canvas Commons, so that other UAH instructors could import that into their Canvas course/s for use as appropriate.

Module contains:

A 'hidden' note for the instructors, listing the contents & the intent of the module.

Goals for the module (student learning outcomes)

A page introducing the 3 videos to show different search strategies, as follows:

Search Strategies Example 1 (3:14 min.), which shows: phrase searching, using filters to narrow down search results by the type of document, getting to a reference source - like an encyclopedia entry - when that might help with an overview of the topic (to 'jump-start' their research), and getting to books & chapters of books.

There is a page that briefly recaps this 1st video, and briefly introduces the 2nd video.

Search Strategies Example 2 (6:38 min.), which shows: searching for a particular journal title, searching within that journal for other articles, chasing down a footnote, and using filters to narrow down search results by date (to find more-recent results). This also suggests (but does not demonstrate) searching across other databases.

There is a page that briefly recaps this 2nd video, and briefly introduces the 3rd video.

Search Strategies Example 3 (6:59 min), which shows: using standardized terms, using Boolean operators on an advanced search screen, and using truncation & wildcards.

There is a page that briefly recaps this 3rd video.

A summary page listing the different search strategies presented in these videos.

A multiple-choice quiz (a 5-point practice quiz in Canvas) to assess student retention of this information.

A link to a brief online feedback survey, so that students can share their feedback with the Library.

Schwertfeger Jr, R. L. (2022). Refined Researcher Series: Library Research for Computer Engineering. *Canvas*. Developed the "Refined Researcher Series: Library Research for Computer Engineering" module in Canvas Commons, so that CPE faculty and instructors could import that into their Canvas course/s for use as appropriate.

Module contains:

A 'hidden' note for the instructors, listing the contents & the intent of the module.

Goals for the module (student learning outcomes).

A page explaining how students can get to Library databases for Computer Engineering.

A page introducing several different CPE-relevant databases, and highlighting the 3 videos to be shown: ACM Digital Library (3:46 min.), IEEE Xplore (2:53), and O'Reilly for Higher Education (3:43).

A page explaining when & how to use Inter Library Loan (ILL) for materials that they cannot access through the UAH Library.

A summary / wrap-up page.

A multiple-choice quiz (a 5-point practice quiz in Canvas) to assess student retention of this information.

A link to a brief online feedback survey, so that students can share their feedback with the Library.

Schwertfeger Jr, R. L. (2020). Library & Research Readiness Module: Plagiarism & Citations. *Canvas*. Developed the "Library & Research Readiness: Plagiarism & Citations" module in Canvas Commons, so that other UAH instructors could import that into their Canvas course/s for use as appropriate.

Module contains:

A 'hidden' note for the instructors, listing the contents & the intent of the module.

Goals for the module (student learning outcomes)

A video recording (13 minutes) of the library presentation on plagiarism & citations.

The Powerpoint slides of the library presentation (above) on plagiarism & citations.

A copy of the Plagiarism 101 handout from the SSC (from 2019).

A link to a 3rd-party video (4 minutes) that continues the discussion about avoiding accidental plagiarism.

A bibliography with a list of the works cited from the library presentation (above) and with links for additional reading.

A 5-question multiple-choice quiz (a 5-point practice quiz in Canvas) to assess student retention of this information.

A link to a brief online feedback survey, so that students can share their feedback with the Library.

Accepted

Schwertfeger Jr, R. L., & Manasco, M. D. (2020). Library & Research Readiness Course Proposal. Developed a plan for a series of asynchronous library & research instruction modules for UAH instructors to easily embed into their Canvas courses. Researched

asynchronous library instruction programs created / purchased at Troy University Libraries and at UAB Libraries, to see what options they have pursued, how much development time they required, and/or how much those commercial options would cost. Collaborated with faculty and staff from other UAH departments / colleges in order to determine how this series would be of most benefit to UAH students, and how this series would be most easily activated by UAH faculty/instructors. Presented proposal to Library leadership, indicating how this could be prepared, and how much time would be necessary for the development of these types of modules.

Once accepted, this proposal guided the creation of the framework for the Library & Research Readiness series of modules in Canvas Commons, with 3 modules added before the start of Fall 2020 semester and with 4 more modules added (to date) in Spring 2021.

In Progress

Schwertfeger Jr, R. L. (2015). Created and updated 9 different Library Subject Guide web pages (using the Libguides platform from Springshare). As listed:

AIAA Publications <https://libguides.uah.edu/aiaa>

Cybersecurity <https://libguides.uah.edu/cyber>

EGR-101: Engineering 101 <http://libguides.uah.edu/egr101>

EndNote: Citation Research Tool <http://libguides.uah.edu/endnote> (currently pending revisions)

Ethics in Engineering <https://libguides.uah.edu/engineeringethics>

Library Student Advisory Group (LSAG) <http://libguides.uah.edu/lisag>

Materials Science <https://libguides.uah.edu/mts>

Mendeley: Citation Research Tool <http://libguides.uah.edu/mendeley>

Optics <https://libguides.uah.edu/optics>

Schwertfeger Jr, R. L. (2015). Maintained (updated/revised) 19 different Library Subject Guide web pages (using the Libguides platform from Springshare). This included extensive revisions during the covid-related campus closure in Spring/Summer 2020, temporarily directing users away from print/physical collections and instead to additional online resources. (This included revisions to multiple existing pages after new Primo Pathfinder discovery system was implemented in 2017, replacing numerous dead links from previous ILS with Primo Pathfinder permalinks.)

