

FACULTY SENATE

MEETING #624 AGENDA

CHAN January 20, 2022

12:50 PM to 2:20 PM

Call to Order

1. Approve Faculty Senate Meeting #623 Minutes from December 9, 2021

2. Accept FSEC Report from January 13, 2022

3. Administrative Reports

4. Officer and Committee Reports

<ul style="list-style-type: none">• President Carmen Scholz• President-Elect Joey Taylor• Past-President Tim Newman• Parliamentarian Mike Banish• Ombudsperson Officer Carolyn Sanders• Governance and Operations Committee Chair Andrei Gandila	<ul style="list-style-type: none">• Undergraduate Curriculum Committee Chair: Azita Amiri• Finance and Resources Committee Chair Laird Burns• Undergraduate Scholastic Affairs Committee Chair Emil Jovanov• Faculty and Student Development Committee Chair Elizabeth Barnby• Personnel Committee Chair Andrea Word
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5. University Committee Reports

6. Business

- Bill 469
- Bill 458
- Title IX Sex Discrimination, Sexual Exploitation, Sexual Harassment, and Sexual Violence Policy
- Canvas Panopto Storage

7. Adjourn

Proxies for Senate meetings must be a Senate-eligible individual from the same academic unit. No individual may carry more than one proxy.

PLEASE SEND PROXIES TO LAUREN BAKER: facsen@uah.edu

Administrative Brief for Faculty Senate for January 2022

Prepared by Dr. Robert Lindquist

1/13/2021

Academic Affairs

Spring Semester Instruction

- Traditional courses must be taught in person on campus as planned. You may not change the modality of your section without approval. Requests must be made through your dean to the Provost, and ultimately the President.
- Face coverings will be required indoors on campus until further notice. This requirement applies to everyone, regardless of vaccination status. Exceptions include: when alone in offices and private workspaces, when in residence hall rooms, while actively eating or drinking, or while actively engaged in exercise. UAH will continue to monitor key data and public health guidance to evaluate this temporary guidance.
- Disposable facemasks will be available in each classroom building for those who need them in instructional spaces.
- Faculty will be required to provide remote access to all course materials and lecture recordings (if the assigned classroom has recording capability) in Canvas so that students can stay on track if they must quarantine.
- Faculty should not penalize students for non-attendance when absence is necessary for health and safety reasons.
- Clearly define for students how you will communicate changes in the delivery of instruction should the course be unexpectedly interrupted, e.g., severe weather, illness, injury.
- All students attending UAH are expected to abide by an **Academic Honor Code** as reflected by the following pledge. *“I promise or affirm that I will not at any time be involved in cheating, plagiarism, fabrication, misrepresentation, or any other form of academic misconduct as outlined in the UAH policy on Academic Misconduct and Student Handbook while I am enrolled as a student at UAH. I understand that violating this promise will result in penalties as severe as expulsion from UAH.”* Faculty are encouraged to insert this statement in their course syllabus and may ask, at their discretion, students to sign the pledge. See Policy 02.01.67 <https://www.uah.edu/policies/02-01-67-academic-misconduct-policy>.
- Again, the Pass/Withdraw Grading Option is no longer offered. That option ended with the Spring 2021 semester.

Health Clinics Return to Wilson Hall:

- Staff and Student Clinics are temporarily merged to more effectively manage COVID issues
 - Staff clinic space is being used for sick and contagious patients. (~\$300k)
 - Student Clinic space is being used for wellness visits. (Vaccines, UTIs, etc.)
- Interim Provost, Risk Management and UAH Communicable Disease Committee have reviewed the layout and protocols.
- Moving COVID Testing from Sick Clinic to Wilson Theater
 - At least \$350k
- Moving a limited number of faculty is being considered.

Future of Staff Clinics:

- Formation of Committee
 - Stakeholders
 - Merged/Separate/Eliminated
 - Location (CTC, Wilson, Separate Building, etc.)
 - Operations (Financial Viability, Charging of Insurance, etc.)

Future of Staff Clinics:

- Formation of Committee Feb 2022
 - Stakeholders
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FACULTY SENATE EXECUTIVE MEETING

**January 13, 2022
12:50 PM to 2:20 PM
MSB 109**

Present: Tim Newman, Joey Taylor, Carmen Scholz, Mike Banish, Carolyn Sanders, Andrea Word, Elizabeth Barnby, Laird Burns, Andrei Gandila

Absent: Azita, Amiri, Emil Jovanov

Ex-Officio and Guest: Interim Provost Bob Lindquist

- **Faculty Senate President Carmen Scholz called the meeting to order at 12:53 PM.**
- **Meeting Review:**
 - **Faculty and Grounds Use Insurance Policy moved to go to Faculty and Student Development Committee.**
 - **Lecturer Bill passed to move to full senate agenda.**
- **Administrative Reports**
 - Interim Provost Robert Lindquist
 - Alright, so the first thing is just to remind people that this semester is going to begin the same way from an instructional viewpoint as the fall. We're not treating this any differently in the sense of, we still honor the pandemic. We still want to encourage people who are sick not to come in because they don't know whether they have one thing or the other. And so, disposable face masks will still be made available. So effectively. It's the same operation, the warning just repeated here. I don't think I need to go again. But if you have any questions about it, just contact our office. I think in a sense, it's pretty common sense. Then the next one where I've heard from several different people, the ombudsman, the new president, and that's the health clinic's return to Wilson Hall.
 - The staff clinic space is being used for sick and contagious patients. The student clinic space is being used for wellness visits. So effectively when you I have a little image over here, but I know you can't see it but if you walk down the hall if you're familiar with the floor, you see plexiglass and an individual so there's a table of plexiglass if you are there for anything that would be signs of contagious, you know, flu or anything else or respiratory issues or sick. You go immediately into this step what was the staff clinic. If it is a wellness visit you go the student clinic. There isn't enough space to hold those people in them, so what you have is a line of chairs outside. So that's what's getting people very nervous and I get it because when you walked out there, there's a lot of people sitting there. But there has never been a sick person that's been said, Hey, stay in the hall. That's not the way it works. That's why they kind of split it up this way. Now, I've looked at it just recently, but risk management and the Communicable Diseases Committee agreed that this was the best protocol and best layout to deal with sick and well people in this environment.

But so the question then becomes, can we move the clinic testing from the sick clinic, because I'm not calling the staff right now to Wilson Theater, which is down on the first floor make it easier. It is a duplication of resources, so we had COVID funding before we had actually a lot more people in the clinic than we have at the moment. We would have made an investment of at least \$350,000. It's not things it's people because now you're duplicating people doing work from above and can it be done? Yes. Question who's going to fit that bill? If they go after us than academic affairs. The reason why I say \$350K is because you can't get someone for two months. You can't get them for three months. You're going to have that commitment. And so, moving limited number of faculty is what I meant by you could find offices for some of those people up there and feel comfortable. So that's where we are now obviously we've only been back for a week and a half and right so, first day of class was Monday night, so it's two weeks almost. So, we'll get to that that's not a problem. I mean, there were people were concerned and that's why Sean Lane was most concerned about. You have people wondering, could we can say no, we can definitely put up signs itself exactly what you're doing. So the question really becomes back to when that happens. Get the names of the people who claim that sick people wondered into their offices. I have to get facts because I've had people come after me.

