



THE UNIVERSITY OF
ALABAMA IN HUNTSVILLE

Human Resources
2023 FAST Training

Partnership, Resources, & Announcements

*Patricia Ackers
Ramona Burroughs*



Today's Topics

- Your HR Partners
- HR Website & Resources
- Alternate Work Options
- New Training & Development Resources
- Best Places to Work Survey

...Tomorrow, more information on employee benefits and wellness resources



Human Resources Partners

AREA	HR PARTNERS	KEY EMAILS
HR Administration	Laurel C. Long, Associate VP-Human Resources ➤ LaTonya Cooley, HR Coordinator	hr@uah.edu
Benefits and Employee Services	Holly Holladay, Benefits Director ➤ Connie Brand, Sr. Benefits Specialist ➤ AntWana Dryer, Benefits Specialist	benefits@uah.edu chargerfit@uah.edu
Talent Management	Ramona Burroughs, Executive Director - Human Resources ➤ Wendy Williamson-Jones, Asst. Director – Talent Mgmt. ➤ Veronica Garner, Talent Mgmt. Associate II ➤ Erica Richardson, Talent Mgmt. Associate I	jobs@uah.edu
Technology & HR Information Systems (HRIS)	Patricia Ackers, Technology & Innovation Director ➤ Vonda Maclin, Sr. HRIS Administrator ➤ Valerie Green, Sr. HR Assistant ➤ Justice Cosby, HR Assistant	epafdocuments@uah.edu hr@uah.edu



HR Website: A Wealth of Information

Just a Click Away www.uah.edu/hr

- New Employee Info and Onboarding
- Hiring Manager Resources
- UAH Employee Policies
- Employee Benefits, Costs & Contracts
- Employee Wellness Resources & Activities
- HR Forms

ALSO: Check us out on Facebook



@UAHHR and @UAHChargerFit



HUMAN RESOURCES
Open Enrollment
Benefits +
Employment Opportunities +

Welcome to the Office of Human Resources at The University of Alabama in Huntsville (UAH).

“It is the mission of UAH Human Resources to be leaders in the field of Human Resources and to develop talent, foster inclusion, lead innovation, and nurture well-being for faculty and staff at The University of Alabama in Huntsville.

Program Overview

- Program effective February 8, 2023
- Supports recruitment/retention and work-life balance
- Privileges are available when conducive to job and department operations
- AWO Website ([hr/benefits/work-life/alternative work options](https://www.uah.edu/hr/benefits/work-life/alternative-work-options))

Two Types of Alternative Work Options

- Flexible Work Schedules: Flex around core business hours of 9:00AM to 4:00PM
- Telecommuting: Approval to work from remote location; typically hybrid schedule

Approval Process

- Business Unit Plan
- Supervisor & Employee Mandatory Training
- Employee Request (Telecommuting Agreement or Flexible Work Schedule Request Form)

Training & Development



New Supervisor Orientation

- Beginning Summer 2023
- Monthly Supplement to New Employee Orientation
- Open to New and New to the University Supervisors

HR Systems Training

- Beginning Fall 2023
- Banner & PageUp Basics

Best Places to Work Survey



We want to hear from you! Your feedback is important to us and will provide insight into areas of employee satisfaction and opportunities for improvement.

**Thank
You**

