

Senate Resolution 20/21-04:

Faculty Senate Bylaw Updates

History: From the Faculty Senate Governance & Operations Committee
FSEC Feb. 13, 2020 First Reading, passed with amendments
Before Faculty Senate, Feb. 20, 2020, for Second Reading; out of time, back before Senate Sept. 24, 2020
At Faculty Senate Sept. 24, 2020. Amended to remove unchanged sections, adjourned before Second Reading debate concluded
At Faculty Senate Oct. 20, 2020 for continuation of Second Reading; Passed Second Reading unanimously, becoming Senate Resolution 20/21-04 (formerly Senate Bill 439)

WHEREAS,

The UAH Faculty Senate Governance & Operations Committee is charged with annual review of the bylaws, and

WHEREAS,

one bylaw revision of record was made in 2015, brought forward by the Office of the Provost to update the changed names and addition of new colleges and

WHEREAS,

the Faculty Senate's Governance & Operations Committee has carefully considered the Bylaws for a full year

WHEREAS,

the committee has completed a review, voted and now recommends the changes in the attached table.

NOW THEREFORE BE IT RESOLVED

That the below proposed updates to the indicated sections of the bylaws, as they follow on the next pages, be adopted as the replacements to the indicated sections of the bylaws of the UAH Faculty Senate 2020 and be incorporated into a new Appendix L of the Faculty Handbook upon final Senate approval, (i.e., any section not listed below is not changed by this bill) and

BE IT ALSO RESOLVED

That the Senate officers shall update the Faculty Senate web page with the revised Appendix L upon final Senate approval of this item

(Proposed, updating replacement to Appendix L of the Faculty Handbook, arising from 2019's ANNUAL REVIEW OF THE FACULTY SENATE BYLAWS, as recommended from the Faculty Senate Governance & Operations Committee:)

Appendix L

By-Laws of The Faculty Senate

II. Membership

A. The Provost/VPAA will be, ex officio, a non-voting member of the Senate.

B. Any full-time tenured, tenure-earning, clinical faculty, or research faculty member, including department chairs, will be eligible to be elected to membership in the Senate; administrators above the level of department chairs are not eligible to serve.

C. Distribution.

I. Each of the units:

- College of Arts, Humanities, & Social Sciences;
- College of Science;
- College of Engineering;
- College of Business;
- College of Nursing;
- College of Education, and
- the Library

will have a number of members in the Senate which will assure that the unit has one member for each seven full-time tenured, tenure-earning, clinical, or research faculty members, or major fraction thereof. Units will not have

representation until they have at least four full-time tenured, tenure-earning, clinical or research faculty members.

2. Each unit named in (1) which has formally recognized departments will elect its senators as follows: within the unit each formally recognized department will elect one member of the Senate for each seven full-time tenured, tenure-earning, research or clinical faculty in the department, or major fraction thereof. Elections will be held by the full-time tenured, tenure-earning, research and clinical faculty of each department. If necessary, all full-time tenured, tenure-earning, research or clinical faculty will then elect sufficient at-large members to bring the total unit membership (including departmental selections) up to the number required to achieve the 1:7 ratio.

3. Units named in (1) which have no formally recognized departments will elect one senator for each seven tenured, tenure-earning, research or clinical faculty in the unit, or major fraction thereof. Elections will be by the tenured, tenure-earning, clinical and research faculty of the unit.

4. At the start of the academic year, the secretarial staff of the Senate will determine the number of members to which each unit and department is entitled. In the event that any unit or department is entitled to additional members, they will be elected immediately and the Senate will determine by lot whether the term of office will be until the end of the first or second following year. In the event that any department or unit suffers a decrease in the seats to which it is entitled, the terms of the requisite number of senators from that department or unit, beginning with the senator with the shortest service in the Senate and proceeding in order of length of service, shall end immediately.

D. Length of Term:

Members of the Senate shall be elected by the faculty in each department by March 1 of each year for service beginning on the first day of the coming academic year. The term of office will be two years with provisions for staggered terms.

E. Each college or academic department is responsible for determining nominees for their faculty senate membership, and is responsible to conduct elections. All full-time tenured, tenure-earning, clinical and research faculty of an electoral unit shall be eligible to vote in the election of senators. Vacancies in the representation of any department or unit shall be filled as soon as practical by the department or unit by election.