- Carmen – What is the possibility of moving the Covid clinic to CTC where Morton Hall people used to live during the renovation of Morton Hall. What I want to say is, we seem to be in the mode that we always are retro actively responding. The future of the faculty and staff clinic is another issue. We were told we will have a committee looking at this. Is this going to be convened?
- Tim – Wilson Hall there are zero signs that claim at all there's not a single sign anywhere until you're right on it. part of the problem is that students are coming into the doors and I understand all the steps and like guidelines have been put in place, but that doesn't mean that students are going to follow. Sick students are going to show up and hang out until, as one of the Kinesiology professors told me, walked in his office shut the door and then said yeah, I'm experiencing this.
- Mike - Having a wellness side and having a sick side to the clinic perhaps isn't a bad idea. It seems like we make a decision. And then all of a sudden is pushed down to the staff assistant, and kinesiology. Right now we've compressed all that hallway where this classroom with Jose Betancourt office is like 40 feet from the desk and kinesiology there. We put a sick space in the middle of an academic space. I have maybe what is a little more philosophical point: so one day I decided to go to the CTC have lunch there. So I go into the main door and there are a couple of students sitting there, passing out T shirts no masks on.
- Elizabeth – In reference to Carmen's question of where they do it in nursing... We do that at the doctor's office in Meridianville adjacent to the middle school. We had to do it because of the CDC guidelines. We weren't allowed to have people in a waiting room anymore. And I wonder if there's a way I don't know if that makes us have to have another secretary to say,

okay, you know, even if they're in their dorm, they could calculate how long does it take to get from that dorm to here and say come at this time.

- Carolyn - knock on wood. Not a single one. There's probably 16 Different nurses type of things different not a single one that's gotten Covid.

○ Interim Provost Robert Lindquist

As for the future of the faculty and student clinic: But the basic ideas, I still have to figure out the stakeholder, obviously the faculty senate and the staff will have representation in this committee, but there's other stakeholders involved. We have to look at the financial site. Right now we are not charging the insurance. There's over 1000 visits. So right there, we are leaving \$100,000 on the table. If we include the students, we also don't charge the students insurance companies. That ballpark is a half million dollars that we are leaving on the table from the students and the staff just by not even just submitting the paperwork to insurance. There's some stupidities in that, right. So you know, obviously, everything's on the table. I mean, the reason why they merge right now is again because of sickness or separating sick and well because that's just the way it is. Should they be separate? Should one be eliminated many universities do not have a staff or faculty clinic. I can tell you, everybody would prefer that it's a separate domain, including the staff itself.

- Mike - So I'm going to say about most of the time when you speak and you do speak truthfully, I just get mad in the sense of we've left a half a million dollars on the table because nobody can file insurance. Before you took over as provost, this group came to request budget transparency, and the request comes to Carmen as well, and I also don't know what Carmen has really discussed with the with the new president. But, you know, this university has \$150 million academic budget, whatever it is, I think we're still supposed to do stuff with Chi Loo next month. And one of the things that we've asked for, for years and years and years there was a bill that came through, and supposedly it was going to be done, is that we would like to see actual budget numbers in the budget. What we actually spent and you know, we passed that bill, I don't know if you brought it up to Carmen or not. I don't know but, it has always been: Oh, we'll get that to you.
- Interim Provost Robert Lindquist - On the research side, I can tell you every penny I know every little thing where it goes how it goes. The only thing I can tell you is I found enough money for a Resource Manager in the provost office so I get asked to figure out all this stuff. Because I don't have any insight.
- Andrea - Our students have a remarkably difficult time finding information about scholarships. The scholarship table that is published online is a list of names of scholarships with no connection to what the scholarship is or information about it. You can Google it if you're so inclined. And oftentimes you can find out what the scholarship was for. They are mislabeled miscategorized extremely difficult to find. I am kind of curious about a couple of things. Number one, how many scholarships are available to our undergrads and grad students. How much money is left on the table, how many of those are not applied for manually. How can somebody find out about it.

- Carmen – Shed some light on the mysterious sign that has shown up on Tech Hall and has driven Dr. Newman crazy.
- Interim Provost Robert Lindquist - I'm sorry, you just probably don't know what but we are a secure facility, and in a secured facility your bag can be checked. If DSS wanted to go in and be like I need to look at your bag. They can go look your back. The issue is when you actually have a secure lab in the building. You've got to let everyone know that.
- Carmen – Is there a requirement to record classes, even if there are small classes and all students are present?
- Interim Provost Robert Lindquist - Yes requirement to record your classes is in place. I know some people are uncomfortable with themselves being recorded. You don't have to record your own face. You can actually record your PowerPoints and your voice and that was perfectly fine. It's just the information that I want the students to have access to. Reason why I think we should and must because it'll be used against you in the end, if it's not done. It was a requirement. I do get that on the other side. So now I do have students who say that person didn't record the class. Did you have an agreement or not an agreement? It's kind of wishy washy. If you miss it, it's not a big deal.
 - Mike - I'm just gonna admit it is not intuitive. It is not intuitive. And as Tim says, sometimes this works sometimes this doesn't work. Sometimes we forget. I've had recordings that dropped off after a minute. I mean, I think it's recording and I go back and look at it and just stopped for some reason
 - Carolyn - We've been using Zoom because you can use Zoom and Panopto you can set it up to automatically be open that day. I just got to remember to turn it on when I walked in.
 - Carmen - Okay, so are you actively monitoring that everybody records.
 - Interim Provost Robert Lindquist - No, the only time I checked is when there is a complaint. I mean, to be honest. I've checked less than a handful of times there hasn't been a whole lot of complaints one way or the other.

