

OFFICE OF ACADEMIC AFFAIRS
SELECTION AND JUSTIFICATION
FORM F



PROVOST OFFICE USE
LOG #: _____

Name: _____ College: _____

Department: _____ Recommended Rank: _____

Current Salary Range: _____ Appointment Date: _____

Sex: _____ Race: _____ Citizenship: U.S. Non U.S.

Status: _____

Only input total applicants, Provost Office will complete the distribution of candidates.

	MALES							FEMALES							UNKNOWN
Total M/F	Total	W	B	Hisp.	Asian	Amer Ind.	Uknwn.	Total	W	B	Hisp	Asian	Amer Ind.	Uknwn.	

Total M/F	# of Applicants with Veteran Status	# of Applicants with Disability

Why was this candidate selected over other candidates?

On a separate page, list all candidates interviewed and specific reasons for non selection. These reasons must be job related. Use the following format.

Candidate	M/F	Ethnic Description	Reason for Non-Selection
-----------	-----	--------------------	--------------------------

Please review your applicant worksheet. If you have a 1 (would like to interview) by any candidate's name, explain why the applicant was not interviewed. Be as descriptive as possible and relate reasons to job requirements.

Department Chair: _____ Dean: _____

Faculty EEO Coordinator: _____ ISSO*: _____

**International Applicants Only*

