

GRADUATE TEACHING ASSISTANT CREDENTIALS CERTIFICATION

GTA Name: _____ No. of Hours: _____ Student ID No. A _____

Department/Program: _____ Semester: _____

The above named student has been assigned the following courses with the following duties:

Assigned Courses			Assigned Duties				
Course #	Section #	Credit Hrs.	Lecturer	Lab Instructor	Grader	Tutor	Other

The above named Graduate Teaching Assistant:

Holds at least a Master's Degree in _____ degree is in the assigned teaching field (or a closely related discipline).
 Yes (proceed to signature) No (proceed to next box)

1. Has completed at least 18 hours of graduate credit in the teaching field, **and**
 2. Will be under the direct supervision of Drs. _____, _____ & _____, a faculty member experienced in the teaching discipline, **and**
 3. Will be receiving regular in-service training and will be evaluated regularly.
 Yes (proceed to signature) No (proceed to next box)

1. Will be under the direct supervision of Drs. _____, _____, & _____, a faculty member experienced in the teaching discipline, **and**
 2. Will be receiving regular in-service training and will be evaluated regularly.
 Yes (proceed to signature)

_____ Department Chair/Program Director _____ Date _____ College Dean _____ Date

For use by Graduate Studies only:
 The above named graduate student is the official instructor of record for the following courses:

For students who native language is not English, English proficiency, as determined by the director of the ESL program, is a prerequisite for classroom or laboratory instruction.

The above named graduate student has demonstrated a satisfactory level of proficiency in the English language, determined according to University policy.

 Director, ESL Program Date

 Dean, Graduate Studies Date