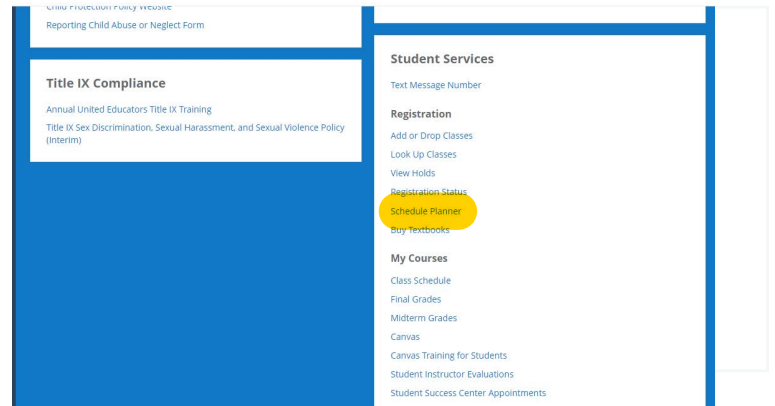


REGISTER WITH SCHEDULE PLANNER

1. log in to **my.uah.edu**
2. On the home page, scroll down to find **Schedule Planner** in the middle column
3. Select **Fall 2022** then **save and continue**
4. Go to courses and select **+ Add Course**



5. Use the **Subject drop-down menu** to select the class subject and the **Course drop-down menu** to select the course number

**Remember to add required lab and/or recitation sections, if applicable*

6. Select **< Done** when you've added all of your classes

7. Then you'll select **Generate Schedules**

If this gives you too many options, you can always add in **Breaks** for meals or to constrain when your earliest and latest classes start and end.

You can also visually compare up to four schedules at a time using the check box to the left of each schedule and selecting

Compare **Select at least two schedules to compare side by side**

8. Once you've found a schedule that works for you, select **View** to the left that schedule and then select

Send to Shopping Cart

9. When you're redirected to your Schedule Planner Registration Cart, select **Register** to register for your classes

Bonus:

The **Options** tab to the right of each course toggles on/off the inclusion of special sections (Honors, Math S Sections, etc.)

You can also use the **Options** tab to view the different times/days and formats of each course.

<input checked="" type="checkbox"/>	Section	Component
<input checked="" type="checkbox"/>	01	Lecture
	Prerequisites	Corequisites
<input checked="" type="checkbox"/>	H03	Lecture
	Prerequisites	Corequisites

REGISTER WITH ADD/DROP CLASSES

1. Navigate to the Current Class Schedules | <https://www.uah.edu/cgi-bin/schedule.pl>
2. Select the term for which you intend to register for courses
 - [UAH: Summer 2021 Course Listing](#)
 - [UAH: Fall 2021 Course Listing](#)
 - [UAH: Spring 2022 Course Listing](#)
 - [UAH Interactive Class Schedule](#)
3. On the next page, select the department for the class you would like to schedule

ARS/Art Studio

08/18/2021 - 12/10/2021 (Full Term)

Sec Type	CRN	Course	Title	Credit	Max Enrl	Enrl Avail	Wait List	MTYP	Days	Start	End	Bldg	Room	Instructor
Z	90690	123 01	2D DESIGN & COLOR THEORY	3.0	0	0	Canceled	0	TBA	TBA		TBA	TBA	STAFF
T	90691	123 02	2D DESIGN & COLOR THEORY	3.0	18	18	0	0	TR	08:30AM	11:00AM	WIL	244	Bean Robert
T	90692	123 03	2D DESIGN & COLOR THEORY	3.0	18	18	0	0	TR	11:30AM	02:00PM	WIL	244	Skinner Jauneth
S	90693	123 04	2D DESIGN & COLOR THEORY	3.0	18	18	0	0	TR	02:30PM	05:00PM	ONLN	ONLINE	Rossow Sonja
S	92205	123 05	2D DESIGN & COLOR THEORY	3.0	18	18	0	0	TR	11:30AM	02:00PM	ONLN	ONLINE	Rossow Sonja
T	90694	140 01	3D DESIGN	3.0	18	17	1	0	MW	08:30AM	11:00AM	ROB	104	Couch Jennie
T	90695	140 02	3D DESIGN	3.0	18	17	1	0	MW	11:30AM	02:00PM	ROB	104	Couch Jennie
T	90696	140 03	3D DESIGN	3.0	18	14	4	0	TR	02:30PM	05:00PM	ROB	104	Taylor Christopher
T	90697	160 01	DRAWING: FOUNDATIONS	3.0	20	20	0	0	MW	08:30AM	11:00AM	WIL	237	Bean Robert

4. Look through the course types and times/locations to find the section that works best for you

5. Make note of the five-digit **Course Registration Number (CRN)** in the second column - this is the code you will use to add your preferred section to your shopping cart

6. Repeat for each of your classes

Tips:

Make sure you include time to travel between classes!



Schedule breaks! Eating and relaxing are equally as important as class time. 🤔

Section Type:

T: Traditional, in-person

A: Asynchronous, online
at your leisure

S: Synchronous, online
scheduled meeting times

Y: Hybrid, in-person & online

MTWRF: Monday, Tuesday, Wednesday, Thursday, Friday

TBA: Asynchronous - no designated meeting times

7. Once you have your list of CRN's, navigate to **my.uah.edu** and in the middle column, select

8. Use the drop-down menu to select the term for which you are registering for

9. In the Worksheet, enter the CRN for each class in a separate box

Registration

[Add or Drop Classes](#)



Add Classes Worksheet

CRNs

Submit Changes

Class Search

Reset

10. Once you **Submit Changes**, you are registered for classes!