➤ **Officer/Committee Reports**

- Tim Newman, Past President
 - No report.
- Mike Banish, Parliamentarian
 - No report.
- Joey Taylor, President-Elect
 - No report.
- Beth Barnby, Faculty and Student Development Committee Chair
 - No report.
- Andrei Gandila, Governance and Operations Committee Chair
 - No report.
- Laird Burns, Finance and Resources Committee Chair

- We are still meeting with Chih Loo on budget issues. We are trying to schedule late January/February meeting.
 - Andrea – It is on Feb. 4th.
 - Andrea Word, Personnel Committee Chair
 - No report except to say that I have been in communication with concerned faculty and the provost about the location of testing over the Christmas break. Spragins do testing to athletes.
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- **Joey Taylor, President Elect**
 - I don't want to talk a lot about this. Themis Chronis and I met two days ago with admissions, Peggy Masters to talk about recruiting. Some of you, for example, have asked about faculty being involved. And we met with Katy, Peggy Masters, Patrick James. Themis wanted to talk a lot about getting faculty in front of students with demonstrations. We spent a lot of time on this. But basically they said they don't really want faculty going on the road. They want to handle that themselves. They said in the past what tended to happen was: a lot of faculty would go and they would then be with very few students which created sometimes awkward situations again, if it's anecdotal. Ultimately, admission doesn't want faculty going on the road anymore. They want to bring the students here. They said based on all their data, the yield rate for getting students to commit and admit to UAH, happens most emphatically with the daily campus visits. Ideally what they want are more faculty be willing to speak with students and be with them. They're here and they said they just had some issues with that. The big thing prospective students are concerned with is money. And \$ 500 or \$ 1000 they are going to get from UNA, or some minuscule amount makes the difference. Well, I mean, we as a department we've brought them in and had meetings with them, giving them things to see. So I don't know if other departments do that. Themis wants to do demonstrations and that sort of thing, kind of wow factor, but who might pay for that? Who might pay for videos going on to do a website for different departments. Would the money come from the college level or the Dean's level. Jenny Russell is the marketing person.
 - Carmen - Well, faculty should be invited if that is the goal. If faculty doesn't know that students are here, then how are we supposed to talk to them.
 - Joey - Well, I mean, I'm in English so it's not like we have 50 students a day come here. I don't know how it works. I mean, I occasionally get an email about it. She says the other thing is they can't do Discovery Day.
- **Agenda for Faculty Senate:**
 - Title IX
 - Andrea - This is just the Title IX policy and the accompanying documents for the policy, the full policy, and then also the document procedures for harassment specifically. A lot of it is just, it just seems like we need clarification of scope. We need clarity on protocols. For some situations online context is not there. We just said we don't deal with anything that happens outside the United States. We said study abroad like. We can't deal with anything outside. I mean, maybe we can't legally.
 - Tim– So I think during the semester, their timelines are fine, but at the end of the semester, I don't think their timelines are suitable especially on the appeals.

- Andrea - These are opens Google Docs. If people want to just add comments to their like, share.
 - Carmen - So why don't you do that? Everybody and everybody is free to make additional comments. So that that said, Put up the final document for next week.
 - Mike - - Well, I don't know that for this policy. Is that needs to come out of the Senate this week. I mean, this policy is going to guide this campus for the next decade. And I think that it needs to be really discussed because right now, and again, my concern always comes down to: you have some very, very relevant points about timelines and this and that that there's nothing in here that holds the administration's feet to the fire as far as how the training is implemented.
- Personnel committees to report on protection from retaliation
 - Canvas Panopto storage management proposal
 - Carmen - We have too much Panopto archive and it's costing us money and they put forward this timeline for archiving and deleting. And Michelle asked me to put that in front of the faculty and I really appreciated that. She just didn't implement it.
 - Policies with Bill 458 and 469

➤ Meeting adjourned 2:20 PM.

FACULTY SENATE MEETING
December 9, 2021
12:50 P.M.
Chan Auditorium

- *Present: Tobias Mendelson, Anthony D'Costa, Sophia Marinova, Laird Burns, Angela Balla, Kwaku Gyasi, Andrei Gandila, Deborah Heikes, Kristin Weger, Christina Steidl, Mike Banish, Rui Ma, Maria Pour, Emil Jovanov, Fat Ho, Bryan Mesmer, Gang Wang, Chang-Kwon Kang, Susan Alexander, Elizabeth Barnby, Azita Aultman, Donna Guerra, Amy Hunter, Miranda Smith, Larry Carrey, Jerome Baudry, Jeff Weimer, Harry Delugach, Vineetha Menon, Sivaguru Ravindran, Themis Chronis, Gang Li, Andrea Word, Sarah Dyess, Michael Crow, Ron Schwertfeger, Carmen Scholz, Joey Taylor, Carolyn Sanders, Tim Newman*
- *Absent with Proxy: Anna Aultman, Lori Lioce*
- *Absent without Proxy: Jose Betancourt, Dilcu Barnes, Sarma Rani, Leiqui Hu*
- *Guest: Interim President Karr, Dr. John Hakkila*
- *Ex-Officio: Interim Provost Bob Lindquist*
- **Faculty Senate President Carmen Scholz called the meeting to order at 12:53 pm.**
- **Meeting Review:**
 - *Bill 457 passes third reading.*
 - *Bill 458 tabled until January.*
- **Approve FS Meeting Minutes. Motion to approve minutes. Tim Newman moves. Mike Banish seconds. All in favor. Ayes carry.**
- **Accept FSEC Report. Motion to accept report. Mike Banish moves. Tobias Mendelson seconds. All in favor. Ayes carry.**
- **Administrative Reports**
 - Interim President Karr
 - I really appreciate the opportunity to visit you. A great university is nothing ~~more than the~~ ~~if not its~~ faculty, students, and alumni. This is a great vehicle to bring positive energy to the university. I have had the opportunity to meet several people but have many so more to meet. I would love the chance to see more ~~facilities~~ ~~faculty~~ on campus. I am not one to sit in the office. I am delighted to be a part of what will happen here at UAH. There are things that we can work on. I am not completely satisfied with the buy in

on the strategic plan. I will try to salvage the efforts already put in. Long term we need faculty at this university. We have got to set the table and grow the faculty. I think additionally we need to hire strategically. I like to bring up ROI, Return on Investment. This is not just in means of dollars. We need to be strategic. We need facilities on campus. I think Executive Plaza holds potential for the university. It can be transformative for the university. We need to continue to recruit here at UAH. I went to a debrief on the Arsenal yesterday. The workforce demands for this community is astounding. We will have to balance additional students with workloads. We need to push the research. I come from a place where people are never satisfied, they want more. I think we can go out and grow our research areas. I have a short period of time to be with you today.

- Member – You will get a lot of buy in if you could help give faculty raises.
- Interim President – Absolutely. You need to do everything you can to keep productive people. That is something we need to take a look at.
- Carolyn – I want to say thank you for being here. In the two weeks you have been here, I think the energy has changed here. My suggestions is simple. Something that we have never had is a place for faculty from all colleges to gather socially. I think that would reap a huge ROI.
- Interim President- I think having a place where people enjoy working is very important. When you can get people together socially, I think it can defuse issues. I want you to enjoy your colleagues. You need to enjoy coming to work.
- Joey – When Trustee Gray introduced you as President, he described us as a comprehensive university. Over a decade ago, we were offered money for a performing arts center and the then-president told that donor was told that's not we don't do that what we do here. If we talk about growing the student's population, there are matrix-many programs here that don't get advertised. We need to acknowledge to potential students that we have that these many other areas that the usual.
- Interim President – I spent the last thirty years at Tuscaloosa. I thought I knew Huntsville until about three weeks ago. My position is this, this community deserves and will command a comprehensive university. It needs to be UAH. We need a great business, nursing, education college.
- Member – Have you set yourself a quick wind-goal for first 100 days?
- Interim President – I want to help reestablish relationships in the community. We need to work hard with our congressional group. I have some concerns about relationships sp across campus. I have not yet met a person here that isn't interested in UAH improving. We will

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be different in how we get to that point but we will get there. I see tremendous opportunity here. When I met with FSEC, they stated we may get upset about things. I am okay with passion.

