

Elizabeth Hardin

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Relevant Work Experience

Lecturer

August 2020—Present

University of Alabama in Huntsville

- Courses taught—EH 301: Technical Writing, EH 301: Honors Technical Writing, EH 300: Principles of Business Writing.
- Develop and customize syllabi, course material, and assignments for online and in-person courses.
- Instruct students in writing reports, scientific articles, memos, job application documents, and other technical, professional, and business communication.

Instructor

University of Alabama in Huntsville, College of Professional Studies

July 2020

- Course Taught—Writing Essentials, part of Defense Acquisition University (DAU-SSCF).
- Prepared materials and led 4-hour live virtual course, which covered audience analysis, grammar and punctuation, plain language, workplace correspondence, and APA style.

Adjunct Instructor

August 2015 – July 2020

University of Alabama in Huntsville

- Courses taught—Technical Writing (online and classroom), Principles of Business Writing (online) and College Writing I and II (classroom).

Freelance Technical Writer

May 2018 – July 2020

Upwork

- Wrote and edited technical and professional documents for clients, including programming tutorials, software user guides, resumes and cover letters, blog posts, and employee training materials.

Senior Technical Writer

June 2008 – August 2010

Intergraph Corporation, Huntsville, AL

- Created software user guides, user help, and developer guides for CAD and document management software as a member of three Scrum teams.

Senior Software Analyst

June 2000 – December 2005

Intergraph Corporation, Huntsville, AL

- Designed, developed, and debugged CAD and document management software using C++ and VB.
- Collaborated with documentation and UI team to develop effective UI.

- Wrote internal user guides for software.

Other Work Experience

Assistant Manager Armadillo Café, Marlborough, UK 2006 – 2008

Education

M.A., English, University of Alabama in Huntsville 2014
GPA 4.0, Member of Sigma Tau Delta

Graduate Certificate in Technical Communication, University of Alabama in Huntsville 2014
Allied Field: Management

B.S., Computer Science, Birmingham-Southern College 2000
Majors: Computer Science and English, Minor: Art
Cum Laude, Member of ACM

Conference Presentations and Papers

University of Alabama in Huntsville Graduate Conference, 2015
“Shame on Your Greed: A Genealogy of Hoarding from the Nineteenth Century to the Present”

Rocket City Technical Communication Conference
2014: “Creating Effective Illustrations”
2013: “Tweeting, Friending, and Blogging: How Technical Communicators Use the Web”

Professional Affiliations

Member, Society for Technical Communication (STC)
Member, Association of Teachers of Technical Writing (ATTW)

Community and Volunteer Work

Technical Writing Webinar December 2020

- Led a 1.5-hour webinar for NASA’s Human Exploration Rover Challenge 2021 teams.

MakerSpace Leader 2017 – 2020

Harvest Elementary School

- Led elementary students through weekly MakerSpace STEM Lab activities to encourage interest in science and technology.
- Served as liaison to the Fall 2019 UAH MAE 491 student engineering team to create a new marble roller coaster for Harvest Elementary.

Audiovisual Team Member June 2018 – Present

Ford’s Chapel United Methodist Church

- Create graphics and presentations and present digital material in weekly service.