



Stipend Payment Request

This form should not be used for compensation. This form is used to process student stipends while a student is participating in an Academic or Research training experience. If the UAH student is not enrolled at UAH for the semester, the Bursar will apply the payment to the student's account and a refund will be generated unless the account is delinquent. The refund will be direct deposited into the bank account provided by the student. The Bursar will return this completed form to the requesting Department. If the student is not a UAH student, you will receive approval to pay the stipend via Requisition. Submit this form with the student's offer letter and W-9 form to Procurement as back-up for the requisition for processing.

Approved, C&G Accounting (if Funding Source is a Contract or Grant)

Please submit completed form to Gloria Anderson in Bursar's Office via email at gloria.anderson@uah.edu.

Page

of

From:

Name

Title

Department

Phone

E-mail

Account Info:

Org Title

Fund

Orgn #

Acct Code

Date

7725

(One org per form.)

Source of Funding (Required):

Is this award compensation for work performed (Required)?:

If Funding Source is a Contract or Grant, approval from C&G must be obtained prior to forwarding to Gloria Anderson in Bursar's Office.

Student Information - Please List ALL Students - UAH Students First

BURSAR USE ONLY

UAH Student (Y/N)	Currently Enrolled (Y/N)	UAH A# if known; DOB if unknown	Last Name	First Name	Middle Name	Payment Amt	Semester (Fa/Sp/Su) & Year the Pmt Applies to	Purpose of Payment	Student Pmt Applied (Y/N)	OK to pay on Req (Y/N)
1										
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