- Beth – Thank you for attending our candlelight ceremony for the students that passed away over Thanksgiving. Will that continue? To see you being a part.
- Interim President – It was a loss for the university but a much bigger loss for the parents. This is a people business. We need to respect one another and value opinions. We all need to work together on where we want to go. I want you to think about the university we are today and the university we can be. That will require us to move the correct way. As you see success come, it is an exciting ride. That is based on my previous experience at my university. I appreciate the work you do and the time you spend on the Faculty Senate. I look forward to working with you on common goals. Thank you for allowing me to come here. I hope to get around to each of you. It is a complicated job that we ask you to do.

○ Interim Provost Lindquist

- My report is late this time. There is little experience in the office in regard to graduation.
- Two items are from the Graduate School from Dr. Hakkila.
- Dr. Hakkila: I understand ~~that the~~ important work that you do. Communication from the faculty to administration comes from this body. I am coming from a place that was a Liberal Arts and Science place (College of Charleston). I am enjoying seeing different perspectives and teaching methodology. Contact me if I can be of any help. I just passed my first two months. There are some things that aren't described procedurally. We have tried to plug pieces together and see what was missing. We are trying to work to fix them. In my last positions, I was involved in SACSCOC review. It was surprising to discover that we don't have procedures at UAH for dismissing graduate students. Whether you want to dismiss them or not, we need a process. There are some repercussions to this. We are checking as to what happens to those who haven't come back from probation. There are students on our records that are on probation. We are developing a procedure. It will go through Grad Counsel and we will allow you to provide feedback.
- Dr. Hakkila: We met with the library staff. They had some concern in regards to thesis and dissertations. The ones that we store in library, we get off ProQuest. For this year, we have had 21 thesis and dissertations submitted. Usually we have 60-90. He asked where the others were. Susan Knight, in our office, submitted 20. Prior to her arrival, there is a gap. I was the thesis and dissertation copy editor. I showed her how she can go back and look in the queue. We discovered some theses/dissertations stuck in the queue from as far back as 2013. We are trying to trace these back to the students. We

don't know the status of these. I am supposed to sign the thesis and dissertation forms. I was only receiving the form. I asked for the thesis and dissertation. I was finding a lot of errors in these projects. We have a Quality Control (QC) issue. We assigned someone to be a copy editor. We want these to show and be impressed. We would like your help. We aren't the only ones who sign off. There is a committee, Department Chair, and Dean that has signed off. They are getting through without any QC. They will be submitted last minute. We have a great thesis manual. We are happy to hold sessions to go over requirements.

- Jeff – I appreciate your input. That is very striking to me from the College of Science. We had an Interim Dean that I thought was diligent to read every one that came through. As you need help, I am sure that there are faculty within each department that face this frustration of having students follow rules.
- Carmen – In your pipeline there are three of my master theses. I sent my students to ask for a printed copy and never received a copy. It isn't just the student being at fault. I appreciate your work on that. We should get those theses back to the students.
- Dr. Hakkila – I am not blaming anyone at all. We want to recognize the problem. We all only have two problems, one is finding the problem. The second is solving the problem.
- Interim Provost – Graduation is on Monday. We have two sessions. I would encourage you to attend. If you are going to come, you have to wear a mask. We can't police all there but the faculty should represent where.
- Tobias – Do we pick up parking from your office?
- Interim Provost – Yes, Michele Kennedy.
- Joey – Update on mask for spring?
- Interim Provost- We haven't hit two weeks (on the county COVID raiting). We are still substantial. Two days ago, we got popped with "substantial."
- Ron – The dashboard is still showing updates from seven weeks ago (on COVID vaccination numbers at UAH). Since we are looking at substantial increase, can we provide that on the dashboard? The UA System Dashboard isn't up to date.
- Interim Provost – This is community wide not just the university. There are no requirements system-wide on mask. It is institution based. It is linked to a federal mandate. UAH could say don't wear a mask.
- Rhonda – We are following the ADPH Dashboard. That is the place to be looking.
- Interim Provost – The numbers on campus have been good but following the community.

- Harry – Our COVID numbers have turned a corner; we are heading back up. I don't see us dropping to moderate any time soon.
- Carmen – When we talked in the FSEC meeting about student's financial aid situation, we agreed that the students are not notified about financial problems before finals.
- Rhonda – Rob was able to hold that off until after finals.
- Carmen – I was told that science students were told last Friday.
- Interim Provost – I called them that day and they were going to delay that.
- Carmen – I have two that state they received it but engineering did not.

➤ **Officer/Committee Reports**

- Carmen Scholz, President
 - No report.
- Joey Taylor, President-Elect
 - We received ~~from a new~~ Policy relative to that is Duty to Reporting Concerns/Misconduct and, subsequently, Protection from Retaliation. We will look at that in the FSEC. We will also talk about the Policy on Facility and Ground Use Insurance Policy.
- Tim Newman, Past President
 - No report.
- Carolyn Sanders, Ombudsperson
 - No report.
- Andrei Gandila, Governance and Operations Committee Chair
 - No report.
- Christina Steidl, Undergraduate Curriculum Committee Chair
 - We are going to meet by the stage after the meeting.
- Laird Burns, Finance and Resource Committee Chair
 - We scheduled time with Chih Loo on February 24th. He will walk us through the same time frame.
 - Carmen – Would you please send that information to Lauren to send out to faculty?
 - Jeff Weimer – RCEU Program. Where do we stand?
 - Member – It has been loaded on Charger Path and students are submitting app
- Emil Jovanov, Undergraduate Scholastic Affairs Committee Chair
 - We met to discuss bankruptcy and dismissal. Most of the committee members appreciated the opportunity to include faculty in the process. I understand student body better now.
- Beth Barnby, Faculty and Student Development Committee Chair
 - No report.
- Andrea Word, Personnel Committee Chair
 - No report.

