REGISTER WITH SCHEDULE PLANNER

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
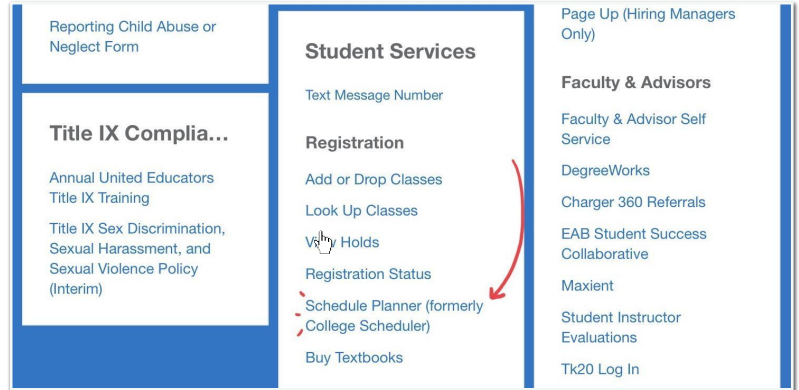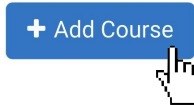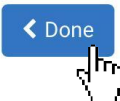
COLLEGE OF SCIENCE

1. Log in to **my.uah.edu**

2. On the home page, scroll down to find **Schedule Planner** in the middle column

3. Select **Fall 2021,** click "save and continue"

4. Go to courses and select **+ Add Course**

5. Use the **Subject** drop-down menu to select the class subject and the **Course** drop-down menu to select the course number
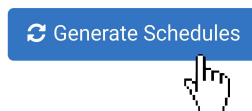*Remember to add required recitations and labs where applicable*

6. Select **< Done** when you've added all of your classes

7. Click **Options** to the right of each course and unselect sections you do not want. If you want an in person section, **unselect** the "online" section. If you want an Honors "H" section, unselect all Non Honors sections. If you want a class in the morning, unselect afternoon sections of the course. Click Save and close. **Do this for each course, lab, and recitation.**

8. Scroll down and select " **Generate Schedules**" **⟳ Generate Schedules**

9. If this gives you too many schedules, add in "**Breaks**" for meals, sports, meetings, etc.

10. Click VIEW next to each schedule. Find a schedule you like and select 🛒**Send to Shopping Cart**

11. Select **Register,** and you'll be registered for courses!! If you receive an error message such as **"Prerequisite and test score error"** email science.advising@uah.edu with your name, A#, and error message and we'll help.

Reporting Child Abuse or Neglect Form

Title IX Complia...

Annual United Educators Title IX Training

Title IX Sex Discrimination, Sexual Harassment, and Sexual Violence Policy (Interim)

Student Services

Text Message Number

Registration

Add or Drop Classes

Look Up Classes

View Holds

Registration Status

Schedule Planner (formerly College Scheduler)

Buy Textbooks

Page Up (Hiring Managers Only)

Faculty & Advisors

Faculty & Advisor Self Service

DegreeWorks

Charger 360 Referrals

EAB Student Success Collaborative

Maxient

Student Instructor Evaluations

Tk20 Log In

Subject	BYS - Biological Sciences
Course	Select Course...
	119 PRINCIPLES OF BIOLOGY
	119L LABORATORY
	119R RECITATION
	120 ORGANISMAL BIOLOGY

⚙ Options

	Section	Component
☑ ℹ	01	Lecture
Prerequisites	Corequisites	
☑ ℹ	H03	Lecture
Prerequisites	Corequisites	

Breaks **+ Add Break**

☑ Select All ⊗

☑ **Lunch** MTWThF - 11:00am to 1:00pm ⚙ Edit ⊗

☑ **Sleep** MTWThF - 8:00am to 9:00am ⚙ Edit ⊗

1. Navigate to the **Current Class Schedules webpage** (https://www.uah.edu/cgi-bin/schedule.pl)

2. Select the term for which you intend to register for courses

- UAH: Spring 2021 Course Listing
- UAH: Summer 2021 Course Listing
- UAH: Fall 2021 Course Listing
- UAH Interactive Class Schedule

3. On the next page, select the department for the first class you would like to schedule

BYS/Biological Sciences
08/18/2021 - 12/10/2021 (Full Term)

Sec Type	CRN	Course	Title	Credit	Max Enrl	Enrl	Avail	Wait List	MTYP	Days	Start	End	Bldg	Room	Instructor
S	90055	100 01	INTRO HEALTH PROFESSIONS	1.0	50	0	50	0		F	01:00PM	01:55PM	ONLN	ONLINE	Wolf Paul
A	90056	109 01	FUNDAMENTALS OF BIOLOGY	4.0	40	0	40	0		TBA	TBA		ONLN	ONLINE	Niemiller Katharina
A	90057	109L 01	LABORATORY	.0	40	0	40	0		TBA	TBA		ONLN	ONLINE	Niemiller Katharina
A	90058	119 01	PRINCIPLES OF BIOLOGY	4.0	60	0	60	0		TBA	TBA		ONLN	ONLINE	Niemiller Katharina
T	90059	119 02	PRINCIPLES OF BIOLOGY	4.0	124	0	124	0		MWF	09:40AM	10:35AM	SST	109	Culumber Zachary
T	90060	119 03	PRINCIPLES OF BIOLOGY	4.0	116	0	116	0		TR	06:00PM	07:20PM	SST	109	Baudry Jerome

5. Look through the course types and designated times/locations to find the section that works best for you

6. Make note of the five-digit **Course Registration Number (CRN)** in the second column -- this is the code you will use to add your preferred section to your shopping cart

7. Repeat for each of your classes

> Tips:
> Make sure you include time to travel between classes! 🧑🏽‍🦽 🏃🏽 🚴🏽
> Schedule breaks! Eating and relaxing are equally as important as class time. 😴

Section Type:
T: Traditional, in-person
A: Asynchronous Online (at your leisure)
S: Synchronous Online (scheduled meeting time)
H: Hybrid class, with in-person and online components

Days:
MTWRF: Monday, Tuesday, Wednesday, Thursday, Friday respectively
TBA: Asynchronous class with no designated meeting time

8. Once you have your your list of CRN's, navigate to **my.uah.edu** and in the middle column, select

Registration
Add or Drop Classes

9. Use the drop-down menu to select the term for which you are registering for

10. In the **Worksheet**, enter the CRN for each class in a separate box

Add Classes Worksheet

CRNs

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

(Submit Changes) (Class Search) (Reset)

11. Once you **Submit Changes**, you are registered for classes