F. If a member of the Faculty Senate is absent without proxy for three consecutive and regularly scheduled meetings, the president of the Faculty Senate may declare that member's place vacant and direct the secretarial staff to notify the appropriate dean, department chair, or director of the vacancy. The vacancy will then be filled through the procedures described in paragraph E above. The attendance records used as the basis for this procedure shall be those kept by the secretarial staff of the Faculty Senate.

III. Officers and Staff of the Faculty Senate

A. Officers of the Senate: The officers of the Faculty Senate are the president, president-elect, and ombudsperson. Officers of the Senate must be members of the Faculty Senate during their term of office.

B. Term: Term of office for the president and the president-elect and the ombudsperson will be one year beginning on the first day of the Fall semester of each year. The president-elect will assume the office of Senate president at the end of the president's term of office.

C. Election of Officers: In the spring of each year, the Senate Governance Committee will nominate from the Senate membership (from current members of the faculty senate and from newly-elected incoming members) candidate(s) for president-elect and ombudsperson. The names of these candidates will go to all full-time tenured, tenure earning, research and clinical faculty of the university for election. This election will be conducted by the Senate Governance Committee before the end of the spring semester. As the president and president-elect serves the entire faculty, the department/unit from which the president/president-elect is selected will elect another senator to represent the department/unit during the officer's term of office.

D. The president of the Faculty Senate presides at meetings of the Senate, serves as the official spokesperson for the Senate to the University community, and performs such other duties as are customarily performed by presidents of similar bodies or as the Senate may direct. The president also serves as chair of the Senate Executive Committee. The president will also be the faculty representative to the University of Alabama Board of Trustees, the UAH Executive Administrative Council, and the ACCUFP. The president of the Faculty Senate also serves on two additional university committees: the Honorary Degrees and Naming Committee and the University

Commencement Committee. It is expected that the Provost / VPAA will provide the president of the Faculty Senate release time from one course for each semester of service.

E. The president-elect of the Faculty Senate performs the duties of the president when the latter is absent or unable to serve. In addition, the president-elect would serve as the recorder for the Senate and the Executive Committee: receiving resolutions from committees or members, setting agendas for meetings, reviewing and managing the correspondence of the Senate. Secretarial support is provided by the Provost, however it is the duty of the president-elect to review all minutes and maintain all records of actions on resolutions. The president-elect also is the Senate representative to the Campus Priorities and Planning Committee and to attend ACCUFP meetings. It is expected that the Provost/VPAA will provide the president-elect of the Faculty Senate release time from one course for each semester of service.

F. The Faculty ombudsperson shall report to the Senate president during regular meetings at the time of committee reports. The ombudsperson shall promptly record and acknowledge receipt of written requests from faculty, exhaust all possible means of satisfying them, and report the outcome to the petitioner, maintaining confidentiality where reasonably desired. The ombudsperson shall attend all Executive meetings.

G. The parliamentarian of the Faculty Senate shall be appointed by the president from among the members of the Senate learned in parliamentary law. He/she serves at the pleasure of the president and advises the president and Senators on parliamentary procedure. The parliamentarian shall be appointed on an annual basis.

H. If, at any regularly scheduled or called meeting of the Faculty Senate, both the president and president-elect are absent, any member may call the meeting to order and the Senate shall immediately elect a president pro tem from among the members present to preside until the arrival of the president or president-elect or the adjournment of the meeting, whichever occurs first.

I. Recall of the president or the president-elect can occur at any time on the following manner: a petition from 1/3 of the sitting senators requesting recall will go to the Provost/VPAA who will then call for a vote of the entire senate. A majority vote of the entire senate is required to recall an officer. In the event of recall the Senate Governance Committee will institute a university wide election to replace the removed officer. In the interim, the other presidential officer will serve, or continue to serve as president. In the case of either president or president-elect becoming unable to serve, the above procedure

will be followed. The president, with the advice and consent of the Senate, shall appoint an ombudsperson should this position become vacant.

J. The Office of the Provost/VPAA is obligated under the Governance System to provide all necessary secretarial support and does so in consultation with the president and president-elect of the Senate.

K. Past-President. The immediate past-president of the Faculty Senate shall be considered a non-voting member of the Executive Committee; to be included in all meetings and deliberations of same, and is permitted the honorary title of Faculty Senate Past-President during the year following his or her Presidency.

