



GRADUATE TEACHING ASSISTANT CREDENTIALS CERTIFICATION

GTA Name: _____ No. of Hours: _____ Student ID No. A _____

Department/Program: _____ Semester: _____

The above named student has been assigned the following courses with the following duties:

| Assigned Courses | | | Assigned Duties | | | | |
|------------------|-----------|-------------|-----------------|----------------|--------|-------|-------|
| Course # | Section # | Credit Hrs. | Lecturer | Lab Instructor | Grader | Tutor | Other |
| | | | | | | | |
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| | | | | | | | |

The above named Graduate Teaching Assistant:

Holds at least a Master's Degree in _____ degree is in the assigned teaching field (or a closely related discipline).
 Yes (proceed to signature) No (proceed to next box)

1. Has completed at least 18 hours of graduate credit in the teaching field, **and**
 2. Will be under the direct supervision of Drs. _____, _____ & _____, a faculty member experienced in the teaching discipline, **and**
 3. Will be receiving regular in-service training and will be evaluated regularly.
 Yes (proceed to signature) No (proceed to next box)

1. Will be under the direct supervision of Drs. _____, _____, & _____, a faculty member experienced in the teaching discipline, **and**
 2. Will be receiving regular in-service training and will be evaluated regularly.
 Yes (proceed to signature)

Department Chair/Program Director Date College Dean Date

For use by Graduate Studies only:
 The above named graduate student is the official instructor of record for the following courses:

For students whose native language is not English, English proficiency, as determined by the director of the ESL program, is a prerequisite for classroom or laboratory instruction.

The above named graduate student has demonstrated a satisfactory level of proficiency in the English language, determined according to University policy.

Director, ESL Program Date

Dean, Graduate Studies Date