



# FAST Training Facilities & Operations

Greg Smith, AVP of Facilities and Operations

## Topics to be discussed in this presentation:

- Upcoming Major Capital Projects
- New Real Estate and Lease Management Process
- Service Request Process



## UAH Campus Trivia

1. Number of acres?
2. Number of buildings?
3. Total square feet?





# Upcoming Capital Projects



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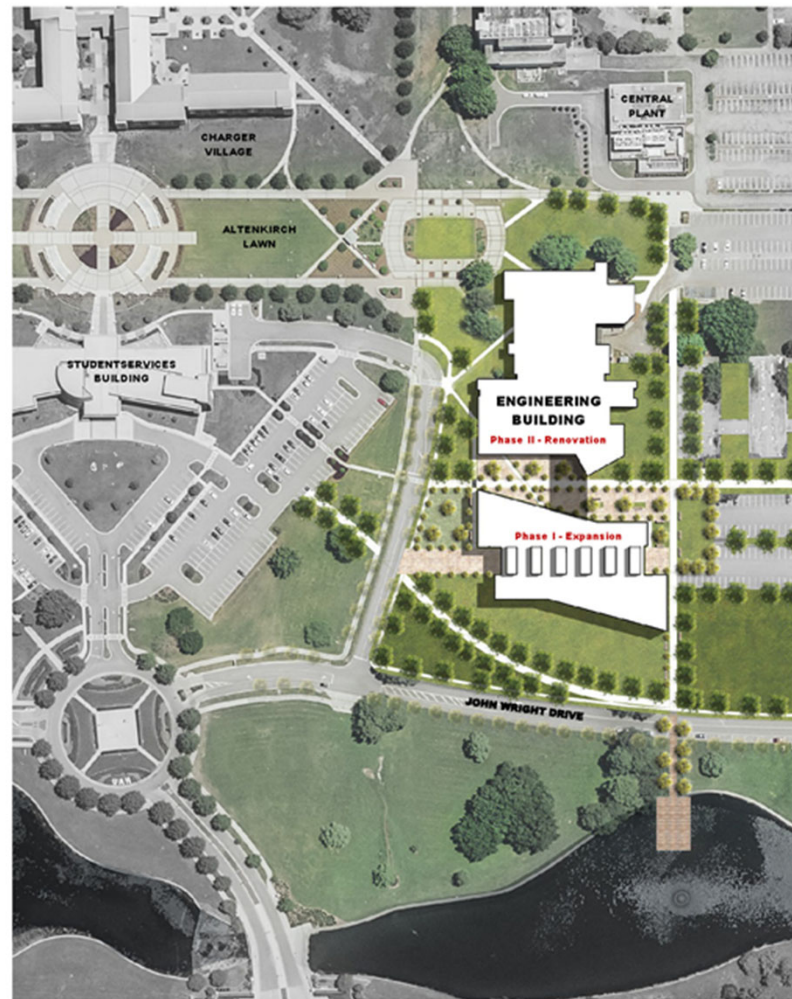
# Engineering Building-Phase I



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# Engineering Building-Phase I

## CONCEPTUAL SITE PLAN



# Executive Plaza Development



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# Executive Plaza Development







# New Real Estate & Lease Management Process



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# Real Estate & Lease Management Process

**A healthy campus real estate program drives the following major functions:**

- Acquisitions and dispositions
- Real estate income and expense leases
- Justifications and submittals requiring Board of Trustees approval
- General consultation of real estate needs, opportunities, and developments
- Property management of tenants
- Easements, access, and license agreement management
- Real estate consultant, broker, and owner's representative oversight





**EXCELLENT SPACES  
UNLOCK INSPIRATION**



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# Customer Service Request Process



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# Updated Process Service Requests (Work Orders)

Why has the process changed?

1. Replaced obsolete 2002 software
2. Improved customer service & communications
3. Improved asset & facilities preventive maintenance
4. Maximizing equipment life cycles & reliability



# Updated Process Service Requests (Work Orders)

How do you submit a Non-Emergency Service Request?



Email [facilities@uah.edu](mailto:facilities@uah.edu) or call 256-824-6490 if you have any questions or concerns.



# Updated Process Service Requests (Work Orders)

## How do you submit an **Emergency** Service Request?

- **During Business Hours**
  - (Monday - Friday; 7AM - 5PM)
  - Call the F&O Service Desk at 256-824-6490
- **After Hours**
  - Weekends, Holidays, and Weather-related Closings
  - Call the UAH Police Department at 256-824-6596

## What constitutes an **Emergency**?

- Security issue
- Flooding
- Electrical hazard
- No available working toilet
- HVAC in extreme temperatures (below 60° or above 80°)



# Facilities & Operations Team Updates

## New Hires:

### **Rachel Payne**

Sr. Administrative Assistant  
Office of AVP

### **Michelle Roe**

Sr. Administrative Assistant  
Planning, Design & Construction

### **Abby Owen**

Interior Designer

### **LeeAnn Darling**

Manager, Procurement Services

### **Beverly Brancato**

Procurement Assistant

### **Mike Melancon**

Director, Building Services

### **Shelby Sims**

Assistant Director, Building Services

### **Brant Butler**

Manager, Service Desk

### **Melissa Davis**

Service Desk Assistant

### **Travis Hagadorn**

Sr. Staff Assistant







**Questions?**



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