



University
Committees
Reference Manual
2020-2021

TABLE OF CONTENTS

ADA Advisory Committee	4
Animal Care and Use Committee	5
Bookstore Advisory Committee	6
Budget and Planning Advisory Council	7
Campus Planning Committee	8
Employee Benefits Committee	9
Environmental Health and Safety Committee	10
Equal Opportunity/Affirmative Action Committee	11
Faculty Appeals Committee	12
Faculty Senate	14
Faculty Senate Committees	16
Executive Committee	16
Faculty/Student Development Committee	17
Finance and Resources Committee	18
Governance and Operations Committee	19
Personnel Committee	20
Undergraduate Curriculum Committee	21
Undergraduate Scholastic Affairs Committee	22
Faculty/Staff Traffic Appeals Committee	23
Financial Aid Committee	24
Graduate Council	25
Honorary Degrees and Naming Committee	26
Honors Council	27
Intercollegiate Athletic Committee	28
Library Committee	29
Staff Senate	30
Student Affairs Advisory Board	32
Student Conduct Board	33

Student Traffic Appeals Committee	35
The Sustainability Committee	36
Title VII Diversity Advisory Committee	37
University Commencement Committee	38
University Review Board	40
Use of Human Subjects Committee	41

ADA ADVISORY COMMITTEE

Charge: The ADA Advisory Committee is advisory to the President. The Committee is responsible for monitoring, on an ongoing basis, the university's compliance with the requirements of the Americans with Disabilities Act (ADA). The Committee gives primary, although not exclusive, attention to issues relating to accessibility of educational and employment programs, benefits, services, and activities. The Committee also assists in identifying structural changes, such as facilities modifications or improvements and nonstructural changes, such as equipment redesign, provision of auxiliary aides or services, etc. which would enhance the opportunities available to individuals with disabilities to gain access to the university's educational and employment programs. The Committee will develop a prioritized list or schedule of recommended changes and will do so in the context of funds available for such changes, including resources which may be budgeted to student services, facilities and operations, human resources, etc. for that purpose and funds to be set aside annually for such purpose in the Repairs and Alterations budget.

Composition: 7 – By Position or Appointed

Term: **Indefinite**

Selection: Director of Digital Communications
 Vice President for Diversity, Equity and Inclusion
 Assistant Vice President for Facilities and Operations
 University Compliance Officer
 Faculty Senate Representative
 Faculty Equal Employment Coordinator
 Staff Equal Employment Coordinator

Chair: Ms. Andrea Thompson, Director of Digital Communications

Current Membership:

Ms. Andrea Thompson, **Director of Digital Communications**
Ms. Laterrica Shelton, **President for Diversity, Equity and Inclusion**
Mr. Greg Smith, **Assistant Vice President for Facilities and Operations**
Ms. Brandie Roberts, **Compliance Officer**
Dr. Sophia Marinova, **Faculty Senate Representative**
Dr. Brent Wren, **Associate Provost**
Ms. Laurel Long, **Associate Vice President for Human Resources**

Administrative Council Liaison: Vice President for Diversity, Equity & Inclusion

ANIMAL CARE AND USE COMMITTEE

Charge: Assurance of compliance with Public Health Service Policy on humane care and use of laboratory animals (NIH). Re-formed December 22, 1985.

Composition: 8

Term: Indefinite

Selection: Ethicist – selected from any college; must have appropriate background.
Non-scientist – selected from any college or administrative position other than College of Science.
Doctor of Veterinary Medicine – selected from local veterinarians with some lab animal experience.
Individual unaffiliated with the University and with no program responsibilities.
Three practicing scientists experienced in research involving animals – selected from the College of Science

Chair: Information is available on [myUAH](#) in the Academic Affairs section under Employee Services

Current Membership: Information is available on [myUAH](#) in the Academic Affairs section under Employee Services

Administrative Council Liaison: Vice President for Research & Economic Development

BOOKSTORE ADVISORY COUNCIL

Charge: The Bookstore Advisory Council serves as an official committee to review and recommend bookstore operating policies and procedures, and to provide guidance and recommendations to both the bookstore and the University on bookstore matters affecting faculty, staff, and students.

Composition: Total 7 – ex officio 2, Other 5

Term: Faculty and Staff – Two Years Staggered; Students – One Year

Selection: Associate Vice President for Student Affairs or designee, Chair
Dean or Department Chair appointed by Associate Vice President for Student Affairs
Representative from Dean of Students office selected by Associate Vice President for Student Affairs
Student Government Association President, or designee
Two students appointed by Associate Vice President for Student Affairs
Editor of Charger Times, or designee, ex officio

Chair: Mr. Patrick James, Director of Financial Aid, appointed by Vice President for Student Affairs

Current Membership: Dr. Ronnie Hebert, **Dean of Students, 21**
Mr. Scott Royce, **Dean of Students Office Representative, 21**
Ms. Jessica Hunter, **SGA President, 21**
Ethan Merenda, **Student Representative, 21**
Christian Williams, **Student Representative, 21**
Mr. Wren Robertson, **Charger Times Editor, ex officio**
Ms. Sandra Robinson, **Bookstore Manager, ex officio**

Administrative Council Liaison: Vice President for Student Affairs

BUDGET AND PLANNING ADVISORY COUNCIL

Charge: The goal of the Budget and Planning Advisory Council is for a representative group of the University community to develop an understanding of the University's budgeting process and to have meaningful discourse regarding major budget issues facing the University for the next fiscal year's operating budget and beyond. The Advisory Council is advisory in nature and is not charged with providing recommendations on specific budgetary items, expenditures, or allocations.

Composition: Total 15

Term: Faculty and Staff – 2, Students – 1

Selection: By appointment from the UAH President

Chair: Mr. Todd Barre, Vice President for Finance & Administration

Current Membership:

Dr. Kristi Motter, **Vice President for Student Affairs**
Ms. Mallie Hale, **Vice President for Advancement**
Dr. Robert Lindquist, **Vice President for Research & Economic Development**
Mr. Chih Loo, **Associate Vice President for Budgets & Planning**
Dr. Christine Curtis, **Provost & Executive Vice President for Academic Affairs**
Dr. Jeff Weimer, **Senate Finance and Resources Committee Chair**
Dr. Timothy Newman, **Faculty Senate President**
Mr. Chris Smith, **Staff Senate President**
Dr. Jeremy Elliott, **Assistant Professor, Kinesiology, College of Education**
Dr. Jason Greene, **Dean, College of Business**
Mr. Patrick Reardon, **Director, Center for Applied Optics**
Ms. Sarita Cochran, **Budget Resource Manager, College of Engineering**
Vacant, **Student**
Dr. Michael Anderson, **Chair, Civil and Environmental Engineering; Associate Dean, College of Engineering**

Administrative Council Liaison: Vice President for Finance & Administration

CAMPUS PLANNING COMMITTEE

Charge: To study, assess, and make recommendations regarding policies and plans for development and expansion of physical facilities; modernization, improvement, and alteration of existing facilities; traffic and parking control.