- Carmen – I received an email from OIT. They are looking to establish an advisory committee with a charge to ensure that OIT has the resources to serve the university. They need a representative. We have to select someone who will represent the faculty. Do I see volunteers? Nominations? Joey volunteered. We have to elect Joey. All in favor of this. Ayes carry.
- Bill 457
 - Carmen – This bill has been before the senate for two years. I will speak to it shortly. This came to senate out of a specific case when a foreign national was going to be hired. They didn't have enough time to come to campus and university retracted their offer. Senate cannot deal with individuals so ~~the bill~~ was re-written to not be personal. It is written to be aware of embassy time frames. We need to give sufficient time. That was the intent of the bill. The rewrite was to take out personal notions. Do I have a motion to approve? Jerome moves. Laird seconds. All in favor of Bill 457. Ayes carry. Bill passes second reading. Do I have a motion to go into third reading? Mike seconds. All in favor. Ayes carry. Mike motions to approve on third reading. Kwaku seconds. All in favor. Ayes carry. 1 abstains. Bill passes third reading.
- Facility and Grounds Use Insurance Policy
 - Carmen – This is an information item. This is for you to read through it. It called a lot of stir within the SGA. This policy is now with the Finance Committee for review.
- Bill 458
 - Carmen – Do I have a motion to approve? Jeff moves. Andrea seconds. This bill has been before the senate for a long time. It still is causing controversy. Let's try to work towards a consensus.
 - Emil – Faculty with tenure are free to explore their passions. We are experiencing challenges. A couple of administrations ago we had a plan to get rid of tenure. We had an alarming trend of universities that are terminating tenure. If you terminate tenure, what will keep top science and researchers from going across the street for double the salary? Ten years ago, the President's salary was 50% more than the US President. We had two professors retire and replaced with lecturer to teach for both. We expect that lecturer in addition to their courses, with no research, to do work within the senate. What are we without premier research? This is why this bill has been sitting in committee. We can make history and destroy the university. I prepared for years on how to facilitate lecturers. We are trying to find mechanism that would allow lecturer participation in senate without black mail from administration. The issue isn't whether we will allow them or not. The issue is if you are a lecturer whose contract is expiring in June come to senate. Our proposals were exactly along the lines of security for lecturer represented in FS at least in time. Why not extend their two-year contract to three at the start of FS service?
 - Harry – With due respect, I viewsee what you have said as irrelevant to this bill. ~~Despite the President's that have come through the threat to junior-faculty hasn't been.~~ Concerning blackmail, the same could be said to tenure

earning or associate professor going up for tenure. The purpose of this bill is that we are relying more on lecturers to be the instructor. Lecturers in my department are more aware of the concern of the students. This bill has nothing to do with the role of lecturer anywhere else on campus. If anyone is afraid of retaliation, that could be at any rank on the university.

- Laird – The argument about protection ~~are-is~~ that lecturers are less protected than any. They came repeatedly stating their issue.
- Christina – I wanted to respond. As a body, we have been trying to address the intimidation of Deans in another bill. While it is a valid concern, it isn't part of this.
- Tobias – Any untenured faculty can be terminated at any point of time. You may have a breach of contract, but you could be terminated. No matter how many years, the administration can terminate you. It would stand more to say you have been here for so much time with experience. They do not have to justify getting rid of you. Any nontenure does not have to be given a reason.
- Andrei – Lecturers don't need this bill but better contract with better pay. This will not solve their problems. My fear is that we will add another thing to their busy schedule. I do wonder if we are giving them a task without knowing if they want it. I have not seen as survey stating they are anxious to serve. Department Chairs will go to their lecturers and strongly suggest the senate work. I fear we are putting them in a vulnerable position.
- Laird – The argument about having time on contract doesn't have anything to do with threat issue. If you are going to do this, they at least need to have a term of appointment to serve.
- Tim – I have some concerns with this bill. I do want to comment on the black mail. I think that the threat is much more severe to someone without a future contract. I don't think Associate Professors going up for appointment feel this. I do feel lecturers have a heavy load and will be dumped with senate. Research Faculty and Clinical Faculty have more leverage than lecturers. I don't think this is the case with lecturers. I think there is an issue that needs to be addressed in parallel to them on senate. One would be job security for them. I think many objections could be addressed if they have more security. There was a proposal to the senate that would allow more security. I bring an amendment to this bill that would restore some of that security. I have 45 copies. I will read this aloud as it is passed out. If you here for more than seven years, they need to receive tenure. We should have a senate that everyone serves on.
- Harry – This amendment is much bigger in scope and impact than 457 as it is written. I move that we table ~~457~~458 and consider this amendment as a second bill.
- Laird – Did Tim have a second?
- Mike – Yes. I think Harry's motion is in order.
- Harry – I table we move senate bill ~~457~~458. Emil seconds.

- Carmen – All in favor of tabling [457458](#).
- Carolyn – Harry, I have been here 30 years. I disagree. I feel our [administrative-administration](#) has put increasing pressure on us. I have been in senate because I am a tenured full time professor. My colleagues are grateful for my voice in the senate. Second, I totally support lecturers getting representation. I have a proposal that would allow one elected college lecturer representative with voting privilege. It allows lecturers full representation. It pairs with those who are more protected and can speak more freely. I have a proposed amendment. It is something I want you to consider. We have pushed the question of them being FS members back. I do think they should have full representation.
- Carmen – We have two separate times and you bring a third. We are discussing tabling this item and considering Tim’s amendment.
- Mike – This discussion should only be about tabling [457458](#).
- Tim – The motion to lay on table is not a discussion.
- Carmen – I need a vote on tabling [457-458](#) All in favor.
- Andrea – If tabling is considered, what is the time frame?
- Carmen – It comes as first business in January. Again, are you in favor of tabling this bill until January? 22 in favor. 14 opposed. This bill is now tabled until January. We need a motion to consider the amendment brought forward by Tim.
- Harry- I would like to move Tim’s amendment as a separate bill.
- Mike – It has to be an emergency bill.
- Harry- If it has to be, I want to encourage this to go to FSEC and a bill be created.
- Mike – I believe the rules are that we will have a vote on considering it as an emergency bill with 2/3 vote. I have a second to the motion.
- Carmen – It doesn’t have to a secret ballot but we need 2/3.
- Harry- The language is very similar to K12 teachers are assigned. After serving for so long, you gain a level of security. I like this bill a lot. The opposition was we were putting vulnerable people in a more vulnerable spot. This would be a way to provide more security.
- Angela - There hasn’t been adequate discussion. We are caught up in the amendments and bill. We haven’t agreed on the methodology.
- Carmen – The emotions on the issue are flying high.
- Joey – I will speak to the chaotic nature. Bill [458](#) ~~4587~~ hasn’t been before the senate but before six people. Now most of the FSEC members are speaking. Now that this bill gets here it is opposed and a new miracle bill is presented. I would love for [this extension of lecturer contracts \(proposed in Tim’s bill\)](#) - ~~this~~ to happen. I am concerned that we are bringing this [new](#) bill before ~~4587~~. ~~This-Bill 458~~ could sit for two years. All Bill ~~4587~~ is asking is that the [faculty](#) senate be the “[FACULTY](#)” senate. This [new bill](#) is just another tactic to keep lecturers out [of the Senate](#). I am for [lecturer](#) security but wondering

where this ~~has~~ new bill has been for the past 5 years when I have presented the ~~lecturer's~~ issue.

- Tobias – If I understand, we are discussing to bring this bill forward. If we do, then it has to go through three readings.
- Motion to extend meeting five minutes. Ayes carry.
 - Mike – We need to vote on emergency bill.
 - Carmen – All in favor of considering this emergency bill. 27 in favor. 5 opposed. 3 abstain.
 - Mike – I make a motion for first reading.
 - Tim – That was just first reading. If you want to move forward, you need a motion to suspend rules to move to second reading.
 - Mike – I move. Laird seconds.
 - Carmen – All in favor. Ayes carry. 12 in favor. 1 opposed. It passes.
 - Mike – There has to be a meeting between first and second reading of a bill. It didn't pass anonymously.
 - Carmen – We are out of time. I would like for you to think about it. We will bring these both in January meeting.

