

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

PERIODIC REINVESTIGATIONS

Number 07.04.02

Division Office of Research Security

Date February 2, 2012

Purpose The University of Alabama in Huntsville is a cleared facility for Department of Defense (DOD). As a cleared facility, we are required by DOD to follow the regulations of the National Industrial Security Program Operating Manual (NISPOM) DOD S220.22-m.

Cognizant Security Office (CSO) requirement for periodic reinvestigations is stated as, every five years for individuals with a Top Secret Clearance and every ten years for a Secret Clearance. Failure to comply with these requirements is justification to terminate your clearance.

Policy The University of Alabama in Huntsville is a cleared facility for Department of Defense (DOD). As a cleared facility, we are required by DOD to follow the regulations of the National Industrial Security Program Operating Manual (NISPOM) DOD S220.22-m. NISPOM Section 2 states "Personnel Security Clearances" contractor personnel may be subjected to a reinvestigation as specified by the Cognizant Security Agency.

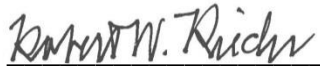
Procedures The Office of Research Security (ORS) will notify the faculty, staff and students who hold Personnel Security Clearances (PCL) when they are within 30 days of their reinvestigation deadline.

The ORS will provide information, tools, and support to complete this process.


Faculty, staff and students who have been notified by the ORS to complete the reinvestigation process will have 30 days to submit their forms properly in e-QIP website or their PCLs with UAH will be terminated.

Review The Director of Office of Research Security (ORS) will be responsible for the review of this policy every four years (or whenever circumstances require).

Approval



Chief University Counsel

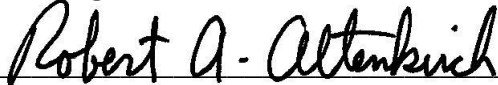


Security Administrator Office of Research Security



Vice President for Research and Economic Development

APPROVED:



President