As listed:

Biotechnology Science and Engineering <https://libguides.uah.edu/bse>

Chemical and Materials Engineering <http://libguides.uah.edu/chemeng>

Civil and Environmental Engineering <http://libguides.uah.edu/civileng>

Doctorate of Nursing Practice <http://libguides.uah.edu/dnp>

Electrical and Computer Engineering <http://libguides.uah.edu/ee>

High School Student Guide to M. Louis Salmon Library

<http://libguides.uah.edu/highschool>

History of Technology <http://libguides.uah.edu/historyoftechnology>

Industrial & Systems Engineering and Engineering Management (ISEEM

<http://libguides.uah.edu/industrialeng>

Information Literacy 101 - The Basics of Using the Salmon Library

<http://libguides.uah.edu/informationliteracy>

Library Faculty Handbook <https://libguides.uah.edu/facultyhandbook> (currently pending revisions)

Mechanical and Aerospace Engineering <http://libguides.uah.edu/mechanical>

Nursing Resources: Online Learning <http://libguides.uah.edu/online-nursing>

Psychology Resources <http://libguides.uah.edu/psychology>

Staff Directory <http://libguides.uah.edu/staffdirectory> (currently pending revisions)

Teaching English as a Foreign (or Second) Language

<http://libguides.uah.edu/teachingEFL>

WLC-204: International Cinema <http://libguides.uah.edu/internationalcinema>

World History Since 1500 (HY-104) <http://libguides.uah.edu/hy104>

World Languages and Cultures <http://libguides.uah.edu/wlc>

Zotero: Citation Research Tool <http://libguides.uah.edu/zotero>

Membership

Southeastern Library Association, May 2024 - Ongoing

Higher Education Partnership, June 2024 - Summer 2026, Board Member

The Library School Association of Alabama, May 2015 – February 2019, Board Member

Association of College & Research Libraries, February 2015 - Ongoing

Alabama Library Association, February 2014 - Ongoing

American Library Association, August 2013 - Ongoing

University Committees

Fall 2025 - Ongoing

Employee Engagement Workgroup (HR), (University of Alabama in Huntsville)

Fall 2025 - Summer 2026

(permanent proxy, and committee chair) Faculty Senate / Governance and Senate Operations Committee, (University of Alabama in Huntsville)

Summer 2025 - Summer 2026

(Past President) Faculty Senate, (University of Alabama in Huntsville)

Summer 2025 - Fall 2025

2025 AA IT Business Analyst Search Committee, (University of Alabama in Huntsville)

Spring 2025 - Summer 2025

(President) Faculty Senate, (University of Alabama in Huntsville)

2025 Chief Administrative Officer Search Committee, (University of Alabama in Huntsville)

Spring 2025 - Spring 2025

Selection Committee, 2025 University Distinguished Teaching Award, (University of Alabama in Huntsville)

Fall 2023 - Spring 2026

Library & Learning / Information Resources Subcommittee (for SACSCOC Reaffirmation of Accreditation), (University of Alabama in Huntsville)

Fall 2023 - Fall 2024

(chair) Faculty Senate / Governance and Senate Operations Committee, (University of Alabama in Huntsville)

Fall 2022 - Summer 2024

(parliamentarian) Faculty Senate, (University of Alabama in Huntsville)

Fall 2021 - Spring 2023

(committee co-chair) Faculty Senate / Governance and Senate Operations Committee, (University of Alabama in Huntsville)

Fall 2019 - Spring 2020

(committee co-chair) Faculty Senate / Governance and Senate Operations Committee, (University of Alabama in Huntsville)

Fall 2018 – Summer 2019

Director's Fifth Year Comprehensive Review Committee (and Survey Sub-Committee), (University of Alabama in Huntsville)

Spring 2018 - Fall 2024

Library Committee, (University of Alabama in Huntsville)

Fall 2017 – Fall 2024

Faculty Senate (University of Alabama in Huntsville)

Faculty Senate / Governance and Senate Operations Committee (University of Alabama in Huntsville)

Fall 2017 – Fall 2020

Equal Opportunity / Affirmative Action Committee, (University of Alabama in Huntsville)

Fall 2017 - Spring 2019

Faculty Senate / Undergraduate Scholastic Affairs Committee, (University of Alabama in Huntsville)

Fall 2017 - Spring 2018

Campus Assessment Peer Review Committee, (University of Alabama in Huntsville)

Spring 2016 - Fall 2016

Planning Committee, Fifth Annual ALAHEDO Comprehensive Diversity Conference 2016, (University of Alabama in Huntsville)

College/Division Committees

Spring 2026 - Spring 2026

2026 Faculty Librarian Reappointment Committee [planned], (Library)

Fall 2024 - Fall 2024

2024 Librarian II Promotion Review Committee, (Library)

Spring 2024 - Spring 2024

2024 Faculty Librarian Reappointment Committee, (Library)

Fall 2022 - Fall 2022

(Chair) 2022 Library Promotion Review Committee, (Library)

Fall 2021 - Spring 2022

2021 Lab Coordinator and Engagement Librarian Search Committee, (Library)

Summer 2021 - Fall 2021

2021 User Services Administrator & Instructional Librarian Search Committee, (Library)

Spring 2019 - Fall 2019

Logistics Chair, Planning Committee, International Festival 2019, (Library)

Fall 2017 - Ongoing

Student Retention Committee, (Library)

Fall 2017 - Fall 2018

Logistics Chair, Planning Committee, International Festival 2018, (Library)

Summer 2017 - Fall 2017

Faculty Dossier Template Committee, (Library)

Spring 2017 - Fall 2017

2017 Research & Instruction Librarian Search Committee, (Library)

Fall 2016 - Fall 2017

Alma / Primo Migration Committee, (Library)

Logistics Chair, Planning Committee, International Festival 2017, (Library)

Fall 2015 - Spring 2016

2015 User Services & Instruction Librarian Search Committee, (Library)

Spring 2015 - Fall 2015

2015 Web Services / Reference Assistant Search Committee, (Library)

Fall 2014 - Ongoing

Library Student Advisory Group, (Library)

Spring 2014 - Ongoing

Outreach Committee, (Library)

Spring 2014 - Spring 2020

Newsletter Committee, (Library)

Spring 2014 - Spring 2014

2014 Reference Librarian Search Committee, (Library)

UAH Other Institutional Service**Fall 2025 - Spring 2026**

Assessment of Library Collections and Services to support UAH Art, Art History, & Design Department (in their Game Design accreditation process)., University, Reported on Library's physical/print collections, digital/online databases, physical/technology resources, other library services (including the MultiMaker Lab; ILL and AGS; Instruction; Research Help; Archives, Special Collections, & Digital Initiatives; their assigned Subject Specialist Librarian), and Library expenditures in FY2023/FY2024/FY2025 on subject-relevant resources, which all support students and faculty in the UAH Art, Art History, & Design department.

