

**UNIVERSITY OF ALABAMA IN HUNTSVILLE
CAMPUS SECURITY AUTHORITY
CRIME INCIDENT REPORT FORM**

This form should be completed by those individuals identified as a Campus Security Authority and are required to report information received about "Clery Crimes" pursuant to the 1998 *Jeanne Clery Campus Safety Act (Clery Act)*.

The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the campus Annual Security Report.

It is the policy of the University of Alabama in Huntsville to ensure that victims and witnesses to crime are aware of their right to report criminal acts to the police, and to report University policy violations to the appropriate office (e.g., student conduct violations to the Office of the Dean of Students). However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law.

Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

UAH Police will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act. Please forward this completed form via email police@uah.edu and/or fax 256.824.2972.

Report any emergency directly to UAH Police at 256.824.6596.

Brian R. Cozby
Chief of Police
UAH Police Department.
(256)824-6596

Section 1: Campus Security Authority – Identify yourself and the person reporting this to you.

Identify Yourself HERE

Name: _____

Title: _____

Phone Number: _____

Email: _____

Identify Person Reporting

☐

Check here if person reporting wishes to remain anonymous

Name: _____

UAH "A" Number: _____

Phone Number: _____

Email: _____

Section 2: Location of the Incident

- If incident occurred inside a building identify building name, floor, and room number.
- If incident occurred outside, describe the nearest street address or intersection, whether on the street, sidewalk, parking lot, or inside a vehicle. Be as specific as possible.

Occurred Inside?

☐ Residence Hall ☐ Greek House ☐ UAH Building ☐ Other

Building name, floor, Room #: _____

Occurred Outside?

☐ Street ☐ Sidewalk ☐ Park or Sports Field ☐ Parking Lot ☐ Off Campus

Specific Location Name or Address If known:

Section 3: Description of the Incident, *Including Date(s) and Time(s)*

As clearly as possible, describe the incident as reported to you. (Use another blank sheet if needed)

Hate Crime? - Was this crime committed with a bias toward the victim?

Y N Not Sure

Please identify, to the best of your ability, the names and other identifying information of any individuals involved: If Known: Name, UAH A# If Unknown: Sex, Race, Ht, Wt, clothing worn, tattoos or other marks, vehicle description, etc.