

**The University of Alabama in Huntsville**  
**REQUEST FOR AMENDMENT OF RECORD**

To: \_\_\_\_\_, Records Official

From: \_\_\_\_\_, Student

I, the undersigned student presently/formerly enrolled at The University of Alabama in Huntsville, request that my education record be amended. In connection with the request, I submit the following:

Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Education Record Involved: \_\_\_\_\_

Contested Item or Information:

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Reason for Amendment:

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Copies of documents supporting this request and other pertinent materials are attached.

Signature: \_\_\_\_\_  
Student

Date: \_\_\_\_\_