Composition: Total 13 – ex officio 6, Other 7

Term: Two Years

Selection: Vice President for Finance & Administration, Chair
Provost & Executive Vice President for Academic Affairs, ex officio
Vice President for Research & Economic Development, ex officio
Vice President for Diversity, Equity & Inclusion, ex officio
Vice President for University Advancement, ex officio
Assistant Vice President for Facilities & Operations, ex officio
Six faculty members elected by the Faculty Senate, at least one of the six elected faculty members will be a member of the Faculty Senate during the forthcoming year and will report to the Faculty Senate on the activities of the Campus Planning Committee.
Student Government Association President

Chair: Mr. Todd Barre, Vice President for Finance & Administration

Current Membership:

Dr. Christine Curtis, **Provost & Executive Vice President for Academic Affairs, ex officio**
Dr. Bob Lindquist, **Interim Vice President for Research & Economic Development, ex officio**
Ms. Laterrica K. Shelton, **Vice President for Diversity, Equity & Inclusion, ex officio**
Ms. Mallie Hale, **Interim Vice President for University Advancement, ex officio**
Mr. Greg Smith, **Assistant Vice President for Facilities & Operations, ex officio**

Faculty: Ms. Sharon Spencer, CON, 21
Dr. William MacKenzie, COB, 21
Dr. Darlene Showalter, CON, 22
Dr. Kader Frendi, COE, 21
Dr. Jeff Neuschatz, CAHS, 22
Dr. Carmen Scholz, COS, Faculty Senate President-Elect, 21

Student: Ms. Jessica Hunter, SGA President, 21

Administrative Council Liaison: Vice President for Finance & Administration

EMPLOYEE BENEFITS COMMITTEE

Charge: In a timely manner to review and make recommendations regarding all current and future university benefit programs. The committee will cooperate with the Chancellor's Ad Hoc Committee on Fringe Benefits in communicating with faculty and staff and to advise the Ad Hoc Committee of special needs and procedures regarding the various benefit programs at UAH. Meetings to be held at least once per semester, with a report made by the Chair of the Committee to the Vice President for Finance and Administration by the end of the fiscal year. This report, with copies to each committee member and the Faculty and Staff Senates, will summarize the issues studied along with recommendations made for the next fiscal year.

Composition: Total 10 – ex officio 2, Other 8

Term: Three Years Staggered

Selection: Associate Vice President for Human Resources, Chair, ex officio
Director, Faculty and Staff Clinic, ex officio
Four faculty members elected by the Faculty Senate*
Four staff members recommended by Staff Senate and appointed by the President

Chair: Ms. Laurel Long, Associate Vice President for Human Resources

Current Membership:

Dr. Louise O'Keefe, **Director, Faculty and Staff Clinic, ex officio**

Faculty: Dr. Qiang Hu, COS, 22
Dr. Ravi Patnayakuni, COB, 22
Dr. Casey Norris, CON, 22
Dr. Kader Frendi, COE, 22

Staff: Mr. Matthew Turner, 23
Mr. Andrew Davis, 23
Ms. Gina Battle, 23
Ms. Dana Waller, 23

Administrative Council Liaison: Vice President for Finance & Administration

*Members must be willing to serve during the summer months and at other times when regular classes may not be in session.

ENVIRONMENTAL HEALTH AND SAFETY COMMITTEE

Charge: The University Environmental Health and Safety Committee serves a vital purpose at UAH. It is charged with important responsibilities for protecting the lives and well-being of students, faculty, staff, administration, and visitors. The committee is responsible for formulating, implementing, and monitoring the University's procedures for safety and environmental health. The committee will make recommendations to the administration regarding new and existing University health and safety procedures. The committee also serves as a forum for the discussion of topics of interest and concern. The members of the committee act as a liaison between the committee and the departments they represent.

Composition: 10 by position or appointment by the President, as appropriate

Term: Indefinite

Meets: Biannually and as necessary

Selection: Vice President for Research & Economic Development, Chair
Assistant Vice President for Facilities & Operations
Chief Compliance Officer
Dean, College of Engineering
Dean, College of Arts, Humanities, and Social Sciences
Dean, College of Science
Dean of Students
Director, Office of Environmental Health and Safety, ex officio
Dean, College of Nursing
Provost & Executive Vice President for Academic Affairs

Chair: Dr. Robert Lindquist, **Vice President, Research and Economic Development**

Current Membership:

Mr. Greg Smith, **Associate Vice President for Facilities & Operations**
Dr. Wafa Orman, **Associate Dean, College of Business**
Mr. Chris Taylor, **Assistant Professor, CAHS**
Dr. Marsha Adams, **Dean, College of Nursing**
Ms. Brandie Roberts, **Director of Compliance**
Dr. Robert Griffin, **Associate Dean, College of Science**
Dr. Shankar Mahalingam, **Dean, College of Engineering**
Dr. Beth Quick, **Dean, College of Education**
Dr. Ronnie Hebert, **Dean of Students**
Ms. Kristy Olive, **Director, Environmental Health & Safety, ex officio**

Administrative Council Liaison: Vice President for Research & Economic Development

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION COMMITTEE

Charge: To review the practices and policies of the university in view of federal and state legal requirements in the general area of non-discrimination and to make recommendations when appropriate.

Composition: Total 13 – ex officio 3, Other 10

Term: Three Years

Selection: Vice President of Diversity, Equity and Inclusion, Chair, ex officio
Staff Equal Employment Coordinator and Assistant Vice President for Human Resources, ex officio
Faculty Equal Employment Coordinator, ex officio
Ten (10) others for three-year terms appointed by the President (one from each college, Dean of Students office, research, advancement, and one member at large).

Chair: Ms. Laterrica Shelton, Vice President for Diversity, Equity and Inclusion

Current Membership:

Dr. Brent Wren, **Faculty Equal Employment Coordinator, ex officio**
Ms. Laurel Long, **Staff Equal Employment Coordinator and Assistant Vice President for Human Resources, ex officio**
Ms. Laterrica K. Shelton, **Director of Compliance/Title IX Coordinator, ex officio**

Faculty

Appointed by President: Dr. Brinda Mahalingam, COB, 22
Dr. Letha Etzkorn, COS, 21
Dr. Melissa Baginski, CON, 21
Dr. Jose Betancourt, CAHS, 22
Dr. Tingting Wu, COE, 23
Dr. Ryan Conners, CoED, 23
Dr. Sharon Spencer, CON, 23

Staff

Appointed by President: Ms. Kenya Cole, Research, 21
Ms. Candace Phillips, Career Services, 21
Mr. Pedro Rodriguez, Communications and Marketing, 23

Administrative Council Liaison: President

FACULTY APPEALS COMMITTEE

Charge: Any faculty member who, after having exhausted his/her administrative chain, still believes that he/she has just cause for grievance relating to violation of academic freedom, lack of due process, or inadequate review, may petition the elected Faculty Appeals Committee (FAC), as provided in the Faculty Handbook. The petition shall set forth the nature of the grievance, the individuals against whom it is directed, and the redress sought.

Members of the FAC who are involved in assessing the merits of a faculty member's appeal will follow the interpretation of academic freedom, due process, and adequate review given in the following documents, found in AAUP Policy Documents and Reports.

1. 1940 Statement on Academic Freedom and Tenure
2. Statement on Procedural Standards in Faculty Dismissal Proceedings
3. Procedural Standards in the Renewal and Nonrenewal of Faculty Appointments
4. The Standards of Notice of Non-reappointment
5. Recommended Institutional Regulations on Academic Freedom and Tenure
6. Statement on Professors and Political Activity
7. Statement on Professional Ethics

Composition: 10 (Tenured and non-administrative department chairs are not eligible)

Term: Two Years, staggered from beginning of academic year to the beginning of the following academic year.

