

Emergency Response Planning Workbook

Prioritized Functions

Use this form to prioritize restoration of Business Functions. All critical functions should be prioritized according to criticality to organizational mission achievement. Consider using outside resources such as other University departments or external vendors.

	Critical Functions				
Priority	Activity	Location	Service Level to be Restored	Objective Time	Other Remarks

	RECOMMENDED				
Priority	Activity	Location	Service Level to be Restored	Objective Time	Other Remark

	NON-ESSENTIAL				
Priority	Activity	Location	Service Level to be Restored	Objective Time	Other Remark

	POTENTIAL for CONTRACTOR				
Priority	Activity	Contract Status	Service Level to be Restored	Objective Time	Other Remark