


Memorandum

To: R. Michael Banish
President, Faculty Senate

From: Robert A. Altenkirch 
President

Christine W. Curtis 
Provost and Executive Vice President for Academic Affairs

Subject: Addendum to Response to Faculty Senate Resolution FS 17/18-06, Open
Announcement and Review of Internal Selection for Limited Submission
Proposals and Internal UAH Proposals

Date: September 25, 2018

In our original response regarding Faculty Senate Resolution FS 17/18-06 regarding open announcement and review of limited submission proposals, we stated that we would defer the discussion of the topic until a new Vice President for Research and Economic Development was selected. At your request not to wait until a new vice president was selected, we consulted with Interim Vice President for Research and Economic Development Dr. Robert Lindquist regarding the procedures used for limited submission proposals. Dr. Lindquist responded as follows:

“For limited submission proposals that the Office of the Vice President for Research and Economic Development can anticipate, the procedure is published and can be found here:

<http://resadmin.uah.edu/documents/LimitedSubmissionProcedures.pdf>

This procedure does not address how pre-proposals are selected for submission. Under Dr. Vaughn, the Vice President and the Associate Vice Presidents read all compliant pre-proposals and individually ranked them. After a group discussion, Dr. Vaughn selected the pre-proposals for submission as proposals. With the retirement of Dr. Vaughn, the review group now only has two members. Dr. Lindquist, as Interim Vice President for Research and Economic Development, will assume Dr. Vaughn’s previous role and an additional reviewer will be assigned by the Provost.

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For limited submission requests for proposals that the Office of the Vice President for Research and Economic Development does not anticipate and the lead time to the proposal due date is less than six weeks but more than three weeks, the Vice President and an Associate Vice President for Research and two Deans chosen by the Provost will meet to select a PI or PIs to write the limited submission proposal(s).

If the limited submission proposal is due within three weeks of notification of its availability to the Office of the Vice President for Research and Economic Development, there will not be a preselection process. Rather, the faculty and staff will be informed that they are writing a proposal at risk of a failure to submit. The compliant proposals that are available two days before the due date will be reviewed by the Interim Vice President for Research and Economic Development who will select the proposal(s) to be submitted."

These procedures for selection of limited submission proposals will become effective immediately.

Cc: Robert Lindquist