

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

DECLARATION PERTAINING TO STANDARD PRACTICES AND PROCEDURES (SPP)

Number 07.04.01

Division Office of Research Security (ORS)

Date February 2, 2012

Purpose The University of Alabama in Huntsville (UAH) has entered into a legal and binding agreement with the U.S. Government which makes us eligible to perform work on classified contracts for certain agencies of the government. Work of this nature may involve information, material, and knowledge which have a direct bearing on the defense of the nation. By entering into and having obtained approval of this agreement by the Defense Security Service of the Department of Defense, The University of Alabama in Huntsville was granted a Facility (Security) Clearance (FCL) as of 29 November 1966, which was updated on 15 August 2000.

As a condition of this agreement to perform under these contracts, UAH is required to maintain a system of security controls and to prepare a Standard Practice Procedure (SPP) applicable to this University. These procedures and instructions have been prepared in an effort to assure that the University adheres to the aforementioned agreement by affording proper protection for all classified information entrusted to UAH.

Policy The University of Alabama in Huntsville is a cleared facility for Department of Defense (DOD). As a cleared facility, we are required by DOD to follow the regulations of the National Industrial Security Program Operating Manual (NISPOM) DOD S220.22-m.

Management at every level is responsible for supporting and enforcing all aspects of this security program.

All management decisions involving and relating to security must be coordinated through the Security Administrator.

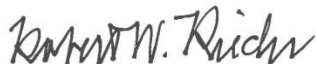
All cleared employees are directed to become thoroughly familiar with and carefully follow the SPP.

Any doubtful situation concerning security matters is to be brought to the attention of the Security Administrator or Assistant Security Administrator in a timely manner.

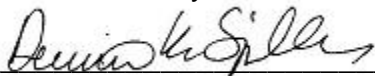
Review

The Director of Office of Research Security (ORS) will be responsible for the review of this policy every four years (or whenever circumstances require).


Approval



Chief University Counsel

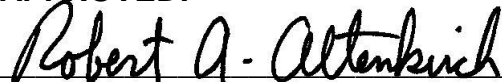


Security Administrator Office of Research Security



Vice President for Research and Economic Development

APPROVED:



President