Fall 2025 - Fall 2025

Library Table, Charger Excellence Day, University, 9/20/2025: Set up & worked the Library information table at the Charger Excellence Day event (during Family & Friends weekend), as arranged by the Office of Admissions.

Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Business, Science, and Arts, Humanities, & Social Sciences; Fall Commencement, 2:00 P.M. ceremony, December 15, 2025.

Backup Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Engineering, Nursing, and Education, Sport, & Human Sciences; Fall Commencement, 10 A.M. ceremony, December 15, 2025.

Summer 2025 - Summer 2025

Assessment of Library Collections and Services to support UAH Engineering Technology Department in the College of Science (in their ABET accreditation process)., University, Reported on Library's physical/print collections, digital/online databases, and other library services (including the MultiMaker Lab, Research Help, Document Delivery Services, and information about their assigned Subject Specialist Librarians) which all support students and faculty in the UAH Engineering Technology department (College of Science).

Spring 2025 - Spring 2025

Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Business, Education, and Science; Spring Commencement, 2:00 P.M. ceremony, May 05, 2025.

Fall 2024 - Fall 2024

Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Business, Education, and Science; Fall Commencement, 2:30 P.M. ceremony, December 16, 2024.

Spring 2024 – Spring 2026

Assisted with library-related portions of 2026 SACSCOC reports, University, Worked with the Library & Learning / Information Resources Subcommittee to prepare the following:

- CR11.1 Library and Learning Information Resources
- S11.2 Library and Learning Information Staff
- S11.3 Library and Learning Information Access

(This also included identifying, collecting, and providing the supporting documentation; this also included submitting these drafts and supporting documentation to UAH OIREA.)

Spring 2024 – Spring 2024

Library Table, Admitted Students Day, University,
4/06/2024: Set up & worked the Library information table at the Admitted Students Day event, as arranged by the Office of Admissions.

Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Business, Education, and Science; Spring Commencement, 2:30 P.M. ceremony, May 06, 2024.

Fall 2023 - Fall 2023

Assessment of Library Collections and Services to support UAH Psychology Department (in their updated self-study process)., University,
Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including Course Reserves, ILL, Instruction, Research Help, Special Collections, and information about their assigned Subject Specialist Librarian), which all support students and faculty in the UAH Psychology department.

Summer 2023 - Summer 2023

Assessment of Library Collections and Services to support UAH Communication Arts Department (in their updated self-study process)., University,
Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including ILL, Instruction, Research Help, and information about their assigned Subject Specialist Librarian), which all support students and faculty in the UAH Communication Arts department.

Assessment of Library Collections and Services to support UAH World Languages and Cultures Department (in their updated self-study process)., University,
Reported on Library's physical/print collections, digital/online databases, physical/technology resources, other library services (including Course Reserves, ILL, Instruction, Research Help, Special Collections, and information about their assigned

Subject Specialist Librarian), and collaboration efforts, which all support students and faculty in the UAH World Languages and Cultures department.

Spring 2023 - Spring 2023

What the Library Means To Me, Library,

Solicited input from members of Library Student Advisory Group (LSAG) along with 2 additional interested students, asking for their answer to the question "what does the Library mean to you?". Documented those responses and reported to Library Director.

Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Business, Education, Professional Studies, and Science; Spring Commencement, 10:00 A.M. ceremony, May 04, 2023.

Backup Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Arts, Humanities, and Social Sciences; Engineering; and Nursing; Spring Commencement, 2:30 P.M. ceremony, May 04, 2023.

Fall 2022 - Fall 2022

Assessment of Library Collections and Services to support UAH Art, Art History, & Design Department (in their reaccreditation process)., University,
Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including ILL, Instruction, Research Help, Special Collections, and information about their assigned Subject Specialist Librarian) which all support students and faculty in the UAH Art, Art History, & Design department.

Assessment of Library Collections and Services to support UAH History Department (in their updated self-study process)., University,
Reported on Library's physical/print collections, digital/online databases, physical/technology resources, other library services (including Course Reserves, ILL, Instruction, Research Help, Special Collections, and information about their assigned Subject Specialist Librarian), and extensive collaboration efforts, which all support students and faculty in the UAH History department.

Backup Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Education, Engineering, and Nursing, Fall Commencement, 10 A.M. ceremony, December 12, 2022.

Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Arts, Humanities, and Social Sciences; Business; Science; and Professional Studies; Fall Commencement, 2:30 P.M. ceremony, December 12, 2022.

Summer 2022 - Summer 2022

Library Table, Charger Preview Day, University,

6/25/2022: Set up & worked the Library information table at the Charger Preview Day event, as arranged by the Office of Admissions.

Assessment of Library Collections and Services to support a new PhD degree in Chemistry from the UAH College of Science (in their program proposal process)., University,
Replied to inquiry from Library Director, asking for information to support students and faculty in the proposed Ph.D. program in Chemistry through the UAH College of Science. Documented the Library's physical/print collections, digital/online databases, and other library services (including ILL, Instruction, Research Help Desk, and campus outreach / engagement efforts).

