

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

BANNER SELF SERVICE REQUISITIONING WORKBOOKS

Number 09.02.05

Division Finance - Business Services

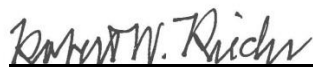
Date October 9, 2013

Purpose The purpose of the Banner Manuals is to provide training in the process of entering and approving requisitions in Banner.

Procedures [Banner Self Service Requisitioning Workbook](#)
[Banner Self Service Requisition Approval Workbook](#)

Review The Business Services Office is responsible for the review of this policy every five years (or whenever circumstances require).

Approval



Chief University Counsel

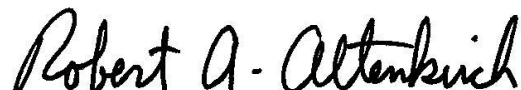


Senior Vice President for Finance and Administration



Associate Vice President for Accounting & Business Services

APPROVED:



President