

OFFICE OF ACADEMIC AFFAIRS
COURSE APPROVAL FORM
COURSE CHANGE



College: _____ Prefix/Subject Code: _____ Course Number: _____

Course Title: _____ Credit Hours: _____ Cross Listed: _____

Nature of Change: _____ Effective Date: _____
(Check all that apply)

Add to Charger Foundations

Course Title Change

Old Title:

New Title:

Course Number Change Old Number: _____ New Number: _____

Course Description Change

Old Description:

New Description:

Course Requisite Change

Old Requisite:

New Requisite:

Course Restriction Change

Old Restriction:

New Restriction:

Fee Change

Old Fee: _____

New Fee: _____

Move to Inactive

Return to Active

Delete

Justification of Change:

For Graduate level courses, a detailed syllabus must be attached giving an overview of topics covered, course goals and structure, grading system, and policies.

Department Chair: _____ Grad. Council: _____

College Dean: _____ Graduate Dean: _____

College Curriculum Committee: _____

Undergrad Curriculum Cmte: _____ Provost: _____

Charger Foundations Cmte: _____

Acknowledgements from other units:

Department Chair: _____ College Dean: _____