

# CHARGER *Checklist*

**CONGRATULATIONS** on your admission to UAH!

## Access myUAH - [my.uah.edu](https://my.uah.edu)

- Visit [reset.uah.edu](https://reset.uah.edu) and follow the prompts to set your myUAH password. Then log in to [my.uah.edu](https://my.uah.edu) with your Charger ID and new password to access UAH's secure web portal. As a UAH student, you will use your myUAH account to apply for housing, accept/decline financial aid, register for classes, view your grades, pay your bill, and more.
- Duo two-factor authentication is required when logging in to myUAH. For more information or assistance, visit [uah.edu/ithelp](https://uah.edu/ithelp) or contact the OIT Help Desk at 256.824.3333.

Provide Emergency Contact Information: If an emergency arises that impacts you as an individual, UAH will refer to your emergency contact information. It is important to enter an emergency contact under "Personal Information" in your myUAH account.

## Access Your UAH Email - [mail.uah.edu](https://mail.uah.edu)

- To access your UAH email account (@uah.edu), enter your Charger email address as the username and your myUAH password.
- Google 2-Step Verification is required when logging in to your UAH email. For more information or assistance, visit [uah.edu/ithelp](https://uah.edu/ithelp) or contact the OIT Help Desk at 256.824.3333.

## Pay Your Bill or Enroll in a Payment Plan - [uah.edu/bursar](https://uah.edu/bursar)

- All charges are due on the first official day of class each semester. Please note that tuition bills are not mailed to students. Tuition and fee charges are added to accounts after course registration. Payment options can be viewed at [uah.edu/bursar](https://uah.edu/bursar).
- UAH provides an automatic half-tuition scholarship for each course taken. This scholarship will be applied to tuition and does not cover fees.

## Submit Your Immunization Records - [uah.edu/wellness/forms](https://uah.edu/wellness/forms)

- Complete the Immunization Form and Tuberculosis Risk Questionnaire and upload to the Charger Health Portal at [uahportal.pointnclick.com](https://uahportal.pointnclick.com). For more information or assistance, contact the Student Health Center at 256.824.6948 or [immunizations@uah.edu](mailto:immunizations@uah.edu).

## Review Your Charger Course Pack - [uah.edu/bookstore](https://uah.edu/bookstore)

- Charger Course Pack is a program designed to lower the cost of course materials and ensure students have access to all required materials by the first day of class. All undergraduate students are automatically enrolled into the program. Students have the option to opt out each semester during the opt-out window.

## Register for Your Parking Permit - [parking.uah.edu](https://parking.uah.edu)

- All students who plan to park a vehicle on campus must have a valid parking permit for the entire academic year.

## Set Up Your Mobile Charger ID - [uah.edu/charger-card](https://uah.edu/charger-card)

- After you are registered for classes, follow the guidelines for setting up your mobile Charger ID, including submitting your ID photos, creating your Charger ID credentials, and setting up multi-factor authentication.

## Stay Connected

- Regularly check your @uah.edu email address to stay in contact with UAH faculty and staff, receive campus announcements, and be updated about your myUAH account.
- Visit [uah.edu/events](https://uah.edu/events) to stay in the loop with upcoming campus events.
- Register for UAlert, UAH's emergency notification system at [uah.edu/ualert](https://uah.edu/ualert). UAlert allows UAH to quickly disseminate urgent messages via voicemail, text, and email.
- Follow UAH on social media at [uah.edu/social](https://uah.edu/social).

# FREQUENTLY ASKED QUESTIONS

## ABOUT DUAL ENROLLMENT

### 1. How do I register for my class(es)

Once admitted to UAH, the Dual Enrollment Coordinator will register you for the class(es) you requested on your dual enrollment form. You will receive a confirmation email with the status of your registration.

### 2. How much does it cost?

UAH provides a half-tuition scholarship for each dual enrollment course you take. This is an automatic scholarship and is only applied to tuition. It does not cover fees. Please visit [uah.edu/bursar/tuition](http://uah.edu/bursar/tuition) for current tuition rates and fees.

### 3. When is tuition paid?

Tuition is due on the first day of classes. You may set up a payment plan through the Bursar's Office, and you may also choose to begin payments earlier than the first day of class.

### 4. How do I access my student account?

To set up your myUAH account, visit [reset.uah.edu](http://reset.uah.edu) and follow the prompts to create your password. Once your account password is set, you will access your account at [my.uah.edu](http://my.uah.edu).

### 5. How is parking handled?

All students who plan to park on campus are required to purchase a parking decal. Parking decals can be purchased online at [parking.uah.edu](http://parking.uah.edu).

### 6. How does my high school receive my final course grade?

UAH will automatically send your final grade to your high school at the end of the semester, so you do not have to request for it to be sent yourself. If you do not wish for your dual enrollment class to be counted as high school credit, you must communicate this to your high school yourself. If you have any unpaid tuition, parking tickets, or fees of any kind, UAH will not be able to send your transcript until those fees are paid.



**QUESTIONS?** Contact the Office of Admissions  
256.824.2773 / 1.800.824.2255 / [dual-enrollment@uah.edu](mailto:dual-enrollment@uah.edu) / [uah.edu/admissions](http://uah.edu/admissions)