

**FORM 108 - SAMPLE PERMISSION LETTER FOR PHOTOGRAPHS
AND VIDEOTAPES**

Date _____

Dear Parent/Guardian,

My name is _____. I am a student teacher candidate from The University of Alabama in Huntsville. Throughout the next (provide time span) weeks, I will be working with _____. I will be taking pictures and/or videos of a variety of classroom activities to represent teaching experiences during my internship. As part of my teacher education program requirements, I am expected to develop an electronic teaching portfolio. I would like to include pictures and/or videos of classroom activities in my portfolio and webpage. I would appreciate your permission to use items that may include your child.

The pictures and/or videos would be included in my electronic portfolio to provide evidence of my ability to meet state and university standards and would “bring to life” the documents I present in my professional portfolio. All students will remain anonymous and all documentation would remain my personal property only to be used for educational purposes associated with the teacher education program and my professional teaching portfolio.

Please check the appropriate statement, sign, and return the letter to: _____
cooperating teacher’s name.

_____ I grant permission for my child to be photographed and/or videotaped for educational purposes and for the photographs to be included in the candidate’s electronic teaching portfolio. I understand that the photos, which will be used for educational purposes only, will be posted on the UAH Department of Education’s website. Access to the candidate’s electronic portfolio will be limited to the UAH campus.

_____ I do not give permission for my child to be photographed for any reason.

_____ I do not give permission for my child to be videotaped for any reason.

Student’s Name _____

School _____

Teacher’s Name _____

Signature of parent/guardian _____ Date _____

Sincerely,

Name: _____

UAH Student Teacher