Spring 2022 - Spring 2023

Comparison of LIB budget info for UA, UAB, and UAH (as submitted to ACRL for FY2020 and FY2021), University,
At request from Library Director after a meeting with the UAH Faculty Senate President, drafted a report to retrieve library budget data for FY2020 as submitted to the ACRL survey by UAH, and compared to similar data submitted by UA and UAB. Reviewed raw numbers, as well as weighting based upon number of student FTE at each school. Also provided update with FY2021 data when it became available.

Spring 2022 - Summer 2022

Assessment of Library Collections and Services to support a new BS in Business Analytics degree from the UAH College of Business (in their program proposal process)., University,
Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including ILL, Instruction, Research Help, and information about their assigned Subject Specialist Librarians) which would all support students and faculty in the proposed BSBA program through the UAH College of Business.

Spring 2022 - Spring 2022

Commencement Reader, University, Bachelor's degree recipients for Colleges of Arts, Humanities, and Social Sciences; Education; Science; and all Master's degree recipients; Spring Commencement, 10:00 A.M. and 2:30 P.M. ceremonies, May 02, 2022.

Fall 2021 - Fall 2021

#UAHPRIDE Resource Fair, University, Library information booth at campus UAH Pride resource fair (LGBTQ+ support event), 10/20/2021.
Coordinated, scheduled, and participated in Library information booth at UAH Pride resource fair.

Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Arts, Humanities, and Social Sciences; Business; Education; Science; Professional Studies; Fall Commencement, 2:30 P.M. ceremony, December 13, 2021.

Backup Commencement Reader, University, Bachelor's, Master's, and Doctoral degree recipients for Colleges of Engineering and Nursing, Fall Commencement, 10 A.M. ceremony, December 13, 2021.

Assessment of Library Collections and Services to support UAH College of Business. Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including ILL, Instruction, Research Help, and information about their assigned Subject Specialist Librarians) which all support students and faculty in the UAH College of Business.

Assessment of Library Collections and Services to support UAH Sociology Department (in their updated self-study process).

Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including ILL, Instruction, Research Help, Special Collections, and information about their assigned Subject Specialist Librarian) which all support students and faculty in the UAH Sociology department.

Summer 2021 - Ongoing

Review responses to Canvas Commons module practice quizzes.

Evaluate responses submitted for practice quizzes in Canvas Commons modules created by the Library. (This involves working with Academic Technologies personnel to harvest that quiz response data.) Share that evaluation with the Instruction Coordinator Librarian and with Library leadership, and report on for annual library assessment activity.

Summer 2021 - Summer 2021

Assisted with library-related portions of 2021 SACSCOC interim report.

This included working with the Library Director to quickly prepare a revised Library statement for the SACSCOC reaffirmation process.

Spring 2021 - Fall 2021

2 webinars for IEEE Xplore.

Worked with vendor representative Jalyn Kelley to arrange, schedule, and advertise two training webinars on the IEEE Xplore online research database on 05-Nov-2021. Also attended, and provided follow-up.

Spring 2021 - Summer 2021

Assessment of Library Collections and Services to support UAH Computer Science Department in the College of Science (in their ABET reaccreditation process).

Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including ILL, Instruction, Research Help, and information about their assigned Subject Specialist Librarians) which all support students and faculty in the UAH Computer Science department (College of Science).

Spring 2021 - Spring 2021

Arranged for mid-term Therapy Dog and Therapy Cat visits.

Arranged for, set up & managed stress-relief activities for students (visits from Therapy Dogs and Therapy Cat) during February 2021 mid-terms.

Fall 2020 - Ongoing

Created and managed online feedback surveys² for library events (for participants at library outreach events, starting in Fall 2020), in order to collect student feedback & suggestions, and in order to confirm that these events are meeting student needs. (These events include the series of Saturday activities for on-campus students, Week of Welcome events, Finals ReCharge stress-relief activities, database vendor events, and others). Shared responses from those surveys with librarians who coordinated the events, posted on the internal website for library assessment, and reported on cumulative event feedback to library administration.

Fall 2020 - Fall 2020

Assessment of Library Collections and Services to support a new Masters in Kinesiology degree from the UAH College of Education (in their program proposal process). Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including Course Reserves, ILL, Instruction, and the Research Help Desk) which would all support students and faculty in the proposed MS in Kinesiology program through the UAH College of Education. In addition, the Library's collections were compared to those of libraries at other schools which already offer a similar degree program.

Assessment of Library Collections and Services to support a new BS in Engineering Technology degree from the UAH College of Professional Studies (in their program proposal process). Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including Course Reserves, ILL, Instruction, Research Help, the Multimedia Lab, and the Makerspace) which would all support students and faculty in the proposed BSET program through the UAH College of Professional Studies. In addition, the Library's collections were compared to those of libraries at other schools which already offer a similar degree program.

Assist with year-end classroom technology installations. Volunteered to assist John Thygerson & Academic Technologies department on Dec 16, 2020 - Dec 21, 2020, to assist with year-end classroom technology installations before CARES Act deadline.

² These online surveys are modeled on the paper feedback survey that was provided for participants in events Fall 2018 - Spring 2020, but the online format was developed once it was determined that handing paper surveys and pencils back and forth was an unnecessary contamination risk.

Summer 2020 - Summer 2020

Assessment of Library Collections and Services to support UAH College of Engineering (in their reaccreditation process). Reported on Library's physical/print collections, digital/online databases, physical/technology resources, and other library services (including Course Reserves, ILL, Instruction, Research Help, Special Collections, and information about their assigned Subject Specialist Librarian) which all support students and faculty in the UAH College of Engineering

Spring 2020 - Fall 2020

Charger Prints survey. At request from Provost and from Library Director, created a survey that could be sent out campus-wide, to solicit feedback about the current Charger Prints kiosks as provided by Wēpa (prior to renewing our contract).

