

**The University of Alabama in Huntsville
Graduate Council Meeting
Minutes**

**Friday / April 22, 2022
2:00 p.m. in SSB 201**

- Members Present:** Michael Anderson, COE*
Kevin Bao, COB
Joseph Conway, CAHS
Junpeng Guo, COE
Wafa Hakim-Orman, COB*
Jon Hakkila, Chair*
Angela Hollingsworth, CON
Yu Lei, COE
Xiaotong Li, COB
Nicholas Loyd, COE
David Moore, Library*
Jason O'Brien, CoED
Louise O'Keefe, CON*
Jodi Price, CAHS*
Lenora Smith, CON
- Members Absent:** Dylan Baun, CAHS (proxy: Joe Conway)
Harry Delugach, COS (proxy: Tim Newman)
Eric Fong, COB (on sabbatical)
Robert Griffin, COS*
John Mecikalski, COS
Matthew Niemiller, COS
Janet Waller, Registrar*
Paul Whitehead, CoED (proxy: Michael Craw)
- Visitors:** Audrey Jupiter, Graduate School
Susan Knight, Graduate School
Hamsa Mahafza, CoED
Joy Werka, Graduate School

*Non-Voting Member

1. Roll Call

A record of attendance was recorded as noted above.

2. Approval of the Agenda

*Motion was made by Dr. Hollingsworth to approve the graduate council meeting agenda.
Motion was seconded by Dr. O'Keefe. Motion carried.*

3. Approval of the Minutes of the Meeting of March 11, 2022

Motion was made by Dr. Conway to approve the minutes of the meeting of March 11, 2022. Motion was seconded by Dr. Guo. Motion carried.

4. Announcements

Dr. Hakkila led the discussion about graduate-focused topics, including GTA waiver requests as related to the UAH budget process, transparency/communications, plans to update the UAH thesis/dissertation manual and LaTeX template, and plans to migrate the Graduate Handbook to the Graduate Catalog. He also provided updates on events, including the Dinner with the Graduate Dean held March 29, the 2022 Alabama Dean's Retreat held April 6-8, and the Graduate Student Association Meeting held April 13. Finally, Dr. Hakkila briefly discussed the status of the Graduate Records Coordinator and Study Abroad Coordinator open positions.

5. Curricular Items

a. College of Nursing

- i. New Course: NUR 652 – Clinical Practicum for Nurse Educators

Dr. O'Keefe provided commentary on item 5.a.i. Motion to approve item was made by Dr. O'Brien. Motion was seconded by Dr. Conway. Motion carried.

- ii. Program Change: M.S. in Nursing (adding Nursing Education concentration)

Dr. O'Keefe provided commentary on item 5.a.ii. Motion to approve item was made by Dr. Anderson. Motion was seconded by Dr. Guo. Motion carried.

b. College of Education

- i. Program Change: M.S. in Applied Behavior Analysis
- ii. New Course: ABA 601 – Fundamentals of Applied Behavior Analysis
- iii. New Course: ABA 602 – Conceptual Analysis of Behavior
- iv. New Course: ABA 603 – Research Methods in Behavior Analysis
- v. New Course: ABA 604 – Applied Behavior Analysis I
- vi. New Course: ABA 605 – Ethics in Behavior Analytic Research & Practice
- vii. New Course: ABA 606 – Applied Behavior Analysis II
- viii. New Course: ABA 607 – Experimental Analysis of Behavior
- ix. Program Approval: M.Ed. in Differentiated Instruction (IL concentration)
- x. New Course: EDL 601 – Legal, Ethical, & Cultural Principles
- xi. New Course: EDL 602 – Collaborative Instructional Leadership
- xii. New Course: EDL 603 – Fiscal Management & School Personnel
- xiii. New Course: EDL 604 – Instructional Leadership for Diverse Populations
- xiv. New Course: EDL 605 – Data Analysis & School Improvement
- xv. New Course: EDL 606 – Cultivating Community through Meaningful Engagement
- xvi. New Course: EDL 691 – Instructional Leadership Internship & Residency

Dr. O'Brien provided commentary on items 5.b.i. through 5.b.xvi. After much discussion, a motion to approve items was made by Dr. Anderson. Motion was seconded by Dr. Hakim-Orman. Motion carried. Dr. Hakkila suggested the College of Education consult with the appropriate University units regarding new prefixes, academic catalog deadlines, and external approval processes and timelines to ensure proper implementation.

6. Graduate Faculty Nominations – For Membership Consideration

a. College of Nursing

- i. Amanda Comer
- ii. David Dixon
- iii. Crystal Hardy
- iv. Sharon Ikeler
- v. Claude Pirtle

b. College of Science

- i. Themistoklis Chronis
- ii. Kenneth Herren
- iii. Hemang Jani
- iv. Kiranmayee Kilaru
- v. Ken Kobayashi
- vi. Valentin Korman
- vii. Geoffrey Pendleton
- viii. J. Larry Pezzaniti
- ix. Brian Robinson

Motion was made by Dr. Hollingsworth to approve all graduate faculty nominations listed above. Motion was seconded by Dr. Smith. Motion carried.

7. Academic Probation & Dismissal Procedures (2022-2023)

Dr. Hakkila shared with council a document reflecting newly made revisions to the temporary graduate probation, dismissal, and appeals process. Council concluded language to be satisfactory for a short-term solution that could be added to the 2022-2023 Graduate Catalog. This revision process will continue to evolve as details of processes are determined.

8. GTA Waiver Budget Request

(This item was discussed at the beginning of the meeting with the “Announcements” portion of the Agenda.)

9. JUMP

Dr. Hakkila shared with council a document outlining 10 “Known Problems with the Existing UAH JUMP Program.” Each problem was discussed individually, including commentary from Drs. Anderson and Hakim-Orman. Dr. Hakkila asked council to begin thinking about these problems and, potentially, other JUMP issues for discussion at a later time.

10. AL ASSET (Alabama Advanced Specialized Skills Education & Training)

As discussed during the recent 2022 Alabama Dean’s Retreat that he attended, Dr. Hakkila shared high-level information about the AL ASSET program. He also showed examples of UAH School of Business proposals that have been developed in anticipation that UAH might participate.

11. For the Good of the Order

The University of Alabama in Huntsville released an announcement that Dr. David A. Puleo was named provost and executive vice president for academic affairs, effective August 1, 2022.

12. Adjourn

The meeting adjourned at 3:28 p.m.

/srk