

The University of Alabama in Huntsville

Charger Course Pack Faculty FAQs

What is the Charger Course Pack program?

The **Charger Course Pack** program is a course material rental program that lowers the cost of materials for students and provides students with their **required** course materials by or before the first day of class. Through this program, physical books will be conveniently packaged; students decide between in-store pick up or direct shipping. Digital materials will be delivered directly within Canvas. At the end of the semester, students will receive email reminders from the bookstore to return their physical course materials.

What is the cost of the Charger Course Pack?

The **Charger Course Pack** cost is \$24 per credit hour and will be automatically added to the student's account via the registration process for each semester / term.

How does the Charger Course Pack program benefit students?

The **Charger Course Pack** makes it easier for students to get their course materials, which will ultimately improve their academic success. Not only will students receive their textbooks by or before the first day of class, but they will also save an average of 35%-50% on required course materials.

How can faculty contribute to the success of the program?

Faculty can contribute to the success of the program by submitting their course material adoptions into Barnes & Noble's Adoptions and Insights Portal (AIP) system by or before the adoption deadline each semester.

What is included in the program?

Charger Course Pack includes the faculty's adopted version of all required textbooks, lab manuals, access codes and digital materials for students.

What is excluded from the program?

Charger Course Pack does NOT include recommended course materials and supplies or consumables that cannot be returned and reused (items not rented) such as lab goggles, dissection kits, molecular model kits, engineering

kits, or nursing kits. Graduate courses are currently excluded from the program.

How do students opt out?

Students have the option to opt-out of the **Charger Course Pack** program each semester during the opt-out window. The opt-out window begins 30 days before classes begin and ends a week after the first day of classes. By opting out, students will not receive their required materials in a convenient package and access to digital content will be removed after the opt-out window closes.

How do students purchase if they decide to opt-out of the program?

Students who have elected to opt-out of the program will be responsible for purchasing their course materials through the bookstore at regular bookstore prices. All students will have access to digital materials for the first few weeks of classes. After the opt-out list has been shared with publishers, students that have opted -out will lose access and need to purchase it on their own.

How does Barnes & Noble ensure students are getting their required course materials?

Approximately one month before classes start, students will receive an email from Barnes & Noble instructing them to select their fulfillment preference (in-store pickup or shipping). An email notification will be sent when the student's order is ready for pickup or when it ships. Any digital materials delivered within Canvas will be available when the student has access to their course(s).

Will faculty have to change their course materials currently being used?

No, there are no restrictions on the course materials you select for your course. All required course materials, from any publisher, in your preferred format (physical or digital) are included in the program. Faculty have full academic freedom.

Why not just work directly with publishers?

Publishers do not have the ability to provide all the different formats or modalities of content that faculty request at the lowest price possible.

How can we be sure that this will lower textbook costs for our students?

Barnes & Noble is committed to lowering the costs of course material to our students, and with its integrated supply chain and economies of scale, the **Charger Course Pack** program brings a new innovative way to provide the most affordable solution for our students.

Will students be able to keep their course materials once they have completed the course?

Yes, the program provides students with the option to purchase rental textbooks at a reduced rate during the return period. Students will need to work directly with the bookstore if they wish to purchase. The reduced rate is based upon the market value of that unique material.

What happens if a faculty member changes their course material adoption?

If a faculty member changes their course material adoption before or after the semester / term adoption deadline, faculty should notify the bookstore of the new adoption as soon as possible and the bookstore will ensure that students receive the corrected course materials.

What if my teaching assignment changes (e.g., I was scheduled to teach one course, but later assigned to another)?

The bookstore is committed to helping as they normally do in those situations. The bookstore will work to update the textbook adoption platform with the new materials as soon as it is notified.

What happens if a student drops/adds a course?

When a student changes their course schedule, emailed instructions are provided to the student by Barnes & Noble for returning course materials of the dropped class, and the student will be prompted via email to select a delivery preference for any new courses that have been added.

What if students have questions or trouble accessing their digital course materials?

All students in the **Charger Course Pack** program using digital materials should be directed to contact Bookstore Customer Care at bookstorecustomercare@bncollege.com for assistance.


If I adopt Open Education Resources (OER) or don't require a textbook, do my students still have to pay the flat rate charge of \$24.00 per credit hour?

Students will pay the **Charger Course Pack** cost based on the total number of credit hours taken in the semester, not by the number of courses utilizing the program. If the total cost of course materials for all classes at regular bookstore prices is less than the Charger Course Pack cost, then students have the option to opt-out for all classes for the semester. Charger Course

Pack fully supports OER and takes open educational resource classes into consideration.

As faculty, do I need to do anything special if I am using digital materials for my courses?

Any courses that are using digital courseware materials will need to include a *Course Materials* link in Canvas so that students can access their digital materials. If the *Course Materials* link has not already been added by your Admin, please follow the instructions below for setup.

1. Log into Canvas with your instructor username and password and navigate to the course that requires the Course Materials link.
2. Click **Settings** from the left-hand navigation.
 - a. If Settings is not available, make sure that you are in the course as a teacher. Once you are Settings will appear.
3. Click the **Navigation** tab, and scroll down to the hidden items, at the bottom of the list.
4. Look for **Course Materials** on the list.
5. Click and hold **Course Materials** and drag it up to the list of active navigation links.
 If the **Purchase Course Materials** link is an active navigation link, select it and drag it down to the hidden items, to prevent student confusion for this course only.
6. Click **Save**.
7. The Course Materials link will now be available in the left-hand navigation of your course. You may have to refresh your window to see it.
8. Repeat these steps any additional sections that require the Course Materials link.

What should I do if my students are encountering issues accessing their digital materials?

Please refer any students that are unable to access their digital materials to the bookstore.

Bookstore contact information:

Email: sm418@bncollege.com

Phone: 256-824-6604