Electronic Personnel Action Form

✔ Your change was saved successfully.
💬 Enter the information for the EPAF and either Save or Submit

Name and ID:
Transaction: 26825
Transaction Status: Waiting
Approval Category: Graduates/PT Lec/Exp/SGA/Sum Fac: Reappointment/Job Changes, GGJOBS

Query Date: Aug 14, 2013

Save   Submit   Delete

Approval Types | Default Earnings | Comments | Routing Queue | Transaction History

* - indicates a required field.

GTA/GRA/LP Job Changes, 820011-01 Graduate Teaching Assistants

Item	Current Value	New Value
Job Begin Date: MM/DD/YYYY*		08/14/2013
Jobs Effective Date: MM/DD/YYYY*		08/14/2013
Personnel Date: MM/DD/YYYY*		08/14/2013
Step: *		0
FTE: *		.5
Job Change Reason: *		B, Reappointment
Regular Rate: *		600
Contract Type:		Primary

Create a Default Earnings - NBAJOBS, 820011-01 Graduate Teaching Assistants

Current

Effective Date	Earnings	Hours or Units Per Pay	Deemed Hours	Special Rate	Shift	End Date

New Value

Effective Date MM/DD/YYYY	Earnings	Hours or Units Per Pay	Deemed Hours	Special Rate	Shift	End Date MM/DD/YYYY	Remove
08/14/2013	015, GRA/GTA Regular Pay	1.00		600.000000	1		
	Not Selected				1		
	Not Selected				1		
	Not Selected				1		
	Not Selected				1		

Save and Add New Rows

Terminate Job Assignment, 820011-01 Graduate Teaching Assistants

Item	Current Value	New Value
Jobs Effective Date: MM/DD/YYYY*		12/31/2013
Personnel Date: MM/DD/YYYY*		12/31/2013
Job Status: *		Terminated
Job Change Reason: *		BB, Termination

Routing Queue

Approval Level	User Name		Required Action	Remove
20 - (HUMRES) Human Resources-Approve	🔍 CARTERD	Debra R Carter	Approve	
30 - (PAYROL) Payroll	🔍 GIBBSD	R Diane Gibbs	FYI	
50 - (HRIS) HRIS - Apply	🔍 VOM0001	Vonda O Maclin	Apply	
Not Selected	🔍		Not Selected	
Not Selected	🔍		Not Selected	
Not Selected	🔍		Not Selected	
Not Selected	🔍		Not Selected	

Save and Add New Rows

Comment

Stipend Amount = $ 6,000.00 ($ 6,000/10.0 days)
         = $ 600 Regular Rate based upon 100 days
Position End Date 12/31/2013
Termination Code (if applicable)

Transaction History
Action Date   User Name