Selection: Five faculty are elected each year. Four eligible faculty members will be nominated from each college from elections, which shall be held each year within the colleges. The names of the four faculty thus selected from each college will be submitted to the tenured, tenure-earning, and research faculty for final election. The election will be conducted by the Senate Governance and Operations committee. Those five who receive the most votes will be deemed elected to the FAC. In case of ties, a run-off election will be held. All remaining nominees will be designated as alternates for one year. Their positions on the list of alternates will be according to the number of votes received in the most recent election. Those receiving equal votes will be random ordered.

Chair: The Committee elects its own chair. An ad hoc subcommittee (3 members) from the membership shall hear a petition.

FACULTY APPEALS COMMITTEE (CONT'D)

Current Membership:

Members 2020 – 2022	Dr. Molly Johnson, AHSS, 22 Dr. Bruce Stallsmith, COS, 22 Dr. Kevin Bao, COB, 22 Dr. Sherri Messimer, COE, 22 Dr. Pam O'Neal, CON 22
Members 2020 – 2021	Dr. Joseph Taylor, ASHH, 21 Dr. Ryan Weber, AHSS, 21 Dr. Jason O'Brien, CoEd, 21 Dr. Louise O'Keefe, CON, 21 Dr. Harry Delugach, COS, 21
Alternates for 2020 – 2021	Dr. Mike Banish, COE, 21 Dr. Anthony D'Costa, COB, 21 Dr. Yeolan Lee, COB, 21 Dr. Michael Newchurch, COS, 21 Dr. Ming Sun, COS, 21 Dr. Melody Ng, AHSS, 21 Dr. Milton Shen, COB 21 Dr. Chang-kwon Kang, COE, 21 Dr. Chad Thomas, AHSS, 21 Dr. Jakobus LeRoux, COS, 21 Dr. Tim Boykin, COE, 21

Administrative Council Liaison: President

FACULTY SENATE

Charge: The Faculty Senate is the permanent body representing the faculty for the formulation of university policy and procedures in matters pertaining to institutional purpose, general academic considerations, curricular matters, university resources, and faculty personnel (appointments, promotion and tenure). All issues of university governance affecting the faculty at large should go before the full Faculty Senate before implementation. Senators are the voice of the faculty.

Composition: 49

Term: Two Years Staggered

Meets: Every third Thursday fall and spring semesters unless otherwise announced

Selection: Each of the six units: (a) College of Business; (b) College of Arts, Humanities, and Social Sciences; (c) College of Engineering; (d) College of Science; (e) College of Nursing; and (f) College of Education will have a number of members in the Senate which will assure that the unit has one member for each seven tenured, tenure-earning, clinical faculty, or research faculty members, or major fraction thereof. Units will not have representation until they have at least four tenured, tenure-earning, clinical or research faculty members. Each unit which has formally recognized departments will elect its senators as follows: within the unit each formally recognized department will elect one member of the Senate for each seven tenured, tenure-earning, research or clinical faculty in the department, or major fraction thereof. Elections will be by the tenured, tenure-earning, research and clinical faculty of each department. If necessary, all tenured, tenure-earning, research or clinical faculty will then elect sufficient at-large members to bring the total unit membership (including departmental selections) up to the number required to achieve the 1:7 ratio.

President: Dr. Timothy Newman

Current Membership: Dr. David Allen, COB, 21
Mr. Tobias Mendelson, COB, 21
Dr. Laird Burns, COB, 21
Dr. Sophia Marinova, COB, 22
Dr. Yongchuan Bao, COB, 22
Dr. Dilcu Barnes, COB, 22
Dr. Rolf Goebel, CAHS, 21
Dr. Candice Lanius, CAHS, 22
Dr. Jeremy Fischer, CAHS, 21
Dr. Kristin Weger, CAHS, 22
Dr. Christina Steidl, CAHS, 22
Dr. Joseph Taylor, CAHS, 21
Mr. Jose Betancourt, CAHS, 21
Dr. Andrei Gandila, CAHS, 21
Dr. Carolyn Sanders, CAHS, 22

FACULTY SENATE (CONT'D)

Current Membership: Dr. Andrea Word, ED, 22
Dr. Sarah Roller, ED, 22
Dr. Paul Whitehead, ED, 21
Dr. Emil Jovanov, CoE, 22
Dr. Christina Carmen, COE, 21
Dr. Fat Duen Ho, COE, 22
Dr. Kader Frendi, COE, 21
Dr. Seong-Moo Yoo, COE, 21
Dr. Mike Banish, COE, 21
Dr. Bryan Mesmer, COE, 22
Dr. George Nelson, COE, 22
Dr. Susan Alexander, CON, 22
Dr. Amy Hunter, CON, 22
Dr. Donna Guerra, CON, 22
Dr. Mark Reynolds, CON, 22
Dr. Darlene Showalter, CON, 21
Dr. Melissa Foster, CON, 21
Dr. Beth Barnby, CON, 21
Dr. Jerome Baudry, COS, 22
Dr. Seyed Sadeghi, COS, 21
Dr. Sivaguru Ravindran, COS, 22
Dr. Carmen Scholz, COS, 21
Dr. Leiqiu Hu, COS
Dr. Gang Li, COS, 21
Dr. Huaming Zhang, COS, 21
Dr. Tim Newman, COS
Dr. Harry Delugach, COS, 22
Dr. Jeff Weimer, COS, 22
Dr. John Mecikalski, COS, 22
Mr. Ron Schwertfeger, LIB, 21

Current Officers: Dr. Tim Newman, President, 21
Dr. Carmen Scholz, President Elect, 21
Dr. Laird Burns, Past President, 21
Dr. Carolyn Sanders, Ombudsperson, 21
Vacant, Chair - Parliamentarian
Dr. Kwaku Gyasi, Chair - Faculty & Student Development, 21
Dr. Jeff Weimer, Chair - Finance & Resources, 21
Dr. Kader Frendi, Chair - Governance & Operations, 21
Dr. Michael Banish, Personnel Committee, 21
Dr. Azita Amiri, Chair - Undergraduate Curriculum, 21
Vacant, Chair - Undergraduate Scholastic Affairs

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY SENATE COMMITTEES

EXECUTIVE COMMITTEE

Charge: Receive all resolutions from the president-elect and conduct the first reading of a bill. Prepare the agenda for senate meetings. Construct and distribute a tentative calendar for regular Senate meetings for the year. Coordinate activities of Senate committees. Disseminate Senate business to appropriate committees. Advise and consult with the Senate President on those matters requiring attention during periods in which the full senate cannot be called into regular session. Meet before the academic year begins to smooth the transition between the old and the new Executive Committees.

Composition: Total 12 – ex officio 1, Other 11

Term: One Year

Meets: Every third Thursday of each semester

Selection: The Faculty Senate President, President-Elect, Ombudsperson, Parliamentarian, Past-President, and chairs of all standing committees shall comprise the membership. The Provost & Executive Vice President for Academic Affairs shall be ex officio non-voting. The Senate President shall call and chair the meetings. A quorum shall consist of one officer and three committee chairs.

