The University of Alabama in Huntsville
Graduate Council Meeting
Minutes
Friday / October 13, 2023
2:00 p.m. in SSB 201

Members Present:  
Maria Pour, COE  
Keith Hollingsworth, COE  
Wafa Hakim-Orman, COB*  
Sophia Marinova, COB  
Xiaotong Li, COB  
Lisa Vangsness, CAHS  
Joe Conway, CAHS  
Lingze Duan, COS*  
Larry Carey, COS  
Nilsa Black-Meade, CON  
Lenora Smith, CON  
Tracy Lakin, CON  
Paul Whitehead, CoED  
Hamsa Mahafza, CoED  
Jon Hakkila, Chair*  
David Moore, Library*

Members Absent:  
Mike Anderson, COE*  
Nicholas Loyd, COE  
Jodi Price, CAHS*  
Dylan Baun, CAHS (On sabbatical / Proxy: Stephen Waring)  
Ming Sun, COS  
Tanya Sysoeva, COS  
Louise O’Keefe, CON*  
Derrick Smith, CoED*  
Amber Adcock, Interim Registrar*

Guests:  
Sivaguru Ravindran, COS/Mathematics  
Suzanne Simpson, Institutional Research  
Susan Knight, Graduate School  
Simone Frazier, Graduate School  
Michelle Massey, Graduate School

*Non-Voting Member

1. **Roll Call**
   
   A record of attendance was recorded as noted above.

2. **Approval of the Agenda**
   
   Motion was made by Dr. Tracy Lakin to approve the graduate council meeting agenda. Motion was seconded by Dr. Larry Carey. Motion carried.
3. Approval of the Minutes of the Meeting of September 15, 2023
   Motion was made by Dr. Nilsa Black-Meade to approve the minutes of the meeting of September 15, 2023. Motion was seconded by Dr. Hamsa Mahafza. Motion carried.

4. Announcements
   a. Recent Graduate School Events
      i. Policies & Procedures Workshop – September 20
      ii. CV/Resume Workshop for Graduate Students – September 22
      iii. Dinner with the Graduate Dean – September 26
      iv. 3MT Workshop – October 3
   b. Upcoming Graduate School Events
      i. 3MT Competition – October 30 / 2-5pm / SSB 112
   c. Kuali Catalog Now Online (announced by Ms. Brenda Youngblood on October 2)
   d. Theses/Dissertations/DNP Projects
      i. Before November 6: Completed Kuali signature form due to Graduate School
      ii. November 6: Student must upload manuscript to ProQuest
      iii. December 8: Student must finish copyediting process with Ms. Simone Frazier
   
   Dr. Hakkila and the graduate school staff provided information about the graduate-focused events and items listed above.

5. Curricular Items
   a. MA 546 – Differential Calculus – Tabled/Returned via Kuali for Additional Information, including whether this is a new course or a course change; in which graduate programs this course counts; how this course is to be incorporated into the graduate Mathematics curriculum; an explanation regarding the relationship between MA 546 and MA 539; an explanation as to whether MA 442 and MA 452 are graduate program entrance requirements or pre-prerequisites for MA 546; the terms during which MA 546 will be offered; addition of learning outcomes to course syllabus.

6. Graduate Faculty Nominations – For Membership Consideration
   a. College of Engineering
      i. Budge, Mervin (PhD) - Approved
      ii. Gatlin, Tony (PhD) - Approved
      iii. Haider, Mohammad (PhD) - Approved
      iv. Lawrence, Daniel (PhD) - Approved
      v. Ma, Rui (PhD) - Approved
      vi. Panagos, Adam (PhD) - Approved
      vii. Ray, Biswajit (PhD) - Approved
      viii. Shtessel, Yuri (PhD) - Approved
      ix. Unnikrishnan, Avinash (PhD) - Approved
   b. College of Nursing
      i. Allen, Gary (MD) - Approved
c. **College of Science**
   i. Jian, Lan (PhD) - *Approved*
   ii. Shanthakumar, Vaidyanath (PhD) - *Approved*
   iii. Trapp, Susan (PhD) - *Approved*
   iv. Waddell, Emanuel (PhD) - *Approved*

7. **For the Good of the Order**
   N/A

8. **Reminder:** Next Graduate Council Meeting - Friday / November 17, 2023

9. **Adjourn**
   *The meeting adjourned at 3:01 p.m.*