

**The University of Alabama in Huntsville
Graduate Council Meeting
Minutes**

**Friday / November 19, 2021
2:00 p.m. via Zoom**

Members Present: Michael Anderson, COE*
Dylan Baun, CAHS
Joseph Conway, CAHS
Harry Delugach, COS
Eric Fong, COB (last meeting of academic year as going on sabbatical)
Robert Griffin, COS*
Junpeng Guo, COE
Wafa Orman, COB*
Jon Hakkila, Chair*
Angela Hollingsworth, CON
Yu Lei, COE
Lori Lioci, CON
Nicholas Loyd, COE
John Mecikalski, COS
Wai Mok, COB
David Moore, Library*
Matthew Niemiller, COS
Jason O'Brien, CoED
Louise O'Keefe, CON*
Janet Waller, Registrar*
Paul Whitehead, CoED

Members Absent: Andrew Cling, CAHS*
Lenora Smith, CON

Proxies: Angela Hollingsworth served as proxy for Lenora Smith, CON

Visitors: Robert Preece, COS
Aurora Torres, CAHS

* Non-Voting Member

1. Introduction of Committee Members

Members introduced themselves and explained the role they serve within the University.

2. Approval of the Agenda

Motion was made by Dr. Guo to approve the agenda. Motion was seconded by Dr. Lioci. Motion carried.

3. Approval of the Minutes of the Meeting of May 21, 2021

Motion was made by Dr. O'Keefe to approve the minutes of the meeting of May 21, 2021. Motion was seconded by Dr. Conway. Motion carried.

4. Graduate Faculty Nominations

a. For Membership Consideration

- i. Jesse Nicholas (Nick) Cochran – Biological Sciences (COS)
- ii. Jukka Henry Petteri Nevalainen – Physics & Astronomy (COS)

Motion was made by Dr. Hollingsworth to approve Graduate Faculty applications for items 4.a. i. and ii. together. Motion seconded by Dr. O'Brien. Motion carried.

- iii. Marie-Therese Oumba – Chemistry (COS)

Graduate Faculty application for M-T Oumba not considered since candidate no longer teaches at UAH.

b. Vote on New Procedure and Nomination Form

Dr. Hakkila presented a revision to the Graduate Faculty Nomination Form that includes the additional category of: "Meets Affiliate Member criteria; declines membership." The revised form is needed to ensure the vetting of credentials for non-UAH employees, such as NASA or other federal employees, who serve on UAH advisory committees and not under the pretense of being a part-time or full-time UAH faculty member. The form also provides a paper trail to identify these individuals for the sake of transparency.

The new procedure and nomination form received unanimous support.

- i. Caleb I. Fasset – Space Science (COS)
- ii. Michael Zanetti – NASA MSFC (COS)

Motion was made by Dr. Hakkila to vote on items 4.b. i. and ii. together. Vote to approve was unanimous.

- iii. Vikalp Mishra – NASA

Graduate Faculty candidate V. Mishra is a UAH employee who works for Dr. Griffin and, therefore, instead of self-nominating as he did, it was determined that he should follow the formal vetting process via his department. Candidate was stricken from the list and not considered at this time.

5. Curricular Items

a. College of Arts, Humanities & Social Sciences

- i. New Course: EH 518/418 – Representative Texts by Women Writers

Motion to approve 5.a.i. by Dr. Delugach. Motion seconded by Dr. Baun. Motion carried.

b. College of Education

- i. Program Change: M.S. in Applied Behavior Analysis
- ii. Program Proposal: JUMP Programs
 1. JUMP: Music Education – Choral
 2. JUMP: Music Education – Instrumental
 3. JUMP: Physical Education

Motion was made by Dr. Hakkila to vote on items 5.b.i. and 5.b.ii. 1., 2., 3. together. Vote to approve was unanimous.

c. College of Engineering

- i. Course Change: CE 587 – Bridge Design
- ii. Course Change: CPE 449/549 – Intro to Cybersecurity Engineering Lab
- iii. Course Change: CPE 449L/549L – Intro to Cybersecurity Engineering

Motion was made by Dr. Hakkila to vote on items 5.c. i.,ii.,iii. together. Vote to approve was unanimous.

- iv. New Course: CE 656 – Advanced Wastewater Engineering

Motion was made by Dr. Hakkila to vote on item 5.c. iv. Vote to approve was unanimous.

- v. New Course: ISE 521/421 – Improving Healthcare Systems
- vi. New Course: ISE 522/422 – Healthcare Systems Engineering
- vii. New Course: ISE 580/480 – Systems Engineering Modeling

Tabled items 5.c. v.,vi.,vii. due to errors in forms, including inconsistencies in titles between undergraduate and graduate level classes, and syllabi needed to reflect clear differences in the extra assignments required between cross-listed undergraduate and graduate courses. Janet Waller forwarded undergraduate course forms to Dr. Loyd for reference in making undergraduate and graduate course form titles consistent.

- viii. New Course: ISE 629 – Optimization in Aerospace Systems Design

Motion to approve 5.c. viii. by Dr. Fong. Motion seconded by Dr. O'Brien. Motion carried.

d. College of Nursing

- i. Course Change: NUR 611 – Family Nurse Practitioner II
- ii. Course Change: NUR 621 – Adult Ger Acute CR Nurse Practitioner II
- iii. Course Change: NUR 631 – Leadership in Human Resource Management
- iv. Course Change: NUR 632 – Economic & Policy Implications for Leaders
- v. Course Change: NUR 634/634L – Internship in Nurse Leadership
- vi. Course Change: NUR 638 – Informatics for Nurse Administrators

Dr. Hakkila suggested voting on items 5.d. i.,ii.,iii.,iv.,v.,vi. together. Motion made by Dr. Hollingsworth to approve all. Motion seconded by Dr. Lioce. Motion carried.

e. College of Science

- i. Course Change: BY5 532 – Medical Physiology
- ii. Course Change: BY5 532L – Medical Physiology Lab
- iii. Course Change: BY5 534 – Medical Physiology II

Dr. Hakkila suggested voting on items 5.e. i.,ii.,iii. together. Vote to approve was unanimous.

- iv. Program Change: Space Science – Doctoral Degree

Motion was made by Dr. Hakkila to vote on item 5.e.iv. Vote to approve was unanimous.

6. Begin a Discussion about Major Graduate Catalog/Handbook Revisions

Dr. Hakkila stated that he intends to share various draft policies that do not currently exist in the UAH Graduate School Handbook, including formal probation, dismissal, readmittance, and leave of absence policies, during future Graduate Council meetings.

7. For the Good of the Order

Dr. Hakkila shared that he and Dr. Rhonda Gaede, Interim Associate Provost, have discussed the need for an automated catalog system. Discussions continuing.

Dr. Hakkila assured the Graduate Council that the Graduate School is working to clear the backlog of paperwork. He also asked for everyone's help with the timely submission of paperwork to the Graduate School, specifically the paperwork that requires two weeks' advance notice before oral examinations and defenses.

8. Adjourn

The meeting adjourned at 3:37 p.m.