IV. Senate Committees

A. The Standing Committees of the Faculty Senate are:

1. The Executive Committee
2. The Governance and Senate Operations Committee
3. The Senate Personnel Committee
4. The Senate Undergraduate Curriculum Committee
5. The Faculty Finance and Resources Committee
6. The Senate Undergraduate Scholastic Affairs Committee
7. The Senate Faculty and Student Development Committee

B. In March, the Governance and Operations Committee will solicit interest in open seats on Standing Committees from among incoming senators, and present that slate of committee members (ensuring representation from each college on each of the standing committees) to the senate in April.

C. Each senator shall serve on at least one committee. Units with few senate members may find their senator serving on more than one committee when the bylaws of the senate calls for representative membership by unit. These senators may name a permanent proxy from their unit to serve on this committee for the year. This proxy will have the same eligibility requirements and responsibilities as a regular senator.

D. Recommendations for addition, deletion, or change of the standing committees of the Senate will be a part of the annual Senate review of the

governance system. The Senate will determine the mechanism for and the extent of student/staff/administration participation on Senate committees.

E. Members of the Senate committees shall serve two-year terms, unless the resolution creating the committee specifies a shorter term.

F. Attendance requirements of committee members will be determined by each committee at the first meeting of the Senate year.

G. The elected chair of a committee may request of the Senate president the replacement of any committee member when minimum attendance requirements are not met. Chairs should keep records of committee meeting business, and file that with the Faculty Senate secretary for posting on the Faculty Senate committee website.

H. The replacement of a committee member will not be in violation of Senate by-laws or required composition of any committee.

I. In April, committees shall elect a chair for the coming academic year from among their membership. Standing committee chairs serve on the Senate Executive Committee.

J. In case of vacancies on Senate committees or in case of a necessity to appoint a new committee member, the president shall appoint the new committee member provided that the Senate consents by a majority vote of those voting and provided that a least one day's advance notice of the appointment shall have been provided to the senators. If the president's nominee is rejected by the Senate, the Senate shall proceed to the election of the new committee member.

K. Standing Committees:

EXECUTIVE COMMITTEE

Charge:

1. Receive all resolutions from the president-elect and conduct the first reading of a bill.
2. Prepare the agenda for Senate meetings. (See VIII, IX.B,C)
3. Construct and distribute a tentative calendar for regular Senate meetings for the year.
4. Coordinate activities of Senate committees.

5. Disseminate Senate business to appropriate committees.
6. Advise and consult with the Senate president on those matters requiring attention during periods in which the full Senate cannot be called into regular session.
7. Meet before the academic year begins to smooth the transition between the old and the new Executive Committees.

Membership:

1. The Faculty Senate president, president-elect, ombudsperson, parliamentarian, past-president (non-voting), and chairs of all standing committees shall comprise the membership. The Provost/VPAA shall be ex-officio non-voting.
2. The Senate president shall call and chair the meetings.
3. A quorum shall consist of one officer and three committee chairs.

GOVERNANCE AND SENATE OPERATIONS COMMITTEE

Charge:

1. Review annually the Senate bylaws and prepare recommendations (resolutions) for revisions of and addition to the bylaws.
2. Serve as a nominating committee (to the Senate) for faculty membership on all Senate committees and Senate offices.
3. Conduct Senate elections. That includes obtaining members' names, preparing ballots, requesting candidates for chairs of committees, etc. Preparations of all election material (both university and Senate) should be completed prior to the last Senate meeting of the Spring semester.
4. Conduct faculty elections to University Committees. That includes screening candidates to appear on ballots following rules applicable to the individual committees. See also (6) below. Requests for membership from faculty to university committees should be collected by April 1 and ballots prepared for the election meeting of the Senate. A Senator may need to be placed ex-officio on a University committee if there is no other Senate representation on that committee.

5. Designate a senator to act as liaison with each university committee. This senator would be ex-officio unless he/she were elected by the Senate as the faculty member to that committee.
6. Maintain an updated roster of all Senate and university committees and distribute to all faculty in the university.
7. Conduct an annual review of the governance system of the university and make recommendations for needed change.

Membership:

An elected senator from each college in the university including a representative from the Library.

SENATE PERSONNEL COMMITTEE

Charge:

The Faculty Senate Personnel Committee shall be responsible for monitoring the quality of the academic and professional environment relative to its impact on faculty at The University of Alabama in Huntsville. Specifically, the committee shall:

1. Monitor policies and procedures for faculty appointments, promotions, award of tenure, sabbatical and other leaves, retirements, terminations due to financial exigency and discontinuation of an educational program, faculty evaluations, and salary adjustments.
2. Monitor the contents of the UAH Faculty Handbook through annual review, updating and editing.