Spring 2020 - Spring 2020

Coordinated Faculty 180 (F180) information for Library Faculty, for the completion of Spring 2020 FARs. Liaised and communicated with Karen Freemon (UAH OIT) about process to be followed by faculty librarians for documenting and submitting activities in Faculty Activity Reports. Documented that information from her, and shared with other faculty librarians.

Fall 2019 - Fall 2019

Faculty volunteer to assist with Move-In Day on August 17, 2019.

Commencement Reader, University, Bachelor's & Master's degree recipients for College of Business, College of Education, and College of Professional and Continuing Studies, Fall Commencement, 2:30 P.M. ceremony, December 16, 2019.

Fall 2018 - Spring 2020

Library event feedback surveys

- Created a paper feedback slip / survey to be provided to participants at library outreach events.
- Asked for survey feedback starting with the Fall 2018 series of Saturday outreach events / activities for on-campus students, but also extended to participants in Finals ReCharge stress-relief activities, In Media Res workshops in the Multimedia Lab, database vendor events, and others.
- Worked with library student workers to perform and audit data entry from those feedback slips, sharing digital / scanned copies of the feedback slip with librarians who coordinate the events and with library administration.

Fall 2018 - Fall 2018

Faculty volunteer to assist with Move-In Day on August 11, 2018.

Commencement Reader, University, Bachelor's & Master's degree recipients for College of Science, Fall Commencement, 10 A.M. ceremony, December 06, 2018.

Spring 2018– Spring 2018

Set up & worked the Library information table at the Admitted Students Day event (4/08/2018), as arranged by the Office of Admissions.

Spring 2017 - Fall 2017

Jointly presented Library tours and information literacy presentations for local-area High School students as follows:

- 1/17/2017: Columbia High School (Juniors, 40 total)
- 9/28/2017: Columbia High School (Juniors and Seniors, 46 total)

Fall 2016 - Fall 2019

Managed event logistics, planned out event shopping, handled event scheduling, and arranged co-sponsorship for Salmon Library Street Fair event.

The Salmon Library Street Fair event is scheduled every Fall semester, with student-centered activities, free food, and other student organizations from across campus. (Starting in Fall 2017, this event has been co-sponsored by the Library and the Student Success Center.)

Fall 2016 - Spring 2017

Planned and managed Faculty Author Spotlight event on 3/09/2017

In the Faculty Author Scholar Spotlight, the Office of Academic Affairs and the M. Louis Salmon Library come together to recognize and honor those faculty members who have published books of original research, merit, and creativity.

Fall 2015 – Fall 2015

Set up & worked the Library information table at the Charger Preview Day event (9/26/2015), as arranged by the Office of Admissions.

Spring 2015 - Spring 2015

Jointly presented Library tours and information literacy presentations for local-area High School students as follows:

- 2/19/2015: Randolph School (4 total)

Fall 2014 - Spring 2016

Assisted with library-related portions of 2016 SACSCOC reports, University. This included drafting, contributing to, and collecting the supporting documentation for library-related portions of the following:

- 2.9 Learning Resources and Services
- 3.3.1.3 Institutional Effectiveness: Academic and Student Support Services
- 3.4.12 Educational Programs: All: Technology use
- 3.8.1 Library and Other Learning Resources: Learning/information resources
- 3.8.2 Library and Other Learning Resources: Instruction of library use
- 3.8.3 Library and Other Learning Resources: Qualified staff

Fall 2014 - Fall 2014

Jointly presented Library tours and information literacy presentations for local-area High School students as follows:

- 8/12/2014: Catholic High School (Juniors, 114 total)
- 8/13/2014: Catholic High School (Seniors, 126 total)

Other Service**Spring 2025 - Fall 2025**

Answered 186 reference questions during the period of January – December 2025 (and an additional 6 appointments / consultations).

Spring 2024 - Fall 2024

Answered 219 reference questions during the period of January - December 2024 (and an additional 10 appointments / consultations).

Spring 2023 - Fall 2023

Answered 287 reference questions during the period of January - December 2023 (and an additional 12 appointments / consultations).

Fall 2022 - Spring 2023

Multiple reviews of Library building entry data

Spring 2022 - Spring 2023

Multiple comparisons of Library instruction data (comparing UAH Library to other university libraries' ACRL survey response data)

Spring 2022 - Fall 2022

Answered 307 reference questions during the period of January - December 2022 (and an additional 10 appointments / consultations).

As requested by Library Director, created a new Library Vitals web-page to document (for university administration) key sources of Library information. These include current and previous iterations of the Library Strategic Plan, Library Policies, Library Scorecard (Annual Report), Library Building Emergency Action Plan (BEAP), Library Committee meeting notes, Library narratives, etc. Page was drafted and published using the LibGuides platform from SpringShare, where it is set as private/unpublished.

Fall 2021 - Fall 2021

Worked with the Electronic Resources Librarian to quickly analyze usage of video titles in the new ProQuest Academic Video Online database, in order to identify 11 titles to select for perpetual viewing rights.

Quickly responded to Library Director with information about attendance at Saturday outreach programming/events.

Summer 2021 - Fall 2021

Worked with a team of 3 other Librarians to review e-book titles from the ACS EBA program which is being discontinued, working to identify selected titles to be retained.

Summer 2021 - Summer 2021

Worked with 1 other Librarian to quickly report to David on UAH SWOT analysis, providing 5-year review of Library trends (regarding budget and staffing, in raw numbers and calculated as a proportion of student headcount).

Quickly responded to Library Director with information about 2021 university rankings from the U.S. News & World Report, providing comparable information for UAH and over a dozen other universities with similar rankings.

Worked with 1 other Librarian to quickly provide Library Director with statistics on study room checkouts, Multimedia Lab equipment checkouts, and other Multimedia Lab and Makerspace data for possible naming opportunities.

