The following are instructions from the Help section on www.youtube.com to aid students, parents, and/or teachers in uploading and sharing videos using youtube. A free youtube account is required to upload and share videos. Please utilize the youtube help and support on www.youtube.com if you have further questions.

Upload videos

You can upload videos to YouTube in a few easy steps. Use the instructions below to upload your videos from a computer or from a mobile device.

Upload videos using computer

1. Sign in to YouTube.
2. At the top right, select Create a video or post ➔ Upload video.
3. Select the file you’d like to upload.

If you close the upload experience before you finish choosing your settings, your video will be saved as a draft on your Videos page.

Step 1: Add basic info

Add important details to your video.

- **Title**: The title of your video. This field is required.
- **Description**: Info that shows below your video.
- **Thumbnail**: The image viewers will see before clicking your video.
- **Playlists**: Add your video to one of your existing playlists, or create a new playlist.
- **Audience**: To comply with the Children’s Online Privacy Protection Act (COPPA), you’re required to tell us whether your videos are made for kids.

  - **Age restriction** (advanced): Age-restrict videos that may not be appropriate for all audiences.

Step 2: Choose advanced settings

Step 3: (If eligible) Choose how you want to monetize

Step 4: Add video elements

Step 5: Preview and publish

Open the Visibility page to choose your video’s privacy setting and pick your video’s publish time.

- To publish your video now: Select Publish now and choose your video’s privacy setting.
- Tip: Upload your video as “Unlisted” to make sure there are no monetization or processing issues with your video before you publish it.
- To publish your video later: Select Schedule and pick the date you want your video to be published. Your video will be private until that date.

Before finishing, preview your changes and make sure they follow YouTube policies.
Upload videos using Android, iPhone & iPad

Use the YouTube iOS app to upload videos by recording a new video or selecting an existing one:

1. Sign in to your channel on the YouTube app.
2. At the top of the app, tap the camera 📹.
3. Record 🎬 a new video or select an existing video from your gallery.
4. Add a title (max 100 characters) and description (max 5,000 characters) to your video.
5. (Optional) Use enhancements:
   • Trim your video by dragging the edges of the white box beneath your video.
6. Tap Upload to finish.
7. Visit studio.youtube.com after your upload to set your video’s audience setting. In order to comply with the Children’s Online Privacy Protection Act (COPPA), you’re required to let us know if your content is made for kids.

Sometimes we begin uploading your video while you’re recording the video. We never publish a video without your consent.

Share videos

1. Start watching a video on youtube.com.
2. Under the video, click Share 👥.
3. A panel will appear, presenting different sharing options:
   • Copy the link: Click the Copy button to copy a link to the video that you can paste somewhere else, like in an email message.

After copying the video link, write an email to your teacher (if a student) or to the district chair (if you’re a teacher). Right click on your mouse and choose the Paste option to include the youtube link in your email.