This committee shall also be responsible for collecting and disseminating information pertaining to faculty personnel policies and procedures. Specifically, the chairperson of this committee will deliver a report to the Senate on matters under its jurisdiction.

This committee shall be responsible for recommending modifications or changes in all personnel policies.

Membership:

Membership shall consist of one elected senator from each college in the university, a representative from the Library, and one ex-officio member designated by the Provost/VPAA.

SENATE UNDERGRADUATE CURRICULUM COMMITTEE

Charge:

The Faculty Senate Undergraduate Curriculum Committee shall be responsible for monitoring the quality of curriculum at the University of Alabama in Huntsville. Specifically, the committee:

1. Shall serve in an advisory capacity to the Provost/VPAA in matters related to curriculum planning, development, change, and evaluation.
2. May initiate and shall review any proposed changes affecting programs, basic degree requirements, and the creation or elimination of academic programs.

This committee shall also be responsible for collecting and disseminating information pertaining to the planning, development, change, or evaluation of any academic program. Specifically, the chairperson of this committee shall deliver a detailed report, including recommended changes, to the Senate during the academic year that will include the following information:

1. The status of all degree programs.
2. The status of any plans to change or add to existing degree programs.
3. The status of any academic programs being planned, including, but not limited to any new degree programs, departments, majors, minors, and degree/program options.
4. The status of any new or proposed courses within existing curricula.
5. The status of any contemplated or recommended eliminations of existing academic programs, including degree and nondegree programs and departments.

This committee shall be responsible for recommending modifications or changes in all curricular policies.

Membership

Membership shall consist of one elected senator from each college in the university, a representative from the Library, and one ex-officio non-voting representative from the Curriculum Committee from each college and the Office of Admissions and Records. The committee may request additional

resource personnel (e.g., deans, registrar, directors, etc.) according to proposals being considered.

FACULTY FINANCE AND RESOURCES COMMITTEE

Charge:

The Senate Faculty Finance and Resources Committee shall review, assess, and make recommendations concerning:

1. The mission, goals, role, and scope of the university.
2. The objectives and plans of the major budget units.
3. The information base and planning procedures utilized in budget preparation.
4. The annual budget request and annual operating budget.
5. Campus planning and allocations of space and funding.
6. Faculty research priorities, funds, and projects.

This committee shall also be responsible for recommending modifications or changes in all matters under its consideration. The Committee also shall be responsible for collecting and disseminating information pertaining to the acquisition, availability, and apportionment of university resources among faculty. The Senate will be represented on the Priorities and Resources Advisory Committee by the chair of the Senate Faculty Finance and Resources Committee, one other member elected by this committee, as well as the Senate president-elect.

Membership:

Membership shall consist of at least one senator from each college, a representative from the Library, one member from the Employee Benefits Committee. The Vice President for Administration will serve as resource to this Committee.

UNDERGRADUATE SCHOLASTIC AFFAIRS COMMITTEE

Charge:

The Senate Undergraduate Scholastic Affairs Committee shall monitor the quality of the academic environment relative to its impact on undergraduate students. Specifically, the committee shall:

1. Monitor policies and procedures for all admissions, withdrawals, scholastic probation, grading systems, academic good standing, and any other scholastic issue determined by the committee as relevant to student academic quality.
2. Hear appeals for undergraduate admission and readmission.
3. Review any proposed changes in the academic criteria for awarding any scholarship/financial aid.

This committee shall also be responsible for collecting and disseminating information relative to the development, change or evaluation of procedures or standards for admission, progression, and/or graduation. Specifically the chairperson of this committee will deliver a report to the Senate during the academic year that will include the following information:

1. The status of standards and procedures for admission, progression, and graduation.
2. The status of academic criteria for the awarding of all scholarships and other forms of financial aid at UAH.

This committee shall be responsible for recommending modifications or changes in all policies relative to its jurisdiction.

Membership:

At least one senator from each of the undergraduate colleges and a representative from the Library shall be elected to serve on this committee. The Provost or the Provost's designated representative will be an ex-officio member. The committee may designate other ex-officio members depending upon the issues/policies being considered.

SENATE FACULTY AND STUDENT DEVELOPMENT COMMITTEE

Charge:

The Senate Faculty and Student Development Committee shall review, access, and make recommendations concerning issues related to:

1. Student retention

2. Faculty retention
3. Academic Integrity
4. Faculty orientation/mentoring programs
5. Research development and support
6. Teaching development and support
7. Student policies affecting faculty
8. Sabbatical and other faculty development opportunities
9. Faculty support services

This Committee shall be responsible for recommending modifications or changes in all matters under its consideration.

