

The Chancellor of the University of Alabama System has announced a hiring freeze for all Universities within the University of Alabama System. The guideline allows the President of each institution the permission to waive the hiring freeze for certain positions. The hiring unit must complete this form to have the position waived from the hiring freeze.

Hiring Department: _____

Position Title: _____

Annual Salary: _____

Position Number: _____

Organizational Code: _____

Why is this position is considered essential?

Approved: _____
Vice President Date

Approved: _____
President Date