

**UNIVERSITY OF ALABAMA IN HUNTSVILLE  
CAMPUS SECURITY AUTHORITY  
CRIME INCIDENT REPORT FORM**

This form should be completed by those individuals identified as a Campus Security Authority and are required to report information received about "Clery Crimes" pursuant to the 1998 *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*.

The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the campus Annual Security Report.

It is the policy of the University of Alabama in Huntsville to ensure that victims and witnesses to crime are aware of their right to report criminal acts to the police, and to report University policy violations to the appropriate office (e.g., student conduct violations to the Office of the Dean of Students). However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law.

Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

UAH Police will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act. Please forward this completed form via fax or campus mail to:

Brian R. Cozby  
Chief of Police  
UAH Police Department.  
Fax #: (256)824-2972

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**Section 1: Campus Security Authority – Identify yourself and the person reporting this to you.**

Identify Yourself HERE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Identify Person Reporting  Check here if person reporting wishes to remain anonymous

Name: \_\_\_\_\_

UAH "A" Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Section 2: Location of the Incident**

- If incident occurred inside a building identify building name, floor, and room number.
- If incident occurred outside, describe the nearest street address or intersection, whether on the street, sidewalk, parking lot, or inside a vehicle. Be as specific as possible.

Occurred Inside?

Residence Hall    Greek House    UAH Building    Other

Building name, floor, Room #: \_\_\_\_\_

Occurred Outside?

Street    Sidewalk    Park or Sports Field    Parking Lot    Off Campus

Specific Location Name or Address If known:

**Section 3: Description of the Incident**

As clearly as possible, describe the incident as reported to you. (Use another blank sheet if needed)

***Hate Crime? - Was this crime committed with a bias toward the victim?***

**Y   N   Not Sure**

**Please identify, to the best of your ability, the names and other identifying information of any individuals involved:** If Known: Name, UAH A#   If Unknown: Sex, Race, Ht, Wt, clothing worn, tattoos or other marks, vehicle description, etc.