Membership:

Membership shall consist of at least one senator from each college and a representative from the Library. The Provost and the Vice President for Student Affairs will serve as resources to this Committee.

V. Senate Role Regarding University Committees.

University Standing Committees.

A. University standing committees consist of members of the faculty and members of administration/staff. Unless otherwise stated, faculty members shall be selected by (but not necessarily from) the Faculty Senate and shall at least equal in number administration/staff representation on each committee. All ex-officio members shall be clarified and designated. Ex-officio members shall not vote, except for those ex-officio members who are committee chairpersons who may vote only to break ties. In cases where this ex-officio member serves as chairperson, members of the committee shall select a faculty member to serve as co-chairperson. If the ex-officio member calls a meeting but cannot attend, then the co-chair will preside. When faculty representatives on the committee do not happen to include a Faculty Senator, then a Senator should be placed (ex-officio) on the University committee as a reporting senator to the Faculty Senate.

B. Where Faculty Senate Committees and University Committees share common purposes, functions, or charges, members of the Faculty Senate Committees shall be voting members of corresponding University Committees.

C. Where required by the nature of the committee's function, the university committee structure shall reflect unit representation, including the Library. University committees shall meet at least once a semester. Any member of the committee may call a meeting. Committees will issue a written report to their administrative liaison and to the Faculty Senate Executive Committee each semester, after meeting. The terms of membership shall be for two years unless otherwise noted with arrangements made for staggered terms. The details of procedures are issues which will be determined by each committee.

D. University committees for which a faculty election is conducted by the Senate:

1. Faculty Appeals - five faculty elected by the general faculty each year to serve two-year staggered terms.

2. Employee Benefits - three faculty members elected by the Senate; three-year staggered terms.

3. Intercollegiate Athletics Committee - three faculty elected by the Senate to serve two-year staggered terms.

4. Library Committee - One faculty member from each college and Graduate School elected by the Senate to serve a two-year staggered term.

5. Campus Planning Committee - six faculty members elected by the Senate to serve a two-year staggered term.

6. Financial Aid Committee - three faculty members elected by the Senate to serve two-year staggered terms.

. Student Affairs Advisory Board - three faculty elected by the Senate to serve two-year staggered terms.

8. Student Conduct Board - one faculty member from each of the colleges elected by the Senate to serve two-year staggered terms.

9. Commencement -one faculty member from each college, elected by the Senate to serve two-year staggered terms.

E. University committees for which the Senate appoints faculty members:

1. ADA Advisory Committee - one faculty senate representative.
2. Student Traffic Appeals Committee - two faculty members appointed by the Faculty Senate.

VII. Submission of Business to the Senate

A. Business may be submitted for consideration at plenary meetings of the Senate by senators, Senate committees, and those parts of the University community empowered to do so by the Governance System. All business shall be submitted in the form of resolutions which state clearly and in detail all actions to be taken and the agencies intended to take these actions. Items which do not conform to this format shall be returned to their originators.

Note that, here and throughout these bylaws, the word “resolution” is used to refer both to bills that have been submitted for Senate consideration and also to those which have been voted upon and passed.

B. Senate committees shall submit written reports of actions taken, and shall submit their recommendations, if any, in the form of resolutions.

C. All resolutions shall be submitted in writing to the president-elect of the Senate.

D. The president-elect shall number all new resolutions in order of receipt, and shall identify by proper notations amended or substitute resolutions reported by committees. The president-elect shall list all resolutions as received. Seven days before each meeting of the Senate the list shall be closed and transmitted to the Executive Committee. Copies of all resolutions newly added to the list shall be sent by the secretarial staff to each senator.

IX. Order of Business in Meetings of the Senate

A. No resolution shall be passed by the Senate unless read three distinct times. Action by the Senate Executive Committee or emergency introduction shall constitute the first reading. The second and third readings shall occur on the floor of the Senate, and shall be on distinct days, unless the Senate shall

determine by a two-thirds vote, following the second reading of a resolution, to move directly to a third reading of the resolution. If any item shall receive a unanimous vote on Second Reading, the presiding officer may rule, if there is no objection from the floor, that it has been immediately and automatically adopted at Third Reading.