Chair: Dr. Timothy Newman, Faculty Senate President

Current Membership: Dr. Timothy Newman, President
Dr. Carmen Scholz, President-Elect
Dr. Laird Burns, Past President
Dr. Carolyn Sanders, Ombudsperson
Parliamentarian
Dr. Kwaku Gyasi, Chair - Faculty & Student Development, 21
Dr. Jeff Weimer, Chair - Finance & Resources, 21
Dr. Kader Frendi, Chair - Governance & Operations, 21
Dr. Michael Banish, Personnel Committee, 21
Dr. Azita Amiri, Chair - Undergraduate Curriculum, 21
Chair - Undergraduate Scholastic Affairs

Dr. Christine Curtis, **Provost & Executive Vice President for Academic Affairs, ex officio**

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY SENATE COMMITTEES

FACULTY/STUDENT DEVELOPMENT

Charge: To review, assess, and make recommendations concerning issues related to 1) student retention, 2) faculty retention, 3) academic integrity, 4) faculty orientation/mentoring programs, 5) research development and support, 6) teaching development and support, 7) student policies affecting faculty, 8) sabbatical and other faculty development opportunities, 9) faculty support services. This Committee is responsible for recommending modifications or changes in all matters under its consideration.

Composition: Total 7 – Faculty 7

Term: One Year

Meets: Every third Thursday of each semester

Selection: At least one elected senator from each college in the university.

Chair: Dr. Gwaku Gyasi, CAHS, Chair, 21

Current Membership: Dr. Kevin Bao, COB, 22
Dr. Candice Lanius, CAHS, 21
Dr. Gwaku Gyasi, CAHS, 21
Dr. Kristin Weger, CAHS, 22
Dr. Abdul Salman, COE, 22
Dr. Sarah Roller, COED, 22
Dr. Amy Hunter, CON, 22
Dr. Seyed Aadeghi, COS, 21
Mr. Ron Schwertfeger, LIB, 21

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY SENATE COMMITTEES

FINANCE AND RESOURCES

Charge: The Finance Committee shall review, assess, and make recommendations concerning the mission, goals, role, and scope of the university; the objectives and plans of the major budget units; the information base and planning procedures utilized in budget preparation; the annual budget request and annual operating budget; campus planning and allocations of space and funding; and faculty research priorities, funds, and projects. This committee shall also be responsible for recommending modifications or changes in all matters under the consideration, as well as collecting and disseminating information pertaining to the acquisition, availability, and apportionment of university resources among faculty. The Senate will be represented on the Budget and Planning Advisory Council by the chair of the Senate Faculty Finance and Resources Committee, one other member elected by this committee, as well as the Senate president-elect.

Composition: 12

Term: One Year

Meets: Every third Thursday of each semester

Selection: At least one senator from each college in the university and a Senator to be selected by the President of the Faculty Senate, who is on the Employee Benefits Committee.

Chair: Dr. Jeffrey Weimer, SCI, Chair, 22

Current Membership: Dr. Joe Taylor, CAHS, 21
Dr. Tobias Mendelson, COB, 21
Dr. Michael Banish, COE, 21
Dr. Christina Steidl, CAHS, 22
Dr. Harry Delugach, COS, 21
Mr. Ron Schwertfeger, LIB, 21
Dr. Susan Alexander, CON, 22
Dr. Fat Ho, COE, 22
Dr. Andrea Word, COE, 22

Administrative Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY SENATE COMMITTEES

GOVERNANCE AND OPERATIONS

Charge: Review annually the Senate bylaws and prepare recommendations (resolutions) for revisions of and additions to the bylaws. Serve as a nominating committee (to the Senate) for faculty membership on all Senate committees and Senate offices. Conduct Senate elections. That includes obtaining members' names, preparing ballots, requesting candidates for chairs of committees, etc. Preparations of all election material (both university and Senate) should be completed prior to the last Senate meeting of the spring semester. Conduct faculty elections to university committees. That includes screening candidates to appear on ballots following rules applicable to the individual committees. Requests for membership from faculty to university committees should be collected by April 1 and ballots prepared for the election meeting of the Senate. A senator may need to be placed ex officio on a university committee if there is no other Senate representation on that committee. Designate a senator to act as liaison with each university committee. This senator would be ex officio unless he/she were elected by the senate as the faculty member to that committee. Maintain an updated roster of all Senate and university committees and distribute to all faculty in the university. Conduct an annual review of the governance system of the university and make recommendations for needed change.

Composition: 7

Term: One Year

Meets: Every third Thursday of each semester

Selection: An elected senator from each college in the university.

Chair: Dr. Kader Frendi, Chair, 21

Current Membership: Dr. Paul Whitehead, CoED, 21
Mr. Ron Schwertfeger, LIB, 21
Dr. Melissa Foster, CON, 21
Dr. Dilcu Barnes, COB, 22
Dr. Andrei Gandila, CAHS, 21
Dr. Donna Guerra, CON, 22
Dr. Ravi Ravindran, COS, 22

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY SENATE COMMITTEES

PERSONNEL

Charge: The Faculty Senate Personnel Committee shall be responsible for monitoring the quality of the academic and professional environment relative to its impact on faculty at The University of Alabama in Huntsville. Specifically, monitor policies and procedures for faculty appointments, promotions, award of tenure, sabbatical and other leaves, retirements, terminations due to financial exigency and discontinuation of an educational program, faculty evaluations, and salary adjustments. Monitor the contents of the UAH *Faculty Handbook* through annual review, updating and editing. This Committee shall also be responsible for collecting and disseminating information pertaining to faculty personnel policies and procedures. Specifically, the chairperson of this committee will deliver a report to the Senate on matters under its jurisdiction. This Committee shall be responsible for recommending modifications or changes in all personnel policies.

Composition: Total 8 – ex officio 1, Other 7

Term: One Year

Meets: Every third Thursday of each semester

Selection: An elected senator from each college in the university and one ex officio member designated by the Provost.

Chair: Dr. Michael Banish, ENG, Chair, 21

Current Membership: Dr. Andrea Word, CoED, 20
Dr. Elizabeth Barnby, CON, 21
Mr. Jose Betancourt, CAHS, 21
Mr. Ron Schwertfeger, LIB, 21
Dr. Gang Li, COS, 21
Mr. Tobias Mendelson, COB, 21
Dr. John Mecikalski, COS, 22

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY SENATE COMMITTEES

UNDERGRADUATE CURRICULUM

Charge: The Faculty Senate Curriculum Committee shall be responsible for monitoring the quality of curriculum at The University of Alabama in Huntsville. Specifically, the committee shall serve in an advisory capacity to the Provost in matters related to curriculum planning, development, change, and evaluation. They may initiate and shall review any proposed changes affecting programs, basic degree requirements, and the creation or elimination of academic programs. This Committee shall also be responsible for collecting and disseminating information pertaining to the planning, development, change, or evaluation of any academic program. Specifically, the chair of this Committee shall deliver a detailed report, including recommended changes, to the Senate during the academic year that will include the following information: the status of all degree programs; the status of any plans to change or add to existing degree programs; the status of any academic programs being planned, including, but not limited to any new degree programs, departments, majors, minors, and degree/program options; the status of any new or proposed courses within existing curricula; the status of any contemplated or recommended eliminations of existing academic programs, including degree and non-degree programs and departments. This Committee shall be responsible for recommending modifications or changes in all curricular policies.

