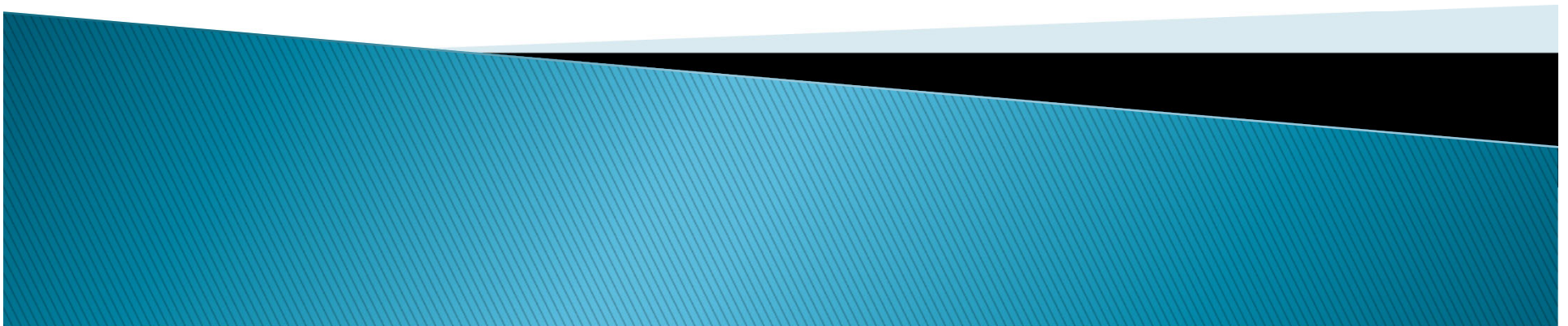


# Controls

Why What You Do Is Important

Office of Internal Audit



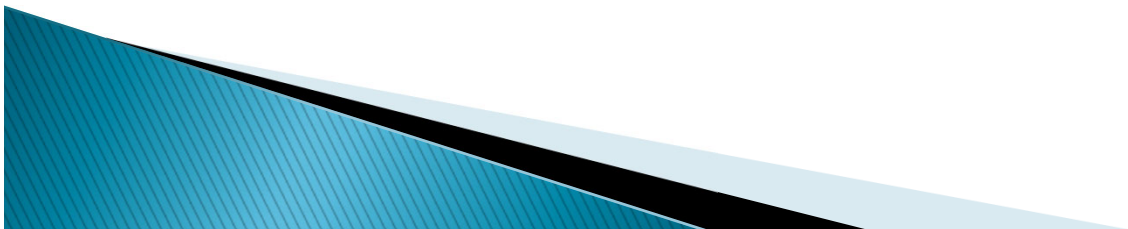
# Agenda

- ▶ Internal Audit – What We Do
- ▶ What is a control?
- ▶ Why what you do is important.



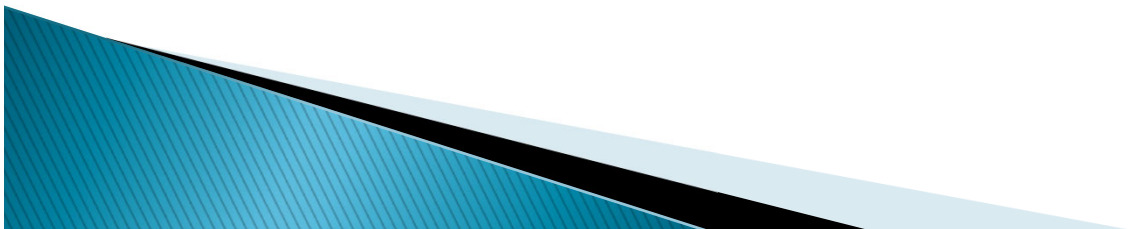
# Internal Audit – Adding Value What We Do

- ▶ We are an independent office designed to add value and improve the organization's operations.
  - Perform Audits
  - Perform Control Self-Assessments
  - Provide Management Advisory Services
  - Training
  - Participate in Various Committees



# What is a control?

- ▶ Any action taken by management, the board, or other parties to manage risk and increase the likelihood that established objectives and goals will be achieved.
- ▶ Controls can be:
  - ❖ Preventive
  - ❖ Detective
  - ❖ Other



# Example Controls

- ▶ Segregation of Duties
- ▶ Authorization and Approval
  - Requisitions
  - Travel Authorizations and Reimbursements
  - Timesheets
- ▶ Reconciliation
  - P-Cards
  - Cash Collections
- ▶ Supporting Documentation
- ▶ Monitoring
  - Budgets
- ▶ Safeguarding Assets



# Fraud Happens

## Former Georgia Tech worker gets jail time for mail fraud

Atlanta Business Chronicle

Date: Tuesday, August 19, 2008, 4:08pm

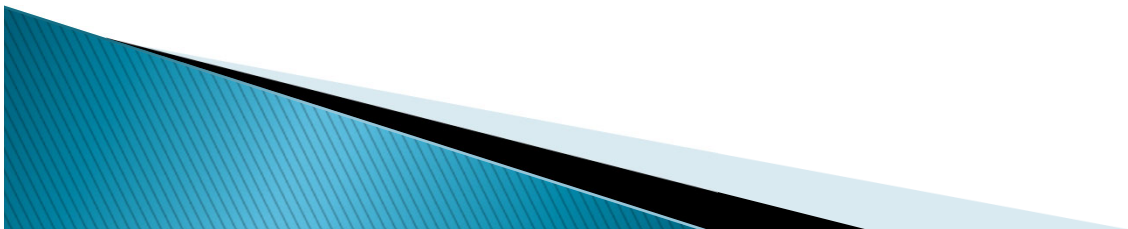
Chief U.S. District Judge Jack T. Camp has sentenced a Marietta, Ga., woman who used to work at Georgia Tech to two years and eight months in federal prison and pay \$316,800 in restitution for a scheme to defraud the school and the [National Science Foundation](#)

Donna Renee Gamble, 43, pleaded guilty in May to 22 counts of mail fraud for using Georgia Tech procurement credit cards to make personal purchases totaling more than \$316,874.



# Why what you do is important

- ▶ Help with implementing controls.
- ▶ This ultimately helps to mitigate risks for the institution.
  
- ▶ Three control examples for this fraud
  - Segregation of Duties
  - P-Card Reconciliation, Review, & Approval
  - Supporting Documentation



# Former Georgia Tech worker gets jail time for mail fraud.....

**PayPal**

My Account   Send Money   Request Money   Merchant Tools   Auction Tools  
Overview   Add Funds   Withdraw   History   Resolution Center   Profile

### Transaction Details

---

eBay Payment Sent (ID # 546546sd4f64e643df13se5)

---

Total Amount: **\$1300.00 USD**  
Date: **6/07/2006**

Status: Completed

**\$1300 for a single book?**

Item #	Item Title	Qty	Price	Subtotal
6572837255	Bioengineering Books - Hardcover	1	\$1300.00 USD	\$1300.00 USD
	Shipping & Handling via UPS Next Day Air (includes any seller handling fees)			\$.00 USD
	Shipping Insurance :			--
	<b>Total:</b>			<b>\$1300.00 USD</b>

Shipping Address: Adam Higgins  
315 Ferst Drive  
Atlanta, GA 30332

Payment To: **GREG EIDSON** (The recipient of this payment is Verified)

Seller's ID: **MMOSE**

**Seller ID different than on billing statement**





# ▶ QUESTIONS?

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