➤ Meeting adjourned 2:30 PM.

Canvas-Panopto Storage Management Proposal

Goal

To develop archiving management procedures and optimize costs associated with storage.

Proposal (Short)

Archive all Panopto videos in course folders after 2 years, and delete them after 5 years and archive Canvas terms after 2 years.

Points to Consider

- Panopto has indicated costs will increase for storage due to rapid increases in the hours of videos stored by UAH.
- Storage in the Archive state is less expensive than the active state.
- Videos from courses are needed to support college and department accreditations which occur every 5-6 years.
- Course folders can easily be returned to the active Canvas and Panopto instances from the Archive state.
- Links in Canvas courses to videos in the Archive will not work.
- Faculty have complained about the amount of courses in their list of courses in Canvas.

Proposal (Detailed)

ETLC proposes to archive **Panopto and Canvas course files** beginning in May 2022 according to the timeline below. At this time, anything in **non-course folders** in Panopto will not be archived according to this schedule. Because the links to the Panopto videos in the Canvas courses will be broken, the courses in Canvas terms associated with the same time frames will archived as well. This will simplify faculty and student course lists in Canvas. Faculty will be given several months' notice prior to these occurring. Access to both Panopto videos as well as Canvas courses in the Archive can be reinstated upon request. After 5 years, the Panopto videos will be deleted and will no longer be recoverable. The Canvas courses will still be available.

Timeline for Archiving

Date	Panopto Archive*	Canvas Archive*	Panopto Deletion*
May 2022	through 2016	through 2016	
Jan 2023	2017, 2018	2017, 2018	through 2016
May 2023	2019, 2020	2019, 2020	
Jan 2024	2021	2021	2017, 2018
Jan 2025	2022	2022	2019
Jan 2026	2023	2023	2020

*Note the years referenced are calendar, not academic, years.

Senate Bill 469

Whereas having lecturers serve on Faculty Senate is tied to lecturers being able to speak freely, without undue fear of denial of academic freedom via non-renewal,

Be it therefore also resolved that:

Coincident with acceptance of the Faculty Senate By-law revisions listed elsewhere in this bill, Chapter 7 of the Faculty Handbook will add a new section at its end entitled "Experienced Lecturer Non-Renewal Proviso" which states:

Lecturers who, for the 4 most recent years, have had continuous service as a full-time member of the faculty are subject to the following provisos regarding renewal/non-renewal of service.

- a. Such lecturers will be notified at least 13 weeks prior to the end of their current contract of any University decision to not renew. If not so notified, such lecturers shall be automatically renewed for one year each time not otherwise notified.
- b. Such lecturers being non-renewed will also be given a set of reasons, with supporting documentation, showing the reasonable reason(s) for non-renewal, where exercise of academic freedom is not considered to be a reasonable reason for non-renewal.
- c. Such lecturers being non-renewed will be allowed the option to present a case countering the non-renewal reasons at a hearing to be held not less than 2 weeks from the notice date (and not more than 5 weeks from the notice date), with the hearing group made up of a representative selected by the Provost, the faculty ombuds, and a faculty senator selected by lot from those serving on the Faculty Senate Personnel Committee who are not in the unit of the party pursuing the case (or the Senate President if no Personnel Committee members are available/eligible). The unit head will also attend, but not vote, and present the case for non-renewal. Hearing particulars include the following 4 items.
 - c.1. The hearing group will be allowed to ask questions of the party and of the unit head.
 - c.2. The hearing will last for up to one hour, with each party given at least 15 minutes to present a case and with the balance of time reserved for the questions and answers.
 - c.3. The hearing group shall prepare a recommendation within one week, presented to the Provost and CCed to the unit head and the party who asked for the hearing.
 - c.4. The Provost shall then decide within one more week if the party shall be renewed or non-renewed, with reasons given in writing to both the party and the unit head.

Senate Bill 458: Inclusion of Lecturers Among Full-Time Faculty as Eligible for Faculty Senate Membership [with Bylaw Revisions]

History

presented to FSEC, 1/22/21
returned to originator with request for clarification on language amending by-laws
presented to FSEC, 2/11/21
voted to defer
raised in FS as question of order, 2/25/21
voted to send to G&O
raised in FSEC as report of G&O, 3/4/21
discussed in G&O, 3/5/21
G&O returned to FSEC
called for first reading, failed first reading, voted to defer in FSEC, 4/1/21
~~remanded/referred~~ to Ad Hoc Committee in FSEC, 4/22/21
query regarding Ad Hoc Committee activity in FSEC, 9/9/21
Ad Hoc Committee returned report to FSEC
~~bill (and report) remanded/referred~~ to Personnel Committee to consolidate, 10/14/21
discussed in Personnel Committee, 10/28/21 and 11/04/21
Personnel returned to FSEC, 11/5/21
~~returned to Personnel Committee for further revisions per language in Appendix L and pending resolution/bill, 11/11/21,~~
passed first reading, FSEC, 12/2/21

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"When half or more of the faculty at an institution may not participate in meetings of the faculty senate, when decisions about revisions to a course are made without input from those who teach it, or when the majority of a department's faculty has no voice in the selection of its chair, something is amiss." (AAUP Report on "The Inclusion in Governances of Faculty Members Holding Contingent Appointments")

"Faculty must participate in the structures of their governance systems because if they do not, authority will drift away from them, since someone must exercise it, and if members of the faculty do not, others will." (AAUP 1994 Statement on the Relationship of Faculty Governance to Academic Freedom)

Whereas the AAUP recommends in pertinent part both that "'Faculty' should be defined inclusively rather than exclusively" and that "Faculty members who hold contingent appointments should be afforded responsibilities and opportunities in governances similar to those of their tenured and tenure-track colleagues" (AAUP Report on Governance of Faculty Members Holding Contingent Appointments); and,

Whereas "[t]he Faculty Senate is the permanent body representing the faculty for the formulation of university policy and procedures in matters pertaining to institutional purpose,

general academic considerations, curricular matters, university resources, and faculty personnel (appointments, promotion, and tenure);¹ and,

Whereas other members of the full-time, non-tenure, renewable contract (NTRC) faculty, including Clinical and Research Faculty, are eligible to serve in UAH's Faculty Senate; and,

Whereas full-time Lecturers are NTRC employees subject to reappointment and annual or biennial review,²³ with opportunity for advancement in rank;⁴ and,

Whereas full-time Lecturers have a significant and vested interest in--as they are affected by-- Faculty Senate decisions that concern issues of teaching and curricula, academic organization and administration, university finances, and matters of employment benefits; and,

Whereas the exclusion of full-time Lecturers from the Faculty Senate is antithetical to the Senate's stated goal of shared governance; and,

Whereas full-time faculty of all ranks, including Lecturers and Instructors, are eligible to serve and vote on Faculty Senate at our sister campuses, UA and UAB; and,

Whereas Senators are elected for two-year terms (Senate Bylaw II.D) while the length of Lecturer contracts is often one year; and,

Whereas in the past years the number of lecturers continued to rise, their number doubling in some colleges (Science); and,

Now, therefore, be it resolved that the following sections of the Faculty Senate Bylaws, ~~as presented in Appendix L of the Faculty Handbook or, pending final approvals, as recently revised in Faculty Senate Resolution 20/21-04,~~ be changed accordingly to include "lecturers" among other full-time faculty--tenured, tenure-earning, research, and clinical faculty--as these sections regard Faculty Senate membership eligibility, duties, and ~~Faculty Senate~~ representation requirements per academic unit or department.