Composition: Total 12 – ex officio 6, Other 6

Term: One Year

Meets: Every third Thursday of the semester

Selection: One elected senator from each college in the university and one ex officio non-voting representative from the Curriculum Committee from each college and the Office of Admissions and Records. The Committee may request additional resource personnel (e.g., deans, registrar, directors, etc.) according to proposals being considered.

Chair: Dr. Paul Whitehead, COED, Co-Chair, 21
Dr. Aziti Amiri, CON, Co-Chair, 22

Current Membership: Dr. Sophia Marinova, COB, 22
Dr. Darlene Showalter, CON, 21
Dr. Jerome Baudry, COS, 22
Dr. Huaming Zhang, COS, 21
Mr. Ron Schwertfeger, LIB, 21
Dr. George Nelson, COE, 22

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY SENATE COMMITTEES

UNDERGRADUATE SCHOLASTIC AFFAIRS

Charge: The Undergraduate Scholastic Affairs Committee shall monitor the quality of the academic environment relative to its impact on undergraduate students. Specifically, the committee shall monitor policies and procedures for all admissions, withdrawals, scholastic probation, grading systems, academic good standing, and any other scholastic issue determined by the Committee as relevant to student academic quality; hear appeals for undergraduate admission and readmission; review any proposed changes in the academic criteria for awarding any scholarship/financial aid. This Committee shall also be responsible for collecting and disseminating information relative to the development, change or evaluation of procedures or standards for admission, progression, and/or graduation. Specifically, the chair of this Committee will deliver a report to the Senate during the academic year that will include the following information: 1) the status of standards and procedures for admission, progression, and graduation; 2) the status of academic criteria for the awarding of all scholarships and other forms of financial aid at UAH. This Committee shall be responsible for recommending modifications or changes in all policies relative to its jurisdiction.

Composition: Total 8 – ex officio 1, Other 7

Term: One Year

Meets: Every third Thursday of the semester

Selection: One senator from each college in the university. The Registrar will be an ex officio member. The Committee may designate other ex officio members depending upon the issues/policies being considered.

Chair: David Allen, COB, Chair, 21

Current Membership: Dr. Jeremy Fischer, CAHS, 21
Dr. Leiqui Hu, COS, 22
Dr. Seong-Moo Yoo, COE, 21
Mr. Ron Schwertfeger, LIB, 21
Dr. Sarah Roller, COED, 22
Dr. Brian Mesmer, COE, 22
Dr. Jeremy Fischer, CAHS, 21
Dr. Carolyn Sanders, CAHS, 22
Dr. Christina Carmen, COE, 21
Dr. Mark Reynolds, CON, 22
Dr. Emil Jovanov, COE, 22

Administrative Liaison: Provost & Executive Vice President for Academic Affairs

FACULTY/STAFF TRAFFIC APPEALS COMMITTEE

Charge: To review written appeals submitted by faculty and staff members receiving traffic violations.

Composition: Total 8 – Faculty 6, Staff 2

Term: Two Years

Selection: One faculty member from each college appointed by the respective dean
Staff member appointed by Vice President for Finance & Administration
Staff member appointed by Dean of Students

Chair: Ms. Laurel Long, Associate Vice President for Human Resources

Current Membership: Dr. Timothy Boykin, VACANT, COE, 22
Dr. Qiang Hu, COS, 21
Mr. Chakri Deverapalli, COB, 22
Ms. Sharon Coffey, CON, 21
Dr. Deborah Heikes, CAHS, 22
Dr. Andrea Word-Allbritton, CoED, 21
Ms. Peggy Masters, Staff, 22
Ms. Laurel Long, Staff, 22

Recorder for Committee: Ms. Joy Porter

Administrative Council Liaison: Vice President for Finance & Administration

FINANCIAL AID COMMITTEE

Charge: To recommend institutional financial aid policy as it relates to federal, state, and institutional student financial aid programs and to select institutional scholarship recipients.

Composition: Total 9 – ex officio 4, Other 5

Term: Committee faculty representatives are elected in the spring of each year by Faculty Senate for two year terms; student positions are filled by the Student Government Association for two year terms, staff appointments can be made by the President at any time as the Committee is a Standing Committee and individuals serve by reason of position within the institution.

Selection: Director, Financial Aid, Chair
Assistant Vice President for Finance & Budgets
Vice President, University Advancement
Dean, Honors College
Three faculty members elected by the Faculty Senate
Two students elected by Student Government Association

Chair: Mr. Patrick James, Director, Financial Aid

Current Membership:

Mr. Patrick James, **Director, Financial Aid, Chair, ex officio**
Mr. Robert Leonard, **Assistant Vice President for Accounting & Finance, ex officio**
Ms. Mallie Hale, **Vice President University Advancement, ex officio**
Dr. Bill Wilkerson, **Dean, Honors College, ex officio**

Faculty: Dr. Michael Banish, COE, 21
Dr. Vinny Argentina, CAHS, 22
Dr. Ravi Patnayakuni, COB, 22

Students: Michelle Ralleca, 21
Bradley Hudson, 21

Administrative Council Liaison: Vice President for Student Affairs

GRADUATE COUNCIL

Charge: Examines and formulates policies relevant to the Graduate School such as admission, degree requirements, curriculum, students, and faculty.

Composition: Total 12 plus alternates

Term: Two Years - Limit two consecutive terms

Selection: The graduate faculty of each College nominate and elect members based on the number of full-time graduate faculty in that College, with no department having more than one representative to the Council. Those receiving the most votes serve as representatives to the Council, and those getting fewer votes serve as alternates. The number of alternate positions is determined by each College's number of Council members divided by two rounded upward to the next whole number. Every third year the Credentials Committee reevaluates the number of full-time graduate faculty by College and redistributes the membership proportionately, if needed.

Chair: Dr. David Berkowitz, Dean of the Graduate School

Current Membership: Dr. Joseph Conway, CAHS, 22
Dr. Dylan Baun, CAHS, 21
Dr. Tingting Que, COB, 21
Dr. Eric Fong, COB, 21
Dr. Michael Anderson, COE, 21
Dr. Junpeng Guo, COE, 22
Dr. Phillip Ligrani, COE, 21
Dr. Matthew Niemiller, COS, 22
Dr. Dongsheng Wu, COS, 21
Dr. Robert Griffin, COS, 21
Dr. Karen Frith, CON, 21
Dr. Jennifer Bail, CON, 22
Dr. Ellise Adams, CON, 21
Dr. Jason O'Brien, CoED, 21
Dr. Yeqing Bao, **Graduate School, ex officio**
Ms. Midori Maloney, **Graduate School**
Ms. Janet Waller, **Registrar, ex officio**
Dr. Wafa Orman, **College of Business, ex officio**
Mr. David Moore, **Library, ex officio**

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

HONORARY DEGREES AND NAMING COMMITTEE

Charge: To seek nominations from faculty, alumni, students, and the general community for the award of honorary degrees by UAH, will be responsible for screening such nominations and recommending names to the President for possible forwarding to the Trustees for consideration. *“Recipients of honorary degrees should be restricted to those persons outstanding in their contributions or service 1) to the University of Alabama Systems or to one of the System institutions; 2) to their state, nation, or the international community; or 3) in their professional or field endeavor. Contributions shall include cultural, scientific, economic, or humanitarian activity. The number of honorary degrees awarded shall be limited in number and restricted to persons of genuine distinction”* as stated by the policy of the Board of Trustees.