Arranged for therapy dog visit for LIB and SSC personnel on 7/15/2021.

Spring 2021 - Ongoing

Recorded entry data from LIB entry turnstiles, as reported weekly by Charger Card office.

Spring 2021 – Fall 2021

Worked with UAH OIT department to convert over pages in the internal google site created for Library Assessment (after google announced end-of-life for their previous platform).

Answered 300 reference questions during the period of January - December 2021 (and an additional 14 appointments / consultations).

Spring 2021 - Spring 2021

Worked with Library Director and other faculty librarians to draft a bill for the Faculty Senate to allow for equal voting representation and membership in Faculty Senate for library faculty. Presented petition to the Faculty Senate president-elect. Worked with Faculty Senate president to address necessary wording adjustments.

Worked with Multimedia Lab Technician to draft guidelines to allow campus visitors (not currently-affiliated with UAH) to resuming access to the Salmon Library building, providing that to Library Leadership.

Summer 2020 - Spring 2021

Worked with Library leadership to identify workspaces inside Library building that would require plexiglass shielding for RTC safety protocols, measuring out those spaces & determining what shields would be needed. Developed report for Library leadership for those needs, including possible shields that co-located units OIT and SSC could potentially also use. Worked to install shields upon delivery.

Summer 2020 - Summer 2020

Assisted other Library personnel with the task of physical shifting journals on 2nd floor, in order to better accommodate print collections.

Spring 2020 - Fall 2020

During the first months of the COVID-19 pandemic (From mid-March until the start of the Fall 2020 semester), created weekly combined departmental schedules (and revised, as needed). This provided in-person coverage at the User Services desk during planned open hours (or for projected open hours), and coverage for online research help 9a-5p Mon-Fri (using the Lib Chat platform, regardless of whether this service was provided from the Salmon Library building or via a tele-working reference librarian).

Answered 262 reference questions during the period of January - December 2020 (and an additional 9 appointments / consultations).

Spring 2020 - Spring 2020

Worked with a team of 2 other Librarians to quickly review lists of other universities (31 schools requested on 15-April, and a separate list of 17 schools requested on 17-

April), to see how those other schools have modified their requirements for ACT/SAT scores for admission and/or scholarships in the wake of the COVID-19 pandemic, and reported those findings to library administration.

Summer 2019 - Summer 2019

Prepared a feedback survey for participants at July-2019 demos from 4 different possible vendors for library furniture. Worked with a library student worker to perform data entry on those responses, and reported on those responses to library administration.

Spring 2019 - Fall 2019

Answered 429 reference questions during the period of January - December 2019 (and an additional 8 appointments / consultations).

Spring 2018 - Fall 2018

Answered 549 reference questions during the period of January - December 2018 (and an additional 5 appointments / consultations).

Fall 2017 - Spring 2019

Served as subject-area liaison librarian to (a) the Philosophy Department and (b) the Sociology Department (both for the period October 2017 - February 2019). This included contacting faculty for selection of resources, submitting orders for requested materials to library technical services, and providing library instruction presentations for classes as requested.

Summer 2017 - Spring 2019

Worked with Library Director and with other Library faculty to create a template for faculty librarian dossiers / comprehensive files, drafting instructions for university administration for the creation of that dossier, and adjusting the template and instructions to incorporate the approved formatting.

Spring 2017 - Fall 2017

Answered 705 reference questions during the period of January - December 2017 (and an additional 7 appointments / consultations).

Spring 2016 - Fall 2016

Answered 514 reference questions during the period of January - December 2016 (and an additional 12 appointments / consultations).

Spring 2015 - Fall 2015

Answered 581 reference questions during the period of January - December 2015 (and an additional 9 appointments / consultations).

Fall 2014 - Summer 2022

Served as subject-area liaison librarian to the Department of World Languages & Cultures. This included contacting faculty for selection of resources, submitting orders for requested materials to library technical services, and reviewing donated materials in these areas (to determine suitability for the collection).

Fall 2014 - Summer 2018

Scheduled library student workers & interns for the Research Help Desk, Graphic Design and the Multimedia Lab.

Spring 2014 - Spring 2016

Contributed content for the library blog at libsys.uah.edu/LibraryBlog/wordpress/.³

Spring 2014 - Fall 2014

Answered 516 reference questions during the period of February - December 2014 (and an additional 6 appointments / consultations).

Spring 2014 – Summer 2014

Planned for & hosted the July 2014 BEST meeting in the UAH Library, including sending out meeting announcements & invitations, working with colleagues to determine meeting agenda, acting as moderator, and following up with BEST members.

Served as subject-area liaison librarian to the English Department (February 2014 – August 2014). This included contacting faculty for selection of resources and submitting orders for requested materials to library technical services.

Community Service**Summer 2023 - Summer 2023**

Mentored 8th grade STEM team preparing for data analysis competition, Huntsville, AL, June 2023

Fall 2019 - Fall 2019

Addressed monthly meeting at Therapy Partners, Huntsville, AL, September 2019

Summer 2016 – Spring 2020

Member of Saturday Evening Choir, Most Merciful Jesus Catholic Church, Madison, AL, July 2016 – March 2020

³ This blog is now obsolete, having been replaced by uah.edu/library/about/library-news.

