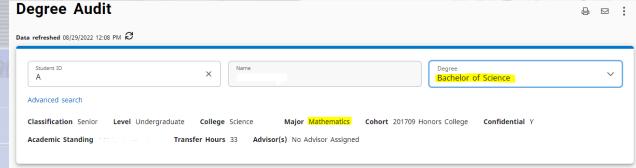


# DegreeWorks: Review

Once directed to your DegreeWorks page, review your degree information.

Is the correct major(s) listed?
If applicable, is your concentration(s) correct?
If applicable, is your minor(s) correct?



If something is not correct, email <u>science.advising@uah.edu</u>. If something you expected to see is not there, it is not on your official records.

# DegreeWorks: Progress



It is normal to see the **Degree Progress** status somewhere between 96-98% complete once you've applied to graduate and have registered for your final semester of courses.

The progress bar will not show 100% complete until final grades are processed and your degree is awarded by the Office of the Registrar.

Honors students and JUMP students may see less than 96% on the progress bar. This is normal. Honors College sections may need adjustments and JUMP courses do not count towards your degree progress until the final grades are processed.





Applying online is the fastest way to apply to graduate: Online Graduation Application Instructions.

Once a deadline has passed, a student can no longer apply to graduate online for the term that deadline is associated with. A student then must complete a Paper Application for graduation in that term.

### Graduating: Deadlines

### **Spring Deadline**

September 1st of previous semester

### **Summer Deadline**

February 1st of previous semester

#### **Fall Deadline**

June 1st of previous semester

There is no penalty for applying early.

# Graduating: Fees

### **Application Fee:**

\$50 if applying by deadline

#### Late Fee:

\$25 if applying up to 10 days past the deadline (\$75 total)

#### **Late Late Fee:**

\$50 if applying 11 days+ past the deadline (\$100 total)



### Now What: After Applying

- 1. You will receive an email to your UAH email account confirming receipt of your application.
- 2. Within 6 weeks, you will receive an Official Degree Audit from the Office of the Registrar. Your Science Advisor also receives this.
- 3. If you have questions about your Official Degree Audit, please contact science.advising@uah.edu.
- 4. Continue to look for email communications about upcoming commencement related events.
- 5. Attend your commencement ceremony as scheduled.

Degrees are awarded once all grades are received and processed and the Office of the Registrar completes a final audit of your degree. You will be notified if you have not met graduation requirements. Degrees are typically awarded within two weeks following finals.

## Now What: Not Actually Graduating

The commencement ceremony is not a live representation of actual graduation and it takes place prior to final grades being processed/degrees being awarded.

No one knows at Commencement if someone is actually graduating or not graduating. If you've planned to walk, show up and walk. You can explain your situation to your family/friends later on if you so choose. The university will not disclose your academic information unless you have given permission to do so via a FERPA Release Form.

### Now What: Not Actually Graduating

In the event you do not meet degree requirements, you will be notified via email and your graduation application will be moved forward to the next term. The Office of the Registrar will move a graduation application two additional terms before making it inactive. This means you do not have to reapply for one full calendar year.

As soon as you receive notification that your graduation application is being moved to a future term, contact science.advising@uah.edu. We will do our best to assist you and answer any questions you may have.



### Commencement: Preparing

Countdown to Cap and Gown is an event for degree candidates to purchase their cap and gown, tassel, class ring, and degree information.

You'll also verify your mailing address, which is where your degree will be sent!

## Commencement: Ceremony

The best place for the latest details regarding Commencement Ceremonies can be found on the <u>UAH</u> Commencement Website.



