

# THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

## FINANCIAL CERTIFICATION REQUIREMENT FOR INTERNATIONAL STUDENT APPLICANTS

**Number** 02.01.32

**Division** Academic Affairs, Office of International Engagement

**Date** December 2014

**Purpose** The purpose of this policy is to outline and standardize verification of international students' financial eligibility in accordance with U.S. Citizenship and Immigration Services (USCIS) requirements.

**Policy** The University Alabama in Huntsville (UAH) requires international applicants receiving the Form I-20: Certification of Eligibility for Nonimmigrant F-1 student status or Form DS-2019: Certification of Eligibility for Exchange Visitor J-1 student status from UAH to present documentation of financial resources adequate to cover one year of expenses at the University. This policy ensures UAH's compliance with the U.S. Citizenship and Immigration Services requirement that institutions must certify that admitted international students have sufficient sources of income to pursue a full course of study.

- Procedures**
- A. The UAH Office of International Student & Scholar Services is responsible for certifying international students' financial eligibility. The office prepares annual estimates of the cost of attending UAH based on the Office of Financial Aid's figures. The estimates specify costs of tuition, required fees, and living expenses for one year. The minimum total amount of expenses that must be verified, along with the Affidavit of Financial Support form, is distributed to all international applicants.
  - B. International applicants are required to submit to UAH the Affidavit of Financial Support form, accompanied by bank statements and/or other proof of adequate financial resources. Each student's affidavit and supporting documents are reviewed and, if acceptable, the appropriate immigration document (Form I-20: Certification of Eligibility for Nonimmigrant F-1 student status or Form DS-2019: Certification of Eligibility for Exchange Visitor J-1 student status) is issued to the student.

**Review** This policy is reviewed every five years.

**Approval**

*Robert W. Richter*

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Chief University Counsel

*Christina W. Curtis*

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Provost and Executive Vice President for Academic Affairs

**APPROVED:**

*Robert A. Altenkirch*

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President