The Honorary Degrees and Naming Committee will also receive nomination(s) for Distinguished Professor and University Professor from the Provost. A letter of nomination for University Professor may come from Departments/Colleges/Administration and will go to the Provost. For Distinguished Professor the nomination must come from the College or Administrator after a review process by the College. The Provost will submit the nomination(s) to the Honorary Degrees and Naming Committee, which he chairs. The Committee will review the nomination(s) and make appropriate recommendation(s) to the President.

Composition: Total 7

Term: By Position

Selection: Provost
Vice President for Research & Economic Development
2 Deans
President of Faculty Senate
Director, Governmental Relations
SGA President
Assistant Vice Chancellor, Governmental Relations & Economic Development

Chair: Dr. Christine Curtis, Provost

Current Membership:

Dr. Bob Lindquist, **Vice President for Research & Economic Development**
Dr. Marsha Adams, **Dean, College of Nursing**
Dr. John Christy, **Interim Dean, College of Science**
Dr. Timothy Newman, **Faculty Senate President**
Mr. Ray Garner, **University Relations**
Ms. Jessica Hunter, **SGA President**
Ms. LaFreeda Jordan, **Assistant Vice Chancellor**

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

HONORS COUNCIL

Charge: To advise the Dean of the Honors College on matters pertinent to the program and recommend general policy and direction for the program. The Council meets once a month.

These members are appointed to one-year terms from August 15 to August 14 of the following year. Terms are renewable for no more than two consecutive terms, except for the Director of Honors Nursing, who will serve for as long as s/he holds that position.

Composition: Total 14

Term: One Year

Selection: One faculty member (tenured or tenure earning) from each college, appointed by the Dean of the respective college in consultation with the Honors Dean. The council member from the College of Nursing is the Director of Honors Nursing.
Chair of the Honors Student Mentor Program
Lead Honors College Ambassador
Associate Director of Housing
Resident Director of Frank Franz Hall
Student Undergraduate Research Program Coordinator

Chair: Dr. Bill Wilkerson, Dean, Honors College

Current Membership: Dr. Christie Sears, CAHS, 21
Dr. Brinda Mahalingam, COB, 21
Dr. Kimberly Hile, CoED, 21
Dr. Gabe Xu, COE, 21
Dr. Terri Johnson, COS, 21
Dr. Ann Bianchi, CON, 21
Mr. Neil McMillion, Director of Housing and Resident Life, 21
Ms. Jessica Martin, Resident Director, Frank Franz, 21
Mr. David Cook, Director, Undergraduate Research, 21
Tiffany Dinh, Student Representative, 21
Trevor Garnett, Student Representative, 21
Randy Brenner, Student Representative, 21
Anders Kinney, Student Representative, 21

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

INTERCOLLEGIATE ATHLETIC COMMITTEE

Charge: To review, assess and make recommendations relative to intercollegiate athletics, with the goal of developing and maintaining a quality athletic program that will be of benefit to the university.

Composition: Total 11 – ex officio 3, Other 7

Term: By Position, Elected & Appointed; Faculty Two Years;
Students One Year

Selection: Director, Athletics
Designee from Office of the Vice President for Finance & Administration
Designee from Office of University Advancement
Three faculty members elected by the Faculty Senate to serve a staggered two-year term
Faculty Athletic Representative - appointed by the President (NCAA requirement) to serve as chair
Three students, two of whom will be participating athletes (one male and one female) – appointed by the SGA (one-year term)

Chair: Dr. Brent Wren, Faculty Athletic Representative appointed by the President

Current Membership: Dr. Cade Smith, **Director, Athletics, ex officio**
Dr. Brent Wren, **Faculty Athletic Representative, Chair**
Mr. Kevin Bennett, **Designee from Office of the Vice President for Finance Administration**
Mr. Ray Garner, **Office of the President, ex officio**
Ms. Mallie Hale, **Vice President for University Advancement, ex officio**

Faculty: Dr. Michael Craw, CoED, 22
Dr. Thuy Lynch, CON, 22
Ms. Tammy Clemmons, CON, 21

Students: Kearney Lane – male athlete, 21
Eve Mallard – female athlete, 21
Audrina Young – student, 21

Administrative Council Liaison: President

LIBRARY COMMITTEE

Charge: To review, assess, and make recommendations on matters of general library policy, procedures, and organization; the development of library resources and services; and means to best integrate the library program with the instructional, research, and other service activities of the university.

Composition: Total 9 – ex officio 1, Other 7

Term: By Position; Faculty Two Years; Student One Year

Selection: Director of Library
Seven faculty members (one from each college and Graduate School) elected by Faculty Senate
One student elected by SGA
Library Representative to the Faculty Senate

Chair: Mr. David Moore, Director, Library

Current Membership: Mr. David Moore, Chair, ex officio

Faculty: Dr. Frank Mullins, COB, 21
Dr. Mark Reynolds, CON, 21
Dr. Seyed Sadeghi, COS, 21
Dr. Andrei Gandila, CAHS, 22
Dr. Sarma Rani, COE, 22
Dr. Sandra Lampley, CoED, 21
Vacant, Graduate School, 22
Library Representative to the Faculty Senate

Student: Josh Thompson, 21

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

STAFF SENATE

Charge: The Staff Senate serves in an advisory and consultative role with the University Administration to promote understanding, cooperation, and communication within the UAH campus community. The Staff Senate is comprised of voting members who represent the entire UAH staff workforce, either as Staff Senate representatives of a particular division or as at-large members. These representatives are dedicated employees who work together to bring positive changes for their fellow staff members on campus.

Composition: 24

Term: Two Years Staggered

Meets: Every third Wednesday (except May and December) and unless otherwise announced

Selection:

One representative for each of the six divisions and departments (Academic Affairs, Research, Student Affairs, Finance and Administration, Facilities and Operations, and President's Office / Advancement / ODEI) and six at-large representatives will be elected annually for a two-year term. The term of service will be from the first day of June following their election until the last day of May two years later. No person shall serve more than two consecutive terms. Voting shall take place annually during the spring academic term. Newly elected and returning representatives will be introduced in May.

