

MEMORANDUM

To: Carmen Scholz
President, Faculty Senate

From: Robert A. Altenkirch 
President

Christine W. Curtis 
Provost and Executive Vice President for Academic Affairs

Subject: Response to Faculty Senate Resolution FS 17/18-06, Open
Announcement and Review of Internal Selection for Limited Submission
Proposals and Internal UAH Proposals

Date: June 25, 2018

Faculty Senate Resolution FS 17/18-06 requests (1) "All Limited Submission Proposal internal selections will be conducted by a review committee after a University-wide announcement;" (2) "Internal UAH Proposal selection will be conducted by a review committee after a University-wide announcement;" (3) "UAH faculty may include Limited Submission and Internal Proposal submission reviews as a part of their Annual or Tenure review file;" and (4) "Proposals that do not follow the listed procedures are considered invalid."

Currently, the Limited Submission Proposal process is managed out of the Office for Proposal Development (<https://www.uah.edu/opd/limited-submissions>). The request stated in Item #1, an internal review committee for Limited Submission Proposal selection, is deferred until a permanent Vice President for Research and Economic Development (VPRED) is appointed. Until such time, the current selection process will continue.

The process for University-wide review of Internal UAH Proposals as requested in Item #2 is already in place. The review of Internal UAH Proposals is conducted by an internal review committee of faculty from all Colleges as requested by the Resolution.

In response to Item #3, the reviews of Limited Submission Proposals and Internal UAH Proposal submissions are not available to be included as part of a faculty member's Annual or Tenure review. Proposal submissions to internal or external entities can be and are typically included in Annual or Tenure review files; however, submissions, in general, are given less weight than receiving awards of grants and contracts resulting from proposal submissions. The same weighting is true for Limited Submission Proposals and Internal UAH Proposal submissions, particularly because the submission is internal with limited competition.

In response to item #4, faculty members will receive credit for all proposals submitted and/or awarded regardless of the selection process used by the Colleges, OVRED, or other offices within the University. Not giving faculty members credit for proposals submitted and/or awarded because a given process is not followed within the University is not fair to the faculty member because faculty members do not have control over the process and, therefore, cannot be held accountable for it.

This resolution will be provided to and discussed with the permanent VPRED when appointed. Information regarding the processes for Limited Submission Proposal and Internal UAH Proposal selection will be forwarded to the Faculty Senate at a later date after the permanent VPRED has reviewed current selection processes, the Faculty Senate Resolution, and determined what actions, if any, should be taken. Until such time, current practices regarding selection of Limited Submission Proposals and Internal UAH Proposals will continue.

c: Robert Lindquist, Interim Vice President for Research and Economic Development

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE FACULTY SENATE

FACULTY SENATE RESOLUTION 17/18-06:

Open Announcement and Review of Internal Selection for Limited Submission Proposals and Internal UAH Proposals

History: Bill 402 was submitted to FSEC for first reading
Bill 402 passed first reading on FSEC on 4/13/17
Bill 402 passed second reading in Faculty Senate unanimously on 11/16/2017

Whereas open discussion and evaluation of ideas, concepts and procedures are a hallmark of a Research Intensive Institution, and

Whereas faculty member's careers and reputations depend on continuous improvement including proposal reviews, and

Whereas Limited Selection proposals should align with priorities of the University within with the funding Agencies requirements,

Therefore, be it resolved

all Limited Submission Proposal internal selections will be conducted by a review committee after a University-wide announcement, and

Be it further resolved

that Internal UAH Proposal selection will be conducted by a review committee after a University-wide announcement, and

Be it further resolved

that UAH faculty may include Limited Submission and Internal Proposal submission reviews as a part of their Annual or Tenure review files, and

Be it further resolved

that Proposals that do not follow the listed procedures are considered invalid.