

# Charger Blue

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## EDUCATION

### **Bachelor of Science in Business Administration**

The University of Alabama in Huntsville, Huntsville, AL, May 2018

**Major:** Accounting

**Minor:** Finance

**Overall GPA:** 3.56/4.0

**Computer Skills:** Experience with QuickBooks and Microsoft Excel.

**Language Skills:** Fluent in Spanish and intermediate knowledge of Italian.

**Study Abroad,** Art History in Italy, The University of Alabama in Huntsville, June 2014

- Traveled throughout Italy, immersed in its culture and society.
- Completed a four-week study in the Art Patronage of Florence.

## WORK EXPERIENCE

**Internal Audit Intern,** Huntsville Hospital, Huntsville, AL, May-August 2014

- Audited cash for HealthSouth rehabilitation facilities with minimal supervision.
- Tested and documented SOX controls for HealthSouth internal audit department.
- Assisted in the implementation of a new Accounts Payable system.

**Assistant Kitchen Manager,** Rosie's Cantina, Huntsville, AL, January 2013-May 2014

- Supervised up to eight employees while also cooking food and serving customers.
- Prepared and monitored work schedules for up to 10 employees.
- Developed an Excel spreadsheet to facilitate daily reconciliation of sales and receipts.

**Sales and Accounting Staff,** Boutique Clothing, Huntsville, AL, January 2011-December 2012

- Involved in all aspects of the business and highly proficient in Point of Sale Software.
- Completed bookkeeping and filing tasks.
- Computed payroll, worked with payroll service, and prepared payroll checks.
- Performed inventory control, monitored inventory levels, and prepared purchase orders.

## LEADERSHIP EXPERIENCE

**Treasurer,** Beta Alpha Psi, Huntsville, AL, August 2013-Present

- Prepare and monitor the chapter's \$500,000 budget.
- Maintain chapter accounts, perform reconciliations, and prepare financial reports.
- Deposit and withdraw funds required to assure the chapter's financial stability.

**Chief Justice,** University of Alabama Academic Honors Council, May 2013-May 2014

- Served as student voice on Culverhouse College of Commerce academic integrity issues.
- Collaborated with other council members to create fresh ways to foster the school's standard on academic integrity and reinforce the Capstone Creed.
- Led planning for 1st Annual "Night with the Dean".

**Head Counselor,** Red Retreat Camp, Prattville, AL, May 2012-July 2012

- Trained, supervised, and evaluated 19 counselors and staff members.
- Monitored and assisted in day-to-day operations of camp.
- Reported directly to camp managers.

## INVOLVEMENT AND HONORS

Beta Alpha Psi Accounting Honor Society  
President's and Dean's Lists  
Institute of Management Accountants  
Association of Certified Fraud Examiners

College of Business Ambassadors  
Omicron Delta Kappa  
ABC Firm Accounting Scholarship  
Habitat for Humanity