President: Chris Smith

Current Membership:

Kathleen Sobai, Academic Affairs, '21
Tammy Jones, Academic Affairs, '22
Debra Morgan, President's Office, Advancement, ODEI, '21
Maggie Allen, President's Office, Advancement, ODEI, '22
LaTonya Cooley, Finance and Administration, '21
Christy Baker, Finance and Administration, '22
Pratik Bhardwaj, Research, '21
Matt Turner, Research, '21
Andrew Davis, Research, '22
Breanna Abramson, Student Affairs, '21
Christopher Smith, Student Affairs, '21
Vangie Harris, Student Affairs, '21
JD Bingman, Sr., Facilities and Operations, '21
Quanteaus Jones, Facilities and Operations, '22
Brooke Graham, At Large, '21
Karmen Latimore, At Large, '21
Dale TeGantvoort, At Large, '21
Kelly Haas, At Large, '21
Trisha Pihringer, At Large, '21
Tess Olten, At Large, '21
Kevin Bennett, At Large, '22
AntWana Dryer, At Large, '22

Katherine Klepper, At Large, '22
Joseph Mahafza, At Large, '22
Joy Porter, At Large, '22
Laura Taube, At Large, '22

Current Officers/Executive Committee:

Chris Smith, President, '21
Dale TeGantvoort, President Elect, '21
Laura Taube, Secretary, '21
Pratik Bhardwaj, Staff Relations Officer, '21
Kathleen Sobai, Treasurer, '21

Administrative Council Liaison: Vice President for Finance and Administration

STUDENT AFFAIRS ADVISORY BOARD

Charge: The purpose of the Student Affairs Advisory board is to advise and make recommendations to the Dean of Students on all relevant aspects of student life as well as auspices of that office. The Student Affairs Advisory Board has the specific responsibility of recommending policy concerning the student activity, student publications, athletics, intramural and recreation fees, and the allocation and management of these fees.

Composition: Total 13 – ex officio 2, Other 11

Term: By Position; Faculty Two Years Staggered

Selection: Dean of Students, Chair
Three faculty appointed by the Faculty Senate
Six students - one elected from each college
Associate Vice President of Budgets & Financial Planning
Student Government Association President
Student Government Association Vice President

Chair: Dr. Ronnie Hebert, **Dean of Students**

Current Membership: Dr. Ronnie Hebert, **Dean of Students**
Mr. Chih Loo, **Associate Vice President of Budgets & Financial Planning**

Faculty: Dr. Sherri Messimer, CON, 21
Dr. Lori Lioce, CON, 21
Dr. Carolyn Sanders, CAHS, 21

Students: Sebastian Hozan, COE, 21
Mac Taylor, CAHS, 21
Kylie Winton, COS, 21
Cainan Hunt, COB, 21
Ryan Jones, CON, 21
Ava Travis, CoED, 21
Jessica Hunter, SGA President, 21
Grant Whitt, SGA Vice President, 21

Administrative Council Liaison: Vice President for Student Affairs

STUDENT CONDUCT BOARD

Charge: The Student Conduct Board shall have original jurisdiction over all cases of student misconduct not falling within the original jurisdiction of the Publications Board. Each student and staff member shall serve on the Student Conduct Board or a period of two years (or until a successor is appointed), beginning June 1 each year. The term of each faculty member elected by the Faculty Senate shall be two years. The Graduate Dean shall determine the terms of the appointed graduate faculty. Whenever possible, terms of office shall be staggered so that the term of 1/2 of the members shall expire each year. Any individual shall be eligible to serve successive terms. No student who is on academic probation or who has been found guilty of misconduct shall be eligible to serve on the Student Conduct Board. A student who becomes ineligible while serving a current term shall resign or be removed by the Dean of Students. Vacancies in any Student Conduct Board position shall be filled in the same manner as provided above in regard to the original appointment. The Vice President of Student Affairs shall have the authority to make an interim student or staff appointment if necessary to facilitate the operation of the Student Conduct Board. Three members of the Student Conduct Board shall constitute a quorum for a hearing.

Composition: **Total 23**

Term: **Two Years**

Selection: Five undergraduate students, appointed by the Vice President for Student Affairs upon joint recommendations from the College Deans and the Student Government Association President.
Two graduate students appointed by the Vice President for Student Affairs upon recommendation of the Dean of Graduate Studies.
Eight faculty members, elected by the Faculty Senate with one representative respectively from the Colleges of Engineering, Science, Nursing, Education, Business Administration, Arts, Humanities, and Social Sciences and two at large.
Two graduate faculty members appointed by the Dean of the School of Graduate Studies.
Six staff members, appointed by the President from among the University's directors and assistant directors (or comparable positions).
For complaints of misconduct by residents of University Housing occurring in or about the housing areas, either the Assistant Director or Resident Director, as selected by the Student Conduct Director shall serve as the PAO.
For academic misconduct cases only the School and College Deans shall have membership in the Student Conduct Board in place of the staff members

Chair: Elected from among the faculty membership of the Student Conduct Board by the members and shall serve one year, beginning June 1 and continuing through May 31, or until a successor is elected. The Chair shall convene a meeting of the Student Conduct Board on or about May 1 each year for the purpose of electing a new chair.

Current Membership:**Students:**

Patrick Doolin, COB, 21
Madeline Brooks, COS, 21
Renee Cumming, CON, 21
Addison Bright, COE, 21
Kenan White, CAHS, 21
Madison Bethune, CoED, 21
Izu Ugwu, GRAD Student, 21
Jessie Harris, GRAD Student, 21

Faculty:

Dr. Mark Pekker, GRAD, 22
Dr. Angela Balla, GRAD, 22
Dr. Dilcu Barnes, COB, 22
Dr. Deborah Heikes, CAHS, 21
Ms. Tammy Clemmons, CON, 21
Dr. Leiqui Hu, COS, 21
Dr. Jennifer English, COE, 21
Dr. Monica Dillihunt, CoED, 21
Dr. Mark Lin, At Large, 22
Ms. LaToya Patterson, At Large, 22

Staff:

Ms. Valerie Johnson, Student Success Center, 21
Ms. Marcie Epling, Advancement, 21
Ms. Teresa Shurtz, Research, 21
Ms. Brandie Roberts, Diversity, Equity and Inclusion, 21
Ms. Kellee Crawford, Professional and Continuing Studies, 21
Mr. John Thygerson, Enhanced Teaching and Learning, 21
VACANT, Associate Vice President, PAO for Housing
Mr. Scott Royce, Assistant Director-Operations & Assignments, PAO for Housing
Ms. Breanna Abramson, CV Resident Director, PAO for Housing
Ms. Maya Glover, SCH Resident Director, Fraternity/Sorority Row Resident Director PAO for Housing
Mr. Stetson Kinnison, NCH, PAO for Housing
Ms. Maddie Smith, CCH Resident Director, PAO for Housing
Ms. Jessica Martin, FFH Resident Director, PAO for Housing

Administrative Council Liaison: Vice President for Student Affairs

STUDENT TRAFFIC APPEALS COMMITTEE

Charge: To review appeals submitted by students receiving traffic violations.

Composition: Total 10

Term: Two Years

Selection: Six students appointed by the SGA
Staff member appointed by Dean of Students
Staff member appointed by Vice President for Finance & Administration
One faculty member appointed by the Faculty Senate

Staff member from Vehicle Registration (ex-officio)

Chair: Dr. Kristi Motter, Vice President for Student Affairs

Current Membership: Dr. Kristi Motter, Vice President for Student Affairs, Chair
Mr. Scott Royce, Office of Dean of Students, 21
Ms. Ramona Burroughs, Human Resources, 21
Caleb Thomas, Student, COB, 21
Fred Wiersig, Student, COE, 21
Brandon White, Student, CoED, 21
Ansley Davis, Student, CON, 21
Trenton Draper, Student, COS, 21
Ashleigh Oliver, Student, CAHS, 21
Dr. Sherri Messimer, COE, 21
Ms. Denise Bishop, Vehicle Registration, 21

Administrative Council Liaison: Vice President for Student Affairs

THE SUSTAINABILITY COMMITTEE

Charge: To provide guidance and direction for grassroots innovation on campus; to provide leadership in sustainability efforts and initiatives in our respective departments on campus; to enhance collaboration and partnerships across campus; to provide feedback and strategic guidance to the UAH Sustainability Coordinator and the UAH Sustainability Program.