¹ Faculty Handbook 6.2

² According to Chapter 7 of the current Faculty Handbook, Research Faculty appointments are "for one year and are subject to annual review prior to reappointment or non-reappointment" (7.2.2.1). Clinical Faculty are subject to "non-tenure earning appointment[s] of one to three-year renewable contracts" with "contract renewal . . . always based on curricular, enrollment, and financial factors as well as on individual faculty evaluation" (7.2.2.2). Lecturers are subject to term appointments from "one semester to three years, with the initial appointment usually for one year" and these appointments "may be renewed depending on the satisfactory performance of the lecturer and continuing instructional needs of the department" (7.2.2.3).

³ According to the Policy 02.01.60 Policy on Lecturers, individuals holding full-time status as non-tenure track faculty, are expected to perform service as a condition of promotion, and are protected under the

⁴ Lecturer Series, Academic Policy 02.01.60, retrieved from <https://www.uah.edu/policies/02-01-60-lecturer-titles-and-positions>

And, be it also resolved that upon final approval of S.R. 20/21-04, the following sections of the Faculty Senate Bylaws be changed accordingly to include "lecturers" among other full-time faculty--tenured, tenure-earning, research, and clinical faculty--as these sections regard Faculty Senate membership eligibility, duties, and representation requirements per academic unit or department.

And, be it also resolved upon final approval of S.B. 459 (Revision to Ombudsperson, Ch 4), that Faculty Senate Bylaws be changed accordingly to include "lecturers" among other full-time faculty--tenured, tenure-earning, research, and clinical faculty--as this section regards Faculty Senate duties in election of officers.

And, be it also resolved that the Faculty Senate president will cause the ~~Faculty Handbook~~ Senate Bylaws to be updated as needed upon approvals by legal counsel of S.R. 20/21-04 and S.B. 459.

20/21-04 Revision, Appendix L, Section II. Membership (Sub-sections B, C (1-3), E)

~~B. Any full-time tenured or tenure-earning faculty as well as non-tenure, renewable contract, (NTRC, meaning research, clinical or lecturer faculty) faculty~~
~~Any full-time tenured or tenure-earning faculty as well as NTRC faculty,~~ including department chairs, will be eligible to be elected to membership in the Senate; administrators above the level of department chairs are not eligible to serve. Faculty must have two consecutive years of full-time service at UAH before they are eligible to serve in the Faculty Senate. If a formally-recognized department from the units listed in (II.C.1) is represented by two or more members, based on the algorithm described in (II.C.2), only ~~up to~~ one member can be NTRC, where unit staffing allows.

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Commented [2]: Discuss phrasing throughout in order to address consistency and umbrella terms for use in the bylaws moving forward...

C. Distribution

1. Each of the units:

College of Arts, Humanities, & Social Sciences;
College of Science;
College of Engineering;
College of Business;
College of Nursing;
College of Education, and
the Library

will have a number of members in the Senate which will assure that the unit has one member for each seven full-time tenured, tenure-earning, clinical, research, and lecturer faculty members, or major fraction thereof. Units will not have representation until they have at least four members from among full-time tenured, tenure-earning, clinical, research, and lecturer faculty.

2. Each unit named in (1) which has formally recognized departments will elect its senators as follows: within the unit each formally recognized department will elect one member of the Senate for each seven full-time tenured faculty, tenure-earning faculty, research faculty, clinical faculty, and lecturer member in the department, or major fraction thereof. Elections will be held by the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members of each department. If necessary, all the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members will then elect sufficient at-large members to bring the total unit membership (including department selections) up to the number required to achieve the 1:7 ratio.

3. Units named in (1) which have no formally recognized departments will elect one senator for each seven full-time tenured, tenure-earning, research, clinical, and lecturer faculty members in the unit, or major fraction thereof. Elections will be by the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members of the unit.

E. Each college or academic department is responsible for determining nominees for their faculty senate membership, and is responsible to conduct elections. All the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members of an electoral unit shall be eligible to vote in the election of senators. Vacancies in the representation of any department or unit shall be filled as soon as practical by the department or unit by election.

20/21-04 Revision, Appendix L, Section III: Officers and Staff of the Faculty Senate, subsection C.

C. Election of Officers: In the spring of each year, the Senate Governance Committee will nominate from the Senate membership (from current members of the faculty senate and from newly-elected incoming members) candidate(s) for president-elect and ombudsperson. Contract faculty must have at least three years left on their contract in order to become nominees for the position of president-elect. The names of these candidates will go to all full-time tenured faculty, tenure-earning faculty, clinical faculty, research faculty, and lecturers of the university for election. This election will be conducted by the Senate Governance Committee before the end of the spring semester. As the president and president-elect serves the entire faculty, the department/unit from which the president/president-elect is selected will elect another senator to represent the department/unit during the officer's term of office.

~~Current Handbook~~Current Senate Bylaws, Appendix L, Section II. Membership (Sub-sections B, C, E)

B. ~~Any full-time tenured or tenure-earning faculty as well as non-tenure, renewable contract, (NTRC, meaning research, clinical or lecture faculty) faculty~~~~Any tenured, tenure-earning, full-time tenured or tenure-earning faculty as well as NTRC faculty~~~~clinical faculty, or research faculty member~~, including department chairs, will be eligible to be elected to membership in the Senate; administrators above the level of department chairs are not eligible to serve.

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- College of Arts, Humanities, & Social Sciences;
- College of Science;
- College of Engineering;
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- College of Nursing
- College of Education, and
- the Library

will have a number of members in the Senate which will assure that the unit has one member for each seven ~~full-time tenured, or tenure-earning, faculty or NTRC faculty~~~~tenured, tenure-earning, clinical, or research faculty members~~, or major fraction thereof. Units will not have representation until they have at least four ~~full-time tenured or tenure-earning faculty and/or NTRC faculty~~~~tenured, tenure-earning, clinical or research faculty members~~.

