



PETITION FOR READMISSION AFTER ACADEMIC DISMISSAL

Undergraduate Admissions & Scholastic Affairs Committee
 Office of the Registrar
 301 Sparkman Drive
 Student Services Building, Room 120
 Huntsville, AL 35899

(p) 256.824.7777 | (f) 256.824.7780 | (e) registrar@uah.edu

STUDENT INFORMATION:

Full Name: _____ Student ID (A#): _____

UAH Email: _____ Date of Birth: _____ Telephone #: _____

Current Mailing Address: _____

Major when dismissed: _____ Desired Major, if approved: _____

Last term enrolled: _____ Readmission term: _____

I am applying for readmission after dismissal (Check appropriate): First Second Other

Have you attended any other schools since UAH? Yes No (If yes, submit official transcripts for evaluation)

I have met with my advisor as indicated below and have attached an explanation of the circumstances that led to my dismissal, as well as the steps I have taken to correct those circumstances and what I will do to achieve satisfactory academic progress in the future.

Student Signature: _____ Date: _____

UAH POLICY ON READMISSION AFTER DISMISSAL

Regularly admitted students who are academically dismissed for the first time are automatically eligible to re-enter UAH after remaining out of UAH for one term. Students admitted in any special category and dismissed for the first time must petition the Admissions Committee after remaining out of UAH for at least one term. Students academically dismissed a second time are disqualified for readmission; however they may petition for readmission after a period of one year from the second dismissal. All students, regardless of admission category and number of dismissals, must complete this form and obtain a recommendation from the appropriate academic advisor and/or major school. The petition will not be accepted without the advisor's signature.

Students should provide a written explanation of the circumstances that led to the dismissal and include the action taken to remedy those circumstances. Students should also list the steps that will be taken to prevent further dismissals. Attach the written explanation to this form. The petition will not be accepted without this documentation.

ADVISOR RECOMMENDATIONS AND COMMENTS

I have met with this student and recommend the student take the following courses and/or course of action:

 Advisor Signature date Advisor Print

Student should submit completed form and attached documentation to the Registrar's Office (SSB 120). The Registrar's Office will officially communicate in writing the decision of the committee, if applicable, to the student.

DEADLINE FOR READMISSION

July 1 - Fall
 November 15 - Spring
 April 1 - Summer

OFFICE USE ONLY

Date Received		Committee Action	
Dismissal #		Result to student	
Processed by		Banner updated	