

OFFICE OF ACADEMIC AFFAIRS

COURSE APPROVAL FORM

NEW COURSE



College: Education Prefix/Subject Code: KIN Course Number: 444

Banner Title: Sport Administration Internship Credit Hours: 1 First Offered: Fall 2017
 (32 Characters)

Full Course Name: Sport Administration Internship

Instructional Method: Online Hybrid Classroom

Cross-listed: N/A

Cross-listed courses must provide both graduate and undergraduate syllabi.

Prerequisites: KIN 260

Min. Grade: _____

Catalog Description: (300 Characters)

Co-requisites: _____

Sport Administration Internship will introduce and promote professionalism through a hands-on experience with a local company. The student will be guided by a faculty member and company representative to achieve a strong overall work experience pertaining to the student's interests.

Prerequisites with Concurrency: _____

Restrictions: Department of Kinesiology students only
Class, Level, Department, Program, College, etc.

Grading System: A-F S-U

Does this course involve multiple academic units in the originating college? Yes No
If so, the chair of each academic unit must sign this form.

Is this course to be added to Charger Foundations? Yes No
If so, the Charger Foundations committee must review this form.

Does this course involve academic units external to the originating college? Yes No
If so, deans of all colleges involved must sign this form.

Is this a Laboratory course (stand alone or combined)? Yes No
If yes, indicate the number of credit hours for the lab and the number of contact hours.

Lab Hours: _____ Contact Hours: _____ Total Credit Hours: _____

Indicate type and hours for studio, clinical, internship, and study abroad courses.

- Studio Course Studio Hours: _____ Contact Hours: _____ Total Credit Hours: _____
- Clinical Course Clinical Hours: _____ Contact Hours: _____ Total Credit Hours: _____
- Internship Internship Hours: 60 Contact Hours: _____ Total Credit Hours: 1
- Study Abroad Abroad Hours: _____ Contact Hours: _____ Total Credit Hours: _____

Compare with existing catalog offerings, with justification if apparent overlap:

No current course exists in sport administration internship.

Discuss demonstrated value of course. Please justify why this new course is needed.

This course will provide the student with 60 internship hours. The Office of Career Services (OCS) policy is that a student will earn 1 credit hour for 60 working hours spent in the field. The Kinesiology Department will work closely with OCS to ensure the course meets all UAH internship policies and procedures. Further, this course may assist UAH Athletics or other university departments in day-to-day operations and will put more UAH students in the surrounding community work sites.

Will this course be required? Explain.

Yes. This course will be required for all Sport Administration students.

Is this course part of a program core? Explain.

Yes. This course will aid future sport administrators in gaining professional competencies in a sport or fitness workplace.

Is this course part of a new major or minor? Explain.

No. This is part of a new concentration within the B.S. in Kinesiology.

Textbooks: N/A

Intended Instructors: Dr. Jeremy Elliott

Implications for faculty workload: Course will be included in faculty workload.

Implications for facilities: N/A

A detailed syllabus must be attached giving an overview of topics covered, course goals and structure, grading system, and policies.

Department Chair: Beth N. Quick Grad. Council: _____

College Dean: Beth N. Quick Graduate Dean: _____

College Curriculum Committee: Jawn Brown Undergrad Curriculum Cmte: _____

Charger Foundations: _____ Provost: _____

Acknowledgements from other units:

Department Chair: _____ College Dean: _____



College of Education
Department of Kinesiology
Sport Administration Internship
KIN 444

Instructor: Dr. Jeremy Elliott
Office: Wilson 126
E-mail: jeremy.elliott@uah.edu
Office Hours: Available by appointment

COURSE DESCRIPTION:

The Sport Administration internship is a class to introduce and promote professionalism through a hands-on experience with a local company. The student will be guided by a faculty member and representative from the company to achieve project completion and a strong overall work experience pertaining to the student's interests.

COURSE OBJECTIVES:

The class objectives will be dictated by the type of internship and the needs of the company. The student must go through the interview process to be "hired" by the company and will receive projects directly from the employer. The faculty member will be available in an advisory role. XXX hours are required for the XX week internship.

ATTENDANCE POLICY:

There will be set times for personal meetings during office hours if necessary. Most communication will be through email.

COURSE GRADING:

Grading for internships is evaluated through conversations, project presentations, final report, professionalism and a final evaluation by the company's representative.

S= Satisfactory

U= Unsatisfactory

I = Incomplete

A= Completed projects and superior evaluations and attendance

B= Completed projects and average to excellent evaluations and attendance

C= Incomplete projects with average evaluations and attendance

D= Incomplete project with below average evaluations and attendance

F= Unacceptable work, evaluations and failed attendance

ADDITIONAL INFORMATION:

There is a list of companies available for students. Some students have approached companies that will give internships. The company needs to be approved by the Office of Career Services and the corresponding departmental faculty supervisor, and will have to agree to the XX week program, job description, project description, and to giving a final evaluation.

It is responsibility of the student to complete projects and communicate with faculty. The final preparation of portfolio/project is the responsibility of the student and the on-site evaluation is the responsibility of the company.

ADA STATEMENT: Any student with a disability that might require special materials, services or assistance, please discuss this with your professor.