B. The Senate Executive Committee shall place items on the Agenda for Second Reading. During the consideration of an item on the floor at second reading, it shall be in order to move that the item pass to third reading and if a majority vote in favor, the item shall be automatically placed at the foot of the Agenda for Third Reading.

C. The preferred order of business in meetings of the Senate should be:

1. Correction and adoption of the Journal for the previous meeting;
2. Report by the Provost/VPAA on administrative responses to Faculty Senate recommendations;
3. Elections, reports of committees, and general discussion;
4. Business on the Agenda for Third Reading;
5. Business on the Agenda for Second Reading.

Items 1, 2, and 3 should be limited to a combined duration of thirty (30) minutes.

D. At the discretion of the Senate, the Provost/VPAA may be requested to submit a report in writing for inclusion in the permanent records of the Senate when the substance of the report shall make this desirable. Such a request may be made by motion after the oral report, and shall be voted on by the Senate without debate.

E. Following adoption of the Journal, the report of the Provost/VPAA, and general business, the president shall read the agenda item by item, beginning with the first resolution on the Agenda for Third Reading. The item read shall then be on the floor for consideration, but a motion to pass over without prejudice shall be in order immediately following the main motion for passage to the next stage. Following the passing over of consideration of a resolution, the procedure shall be repeated for the second resolution on the agenda, and so on. When the Agenda for Third Reading has been read once, the procedure shall be repeated for the Agenda for Second Reading. Items remaining on the agenda at adjournment (including resolutions passed over) carry over to the next meeting in the same order.

F. At any time during agenda business when there is no other motion on the floor, a senator may move that the Senate proceed immediately to emergency floor consideration of a resolution not on the agenda nor before committee. This motion is in order only if the proponent of the motion has on hand copies of the resolution for all senators plus two file copies. The motion may be debated for five (5) minutes and requires a two-thirds vote of those present for adoption. Any senator wishing, by emergency action, to bring a new (unpublished) matter before the Senate for action, and to move it through all readings on the same day, must present ample evidence of the urgency of the matter, of the need for immediate action, and of the likelihood that delay would seriously impair the effectiveness of the Senate's response.

G. If the Senate shall adjourn while considering a resolution, that resolution is considered before the call of the agenda at the next meeting. Prior to the call of the agenda, motions to take from the table resolutions tabled at earlier meetings are in order.

H. When a Senate resolution is passed at third reading, the president-elect of the Senate will forward the resolution to the Provost. The Provost may seek the advice of University Counsel or other groups appropriate to the content of the resolution before forwarding the resolutions to the President of the University. The President of the University will either approve the resolution, suggest changes or decline to approve the resolution. In any case the University President will present the decision to the Senate Executive Committee at their next meeting following the decision. If there are suggested changes, the Executive Committee will place the resolution on the agenda of the next Senate meeting at third reading. It is the responsibility of the Office of the Provost to apprise the Senate president at every Executive Committee meeting of the progress of resolutions; the Senate president will then inform the senators at every meeting. Final decisions on resolutions should be made with all due speed. If the Senate determines that a resolution is blocked in an administrative bureaucracy, it may ask the Provost for a written explanation. The Senate also is responsible to offer clarifications of intent of resolution if there are questions from administration. Resolutions that do not require administrative approval are "Sense of the Senate" resolutions, and those resolutions that only affect Senate structure and functioning.

I. At any time during a Senate meeting a senator or a Senate committee may be recognized to call for a "Sense of the Senate" resolution. These resolutions are to be distributed to the Senate in writing along with a verbal explanation of the need for the action. A "Sense of the Senate" resolution requires only a single reading, will be voted on upon the floor of the Senate, and requires unanimous vote. The purpose of this procedure is to expedite non-

controversial matters such as recognition of significant contributions to the university, to encourage political action, etc. It is not the purpose of this procedure to bypass adequate debate or constituency input on any resolution of policy substance.

XI. Miscellaneous Provisions

A. The parliamentary law of the Senate shall be the current edition of Robert's Rules of Order Newly Revised as modified by these By-Laws. Meetings will be conducted according to these rules.

B. Amendments to these By-Laws and supplements to Robert's Rules of Order Newly Revised may be effected only through resolutions regularly placed on the agenda, and require a two-thirds vote of those present for adoption. Such resolutions may not be voted on at called meetings.

Bylaws updated [Oct. 2020] as proposed by the Senate Governance and Operations Committee and approved by the Senate [insert month & year].