Professional Service**Summer 2025 - Ongoing**

Mentoring one recent UA SLIS graduate, through UA SLIS alumni mentoring program, Friends of UA SLIS alumni network

Fall 2024 - Summer 2026

Board Member, Higher Education Partnership

Spring 2023 - Ongoing

Committee Member, Steering Committee, Alumni Network, School of Library and Information Studies (SLIS) at The University of Alabama (UA)

Summer 2022 - Fall 2022

Interviewed alumni of UA SLIS program, and reported to interim director, School of Library and Information Studies (SLIS), The University of Alabama (UA)

Spring 2016 - Summer 2016

Committee Member, Planning committee, 2016 University of Alabama (UA) Intercampus Instruction Librarian Unconference

Fall 2015 - Fall 2018

Board Member / Member-at-large / Webmaster, Library School Association (LSA) of Alabama

Honors**Spring 2004**

John A. Palmer Memorial Award for Rider Coach of the Year, 2004, Alabama Traffic Safety Center, University of Montevallo

Professional Development**Spring 2026 - Spring 2026**

Mental Health First Aid training workshop [planned], Huntsville, Alabama, UAH Academic Success Advocacy Program, One-day workshop (30-March-2026) arranged by UAH ASAP office to learn the skills needed to recognize and respond to signs and symptoms of mental health and substance use challenges, as well as how to provide someone with initial support until they are connected with appropriate professional help.

Fall 2025–Fall 2025

Assessment 101 workshop, Huntsville, Alabama, UAH OIREA, One-day workshop (17-Sept-2025) arranged by UAH OIREA office to provide introductory assessment guidance to campus units that prepare reports on operational / administrative assessment outcomes.

EBSCO Training: CINAHL, Huntsville, Alabama, EBSCO; hosted by the UAH Library, 9/25/2025

Summer 2025 - Summer 2025

2025 STARS Leadership & University Advocates Conference (SLUAC), Destin, Florida, Higher Education Partnership (HEP), 8/06/2025 - 8/08/2025

Spring 2025 - Spring 2025

ALLA Annual Conference, Guntersville, Alabama, Alabama Library Association, 4/10/2025 - 4/11/2025

Fall 2024 - Fall 2024

(Webinar) LinkedIn for Librarians, Niche Academy, 9/18/2024

(Online Roundtable Discussion) Virtual Coffee Hour, Southeastern Library Association Library Instruction Round Table (SELIRT), 10/16/2024

Summer 2024 – Summer 2024

SELA Annual Conference, Huntsville, Alabama, Southeastern Library Association, 7/15/2024 - 7/16/2024

Training Session on ILL, AGS, and E-resources, Huntsville, Alabama, UAH Library (Electronic Resources Librarian, and Head of InterLibrary Loan), 8/13/2024

Spring 2024 – Spring 2024

(Webinar) Tired of Hearing, "I didn't know the library did that"? Here's Your Fix!, LibraryWorks, 1/25/2024

(Webinar) Transforming research: An in-depth exploration of Scopus AI, Elsevier, 1/29/2024

(Webinar) How to Design Interactive Dashboards in Excel (If You're Not Using Fancy Tech -- Yet), Good Tech Fest 2024, 5/02/2024

Fall 2023 - Fall 2023

(Webinar) Revitalizing Your Library Faculty Governance, Niche Academy, 9/27/2023

Summer 2023 - Summer 2023

(Online Roundtable Discussion) Virtual Coffee and Conversation Hour, Southeastern Library Association Library Instruction Round Table (SELIRT), 7/19/2023

Spring 2023 - Spring 2023

(Webinar) Gold Rush [software] Training 2, Network of Alabama Academic Libraries, 2/22/2023

Fall 2022 - Fall 2022

(Webinar) SciFinder-N Training Webinar, CAS, 9/07/2022

Tenth Annual ALAHEDO Conference: Innovation for Inclusive Excellence, Florence, Alabama, Alabama Association of Higher Education Diversity Officers, 10/26/2022

Summer 2022 - Summer 2022

(Webinar) Is Reference Dead?: Practical Considerations for Evaluating and Improving your Reference Services, Niche Academy, 8/03/2022

Spring 2022 - Spring 2022

(Webinar) Training on Rialto ordering interface, Ex Libris, 3/07/2022

(Webinar) Screencast-o-Matic Intro Workshop, UAH Enhanced Teaching & Learning Center, 2/04/2022

(ASERL Webinar) Toward a More Perfect Union, Association of Southeastern Research Libraries (ASERL), 4/04/2022

Fall 2021 - Fall 2021

(Webinar) Statista demo session, Statista (trial demo by database vendor), 10/21/2021

Summer 2021 - Summer 2021

(Recording) TCP Software Demo / Humanity, TCP vendor demo, 7/22/2021

PCI Training [required Canvas training course for User Services desk operations], UAH Student Affairs

(Webinar) NAAL & ConsortiaManager: Member Training Session 2, Network of Alabama Academic Libraries, 6/02/2021

Spring 2021 - Spring 2021

(ALAHEDO Webinar) Power, Privilege, Equity and Voice: Critical Lessons from 2020, Session III: Self Preservation: An Act of Political Warfare, Alabama Association of Higher Education Diversity Officers (ALAHEDO), 2/11/2021

(ALAHEDO Webinar) Power, Privilege, Equity and Voice: Critical Lessons from 2020, Session I: Leading in Times of Crisis, Alabama Association of Higher Education Diversity Officers (ALAHEDO), 2/09/2021

(Webinar) Disrupting Tech's Growing Gender Gap, Qualtrics, 1/27/2020

Fall 2020 - Fall 2020

(Alma Webinar) Monitoring Fulfillment Activities, Ex Libris, 10/15/2020

(Webinar) Lunch & Learn: Ally Training, UAH Office of Diversity, Equity & Inclusion, 10/14/2020

(Alma Webinar) Using Analytics to Help Manage Physical Inventory, Ex Libris, 10/07/2020

(Alma Webinar) Introduction to Analytics for Beginners, Ex Libris, 9/30/2020

Summer 2020 - Summer 2020

(Webinar) Telling an Advocacy Story to the Statistically-Minded, TLC, 5/27/2020

(Online Roundtable Discussion) Remote Outreach & Engagement, ACRL University Libraries Section Academic Outreach Committee, 6/03/2020

