

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

CHARGER UNION FOOD SERVICE POLICY

Number

03.02.08

Division

Student Affairs - Auxiliary Services

Date

January, 2014

Purpose

The purpose of this policy is to provide clear guidelines on catering opportunities in the Charger Union.

Policy

All food service and catering in the Charger Union meeting spaces must be provided by or through the University Food Service. No food and/or beverage may be brought into the facility in connection with an event or activity. The Director of the Charger Union or authorized food service representative may make exceptions to this policy. The policy does not apply to office space.

This policy is in effect and must be consistently enforced because the Charger Union holds a restaurant license. Because of this license, the Union must follow all the regulations as dictated by the Alabama State Board of Health. These regulations are quite strict and hold the restaurant licensee responsible for violations.

RATIONALE FOR STUDENT ORGANIZATIONS:

In order to better serve the student organizations, an exception to the above policy has been created. Student organizations may bring food and non-alcoholic beverages into the facility for meetings and events. This exception is subject to the following guidelines:

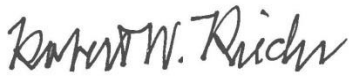
1. Only factory sealed food and beverages may be used. No homemade products may be served.
2. All food and beverages must be in the original factory sealed containers when served.
3. Neither the Charger Union nor the University Food Service will supply dishes, plates, cups, napkins or any other item necessary to serve the refreshments.
4. The sponsoring organization is responsible for cleaning up all food and beverage items prior to leaving the event.

5. These exceptions apply to refreshments only; no full meals may be served.
6. Food and beverage list must be provided to the scheduling office and approved prior to serving.
7. Violations will result in a possible loss of the space and/or loss of future scheduling rights.

Review

The Auxiliary Services Office is responsible for the review of this policy every five years (or whenever circumstances require).

Approval



Chief University Counsel

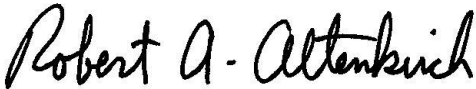


Vice President for Student Affairs



Associate Vice President for Auxiliary Services

APPROVED:



President