Composition: **Total 9**

Term: Faculty and Staff – Two Years; Students – One Year

Selection: Three Faculty members
 Three Staff members
 One SGA member
 Two Students

Nominations are made by the committee chair and are voted upon by current members of the committee.

Chair: Claire Jackson, Director of Utilities and Sustainability, ex officio

Current Membership: Dr. Wolfram Verlaan, CoED, 22
 Dr. Anu Subramanian, COE, 22
 Dr. Christina Carmen, COE, 22

 Kristy Olive, Director OEHS, 22
 Tory Tollefson, Director, Grounds & Landscape Management, 22
 Daniel Boutwell, Director, Custodial Services, 22

 Jace Niven, SGA Member, 21
 Sameera White, Student, 21
 Garrett Hedger, Student, 21

Administrative Council Liaison: Vice President for Finance & Administration

TITLE VII DIVERSITY ADVISORY COMMITTEE

Charge: Provide input and recommendations to the UAH administration regarding activities and efforts intended to enhance the diversity of faculty, senior administrative staff, and students on the UAH campus over the next five years. The Committee reports to the Provost and through the Provost to the President.

Composition: Total 15

Term: Five Years

Selection: By Appointment from the UAH President

Chair: Ms. Laterrica Shelton, **Vice President of Diversity, Equity & Inclusion**

Current Membership: Dr. Belinda Ong, Library, 22
Dr. Chakri Deverapalli, COB, 22
Dr. Andrea Word-Albritton, CoED, 22
Dr. Leonard Petnga, COE, 22
Dr. Deborah Heikes, CAHS, 22
Mr. Mark Reynolds, CON, 22
Dr. Jennifer Sims, CAHS, 24
Dr. Liwu Hsu, COB, 24
Ms. Gail Montgomery, Facilities, 22
Mr. Zeke Aguilera, Registrar's Office, 22
Ms. Vonda Maclin, Human Resources, 22
VACANT, Diversity, Equity and Inclusion
Ms. Joy Werka, International Services, 24
Mr. Kannan Grant, Research, 24

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs;
and the President

UNIVERSITY COMMENCEMENT COMMITTEE

Charge: To review, assess, and recommend policies and procedures related to the University commencement exercises.

Composition: Total 24 – ex officio 13, Other 11

Term: By Position; Faculty Two Years, Students One Year

Selection: Associate Provost for Academic Affairs, Marshal
Associate Vice President for Advancement
Dean of Students
One staff member from the Dean of Students Office
Six faculty members (one from each College elected by the Faculty Senate)
Student Government Association President
Three students appointed by SGA (at least 2 seniors)
Assistant Vice President for Enrollment Services
Registrar
Assistant Vice President for Facilities & Operations
Representative from the Office of University Relations
Graduate Dean
Associate Vice President for Student Affairs
Representative from the Office of the Provost
Representative from the Office of the President
Faculty Senate President
Director, Wind Ensemble

Chair: Dr. Brent Wren, Associate Provost for Academic Affairs

Current Membership: Dr. Brent Wren, Chair

Faculty: Dr. Rebecca Davis, CON, 22
Dr. Carmen Scholz, COS, 22
Dr. Joshua Burel, CAHS, 21
Dr. Tingting Que, COB, 21
Dr. Jennifer English, COE, 21
Dr. Fran Hamilton, CoED, 21

Students: Jessica Hunter, **SGA President**, 21

Tiffany Dinh, 21
Justin Hargrave, 21
Erica Powell, 21

By Position: Ms. Debbie Morgan, **Representative from Advancement Office, ex officio**
Dr. Ronnie Hebert, **Dean of Students, ex officio**

Ms. Nikki Goode, **Staff member from the Dean of Students office, ex officio**
Vacant, **Enrollment Services, ex officio**
Ms. Janet Waller, **Registrar, ex officio**
Dr. Brent Wren, **Marshal and Associate Provost for Academic Affairs, ex officio**
Mr. Greg Smith, **Assistant Vice President for Facilities & Operations, ex officio**
Ms. Elizabeth Gibisch, **Representative from the Office of University
Communications, ex officio**
Dr. David Berkowitz, **Graduate Dean, ex officio**
Ms. Michele Kennedy, **Representative from the Office of the Provost, ex officio**
Ms. LaFreedra Jordan, **Representative from the Office of the President, ex officio**
Dr. Timothy Newman, **Faculty Senate President, ex officio**
Dr. David Ragsdale, **Director, Wind Ensemble, ex officio**

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

UNIVERSITY REVIEW BOARD

Charge: The University Review Board shall review the dossiers and recommendations of all promotion and tenure cases submitted to the Office of Provost and Vice President for Academic Affairs by the deans and directors. The URB must ascertain that there is adequate documentation to allow determination that the candidate has satisfied the requirements in each of the categories of teaching, research or creative achievements, and service. The Board determines that the review process has been carried out properly and that appropriate procedures have been followed. The Board insures that the application of criteria for promotion and tenure is consistent throughout the university. The Board submits a report to the Provost based solely upon the recommendations and evidence submitted in the comprehensive files.

Composition: Total 6

Term: Two Years staggered

Selection: The University Review Board is composed of six faculty members, one from each of the colleges and one from the Library. Elections for the Review Board in each unit must be conducted before October 15 and are supervised by the appropriate dean. Review Board members must hold the rank of professor or associate professor, be tenured, and have at least five years of full-time academic experience on university faculties. Members of the Review Board may not be a candidate for promotion nor hold an administrative position at the level of department chair or higher. A nominating committee composed of the dean and all department chairs prepares a slate of at least two qualified nominees prior to October 1. Tenured and tenure-earning faculty not on termination notice are eligible to vote in URB elections. The term of office is two years and is staggered among the members. The deans notify the provost of the results of the election, and the provost convenes the URB which chooses a chair from its members.

Chair: Elected from among the members.

Current Membership: Dr. Henry Alewine, COB, 21
Dr. Robert Frederick, COE, 21
Dr. Lawrence Carey, COS, 22
Dr. Eric Smith, CAHS, 22
Dr. Jason O'Brien, CoED, 21
Dr. Pam O'Neal, NUR, 22

Administrative Council Liaison: Provost & Executive Vice President for Academic Affairs

USE OF HUMAN SUBJECTS COMMITTEE (Institutional Review Board)

Charge: To ensure compliance with the Federal Government established special regulations Title 45 of the Code of Federal Regulations Part 46 to assure the safety of all human subjects involved in research.

Composition: Total 9 – ex officio 1, Other 8

Term: 4 Years

Term: 4 Years

Selection: VACANT
Six faculty members appointed by the Vice President for Research and Economic Development
One member of the local (non-university) community appointed by the Vice President for Research and Economic Development

Chair: Information is available on [myUAH](#) in the Academic Affairs section under Employee Services

Current Membership: Information is available on [myUAH](#) in the Academic Affairs section under Employee Services

Administrative Council Liaison: Vice President for Research and Economic Development