(ACRL Webinar) Reframing reference services: Perceptions and futures of the reference desk, findings from a mixed-methods survey of United States academic libraries, 6/08/2020

(ACRL Webinar) Everyday Inclusion Begins with Me: Diversity and Intergroup Communication in the Workplace, 6/10/2020

(ACRL Webinar) New Metrics for Telling Your Library's Story, 6/11/2020

Spring 2020 - Spring 2020

(Webinar) Supporting COVID-19 research efforts: Tips to run more effective search strategies, Clarivate Analytics, 4/28/2020

(IEEE Webinar) Online Delivery of Engineering Programs: Tips You Can Use From An Experienced ABET-Accredited Program, 4/08/2020

(IEEE Webinar) Using eLearning to Support Distance Learning, 3/24/2020

(IEEE Webinar) Strategies for Searching IEEE Xplore, 3/05/2020

(Webinar) ACRL Project Outcome: Visualizing Library Assessment Data, 1/22/2020

Summer 2019 - Summer 2019

(Webinar) ACRL Project Outcome: Assessing the Learning Outcomes of Library Instruction, 8/06/2019

Spring 2019 - Spring 2019

(ACRL Webinar) Mindful Leadership: Diversity, Equity, and Inclusion in the Academic Library Information Literacy Program, 2/20/2019

ALLA Annual Conference, Point Clear, Alabama, Alabama Library Association

Fall 2018 - Fall 2018

University of Alabama Inter-campus Instruction Librarian Unconference, Tuscaloosa, Alabama, Gorgas Library, University Libraries, The University of Alabama

Spring 2018 - Spring 2018

2018 Diversity Best Practices Conference, Auburn, Alabama, Auburn University, Conference to provide professionals and students with new approaches to promoting diversity and inclusion initiatives within organizations. Bringing together scholars from diverse disciplines and institutions, the conference explores organizational best practices, and addresses key issues impacting the field of inclusion and diversity. As organizations continue to be impacted by constant change, limited resources, and complex political systems, the conference engages participants in approaches necessary for enhancing cross-disciplinary relationships.

Open Education Resources Workshop, 6, Athens, Alabama, Alabama Commission on Higher Education (ACHE), One-day workshop about OERs and how they can fit into higher education institutions (both in and out of Alabama).

Fall 2017 - Fall 2017

Southeastern Library Assessment Conference, Atlanta, Georgia, Georgia State University

Sixth Annual ALAHEDO Comprehensive Diversity Conference, 8, Birmingham, Alabama, Alabama Association of Higher Education Diversity Officers

Spring 2017 - Spring 2017

Tenth Annual UA System Scholars Institute, Tuscaloosa, Alabama, The University of Alabama System

Fall 2016 - Fall 2016

Advanced CAS SciFinder Training Course, Tuscaloosa, Alabama, CAS (A division of the American Chemical Society); hosted at Rodgers Science & Engineering Library, University Libraries, The University of Alabama

University of Alabama Inter-campus Instruction Librarian Unconference, Tuscaloosa, Alabama, Gorgas Library, University Libraries, The University of Alabama, The instruction teams from UA, UAB, and UAH Libraries gathered in 2015 to experience ACRL Immersion together. In 2016, we will gather again for a one day Unconference to continue growing and sharing with each other. An Unconference is an event loosely

structured around a theme or set of objectives. Attendees are encouraged to submit presentation ideas before the conference date and are also welcome to submit ideas on the day of the event. Attendees begin the event by voting on presentations and building the event schedule, allowing for the growth of a conversation around topics that are of immediate interest to everyone attending.

Fifth Annual ALAHEDO Comprehensive Diversity Conference, Huntsville, Alabama,
Alabama Association of Higher Education Diversity Officers

Spring 2016 - Spring 2016

Ninth Annual UA System Scholars Institute, Huntsville, Alabama, The University of
Alabama System

Fall 2015 - Fall 2015

Southeastern Library Assessment Conference, Atlanta, Georgia, Georgia State University,
Conference to advance the library assessment and user experience conversation, where
attendees gather together to share and discuss practical ideas and information about
these topics.

Fourth Annual ALAHEDO Comprehensive Diversity Conference, Florence, Alabama,
Alabama Association of Higher Education Diversity Officers

Spring 2015 - Spring 2015

Alabama Immersion Program, Tuscaloosa, Alabama, Association of College & Research
Libraries (ACRL); hosted at Gorgas Library, University Libraries, The University of
Alabama, The ACRL Information Literacy Immersion Program is an intensive 3 ½ day
program designed for those who contribute to the educational role of libraries in higher
education. Through a critical examination of information literacy, teaching and learning,
and influence and leadership, the Immersion program curriculum aims to develop
critically reflective practitioners who go on to enact change in their practice, projects, or
personal and professional goals. The 2015 Program was scheduled for Instruction
Librarians at the University of Alabama, in Tuscaloosa, AL. Instruction Librarians from
the other UA system campuses were also invited to participate.

2015 ACRL Conference, Portland, Oregon, Association of College & Research Libraries

Fall 2014 - Fall 2014

Third Annual ALAHEDO Comprehensive Diversity Conference, Tuscaloosa, Alabama,
Alabama Association of Higher Education Diversity Officers, Conference of Alabama
higher education personnel interested in forwarding diversity and equal rights in higher
education, the workplace, and society. Presentations and workshops to support these
goals and related topics.

Spring 2014 - Spring 2014

ALLA Annual Conference, Huntsville, Alabama, Alabama Library Association

Seventh Annual UA System Scholars Institute, Tuscaloosa, Alabama, The University of Alabama System, The Scholars Institute fosters a shared community of knowledge among the three UA System campuses. It brings us together to explore best practices and new ideas for technology in our teaching, learning, and research.