2. Each unit named in (1) which has formally recognized departments will elect its senators as follows: within the unit each formally recognized department will elect one member of the Senate for each seven ~~full-time tenured, tenure-earning, faculty, or NTRC faculty~~~~tenured, tenure-earning, research or clinical faculty in the department~~, or major fraction thereof. Elections will be by the ~~full-time tenured, tenure-earning, faculty and NTRC faculty~~~~tenured, tenure-earning, research and clinical faculty~~ of each department. If necessary, all ~~full-time tenured, tenure-earning and NTRC faculty~~~~tenured, tenure-earning, research or clinical faculty~~ will then elect sufficient at-large members to bring the total unit membership (including departmental selections) up to the number required to achieve the 1:7 ratio.

3. Units named in (1) which have no formally recognized departments will elect one senator for each seven ~~full-time tenured, tenure-earning, faculty and as well as NTRC faculty~~~~tenured, tenure-earning, research or clinical faculty~~ in the unit, or major fraction thereof. ~~Elections will be by the full-time tenured, tenure-earning, and NTRC faculty~~~~tenured, tenure-earning, clinical and research faculty of the unit~~.

4. At the start of the academic year, the secretarial staff of the Senate will determine the number of members to which each unit and department is entitled. In the event that any unit or department is entitled to additional members, they will be elected immediately and the Senate will determine by lot whether the term of office will be until the end of the first or second following year. In the event that any department or unit suffers a decrease in the seats to which it is entitled, the terms of the requisite number of senators from that department or unit, beginning with the senator with the shortest service in the Senate and proceeding in order of length of service, shall end immediately.

E. All ~~full-time tenured, tenure-earning, faculty as well as and NTRC faculty~~~~tenured, tenure-earning, clinical and research faculty~~ of an electoral unit shall be eligible to vote in the election of senators, and the vote shall be taken by secret ballot with absentee balloting procedures

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available to eligible electors who cannot be present at the time of election. Vacancies in the representation of any department or unit shall be filled as soon as practical by the department or unit by election.

This section C will be in force if Senate Bill 459 is accepted by Legal; otherwise, the paragraph after it will be the Section C in force.

Current Handbook, Appendix L, section III: Officers and Staff of the Faculty Senate, subsection C.

C. Election of Officers: In the spring of each year, the Senate Governance Committee will nominate from the Senate membership (new and old) candidate(s) for president-elect and ombudsperson. The names of these candidates will go to all full-time tenured faculty, tenure-earning faculty, clinical faculty, research faculty, and lecturers of the university~~tenured, tenure-earning, research and clinical faculty of the university~~ for election. This election will be conducted by the Senate Governance Committee before the end of the spring semester. As the president and president-elect serves the entire faculty, the department/unit from which the president/president-elect is selected will elect another senator to represent the department/unit during the officer's term of office.

Revised language regarding election of Ombudsperson, per S.B. 459.

C. Election of Officers: In the spring of each year, the Senate Governance Committee will coordinate the nomination process from the Senate membership (new and old) for candidate(s) for president-elect, and it will coordinate nominations for the ombudsperson every other year. The names of these candidates will go to all ~~tenured, tenure-earning, research and clinical faculty~~full-time tenured, tenure-earning, and NTRC faculty of the university for election. This election will be conducted by the Senate Governance Committee before the end of the spring semester. As the president and president-elect serves the entire faculty, the department/unit from which the president/president-elect is selected will elect another senator to represent the department/unit during the officer's term of office.

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Senate Bill 458: Inclusion of Lecturers Among Full-Time Faculty as Eligible for Faculty Senate Membership [with Bylaw Revisions]

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Whereas full-time Lecturers have a significant and vested interest in--as they are affected by-- Faculty Senate decisions that concern issues of teaching and curricula, academic organization and administration, university finances, and matters of employment benefits; and,

Whereas the exclusion of full-time Lecturers from the Faculty Senate is antithetical to the Senate's stated goal of shared governance; and,

Whereas full-time faculty of all ranks, including Lecturers and Instructors, are eligible to serve and vote on Faculty Senate at our sister campuses, UA and UAB; and,

Whereas Senators are elected for two-year terms (Senate Bylaw II.D) while the length of Lecturer contracts is often one year; and,

Whereas in the past years the number of lecturers continued to rise, their number doubling in some colleges (Science); and,

Now, therefore, be it resolved that the following sections of the Faculty Senate Bylaws, ~~as presented in Appendix L of the Faculty Handbook or, pending final approvals, as recently revised in Faculty Senate Resolution 20/21-04,~~ be changed accordingly to include "lecturers" among other full-time faculty--tenured, tenure-earning, research, and clinical faculty--as these sections regard Faculty Senate membership eligibility, duties, and ~~Faculty Senate~~ representation requirements per academic unit or department.

¹ Faculty Handbook 6.2

² According to Chapter 7 of the current Faculty Handbook, Research Faculty appointments are "for one year and are subject to annual review prior to reappointment or non-reappointment" (7.2.2.1). Clinical Faculty are subject to "non-tenure earning appointment[s] of one to three-year renewable contracts" with "contract renewal . . . always based on curricular, enrollment, and financial factors as well as on individual faculty evaluation" (7.2.2.2). Lecturers are subject to term appointments from "one semester to three years, with the initial appointment usually for one year" and these appointments "may be renewed depending on the satisfactory performance of the lecturer and continuing instructional needs of the department" (7.2.2.3).

³ According to the Policy 02.01.60 Policy on Lecturers, individuals holding full-time status as non-tenure track faculty, are expected to perform service as a condition of promotion, and are protected under the

⁴ Lecturer Series, Academic Policy 02.01.60, retrieved from <https://www.uah.edu/policies/02-01-60-lecturer-titles-and-positions>

And, be it also resolved that upon final approval of S.R. 20/21-04, the following sections of the Faculty Senate Bylaws be changed accordingly to include "lecturers" among other full-time faculty--tenured, tenure-earning, research, and clinical faculty--as these sections regard Faculty Senate membership eligibility, duties, and representation requirements per academic unit or department.

And, be it also resolved upon final approval of S.B. 459 (Revision to Ombudsperson, Ch 4), that Faculty Senate Bylaws be changed accordingly to include "lecturers" among other full-time faculty--tenured, tenure-earning, research, and clinical faculty--as this section regards Faculty Senate duties in election of officers.

And, be it also resolved that the Faculty Senate president will cause the ~~Faculty Handbook~~ Senate Bylaws to be updated as needed upon approvals by legal counsel of S.R. 20/21-04 and S.B. 459.

20/21-04 Revision, Appendix L, Section II. Membership (Sub-sections B, C (1-3), E)

~~B. Any full-time tenured or tenure-earning faculty as well as non-tenure, renewable contract, (NTRC, meaning research, clinical or lecturer faculty) faculty~~
~~Any full-time tenured or tenure-earning faculty as well as NTRC faculty,~~ including department chairs, will be eligible to be elected to membership in the Senate; administrators above the level of department chairs are not eligible to serve. Faculty must have two consecutive years of full-time service at UAH before they are eligible to serve in the Faculty Senate. If a formally-recognized department from the units listed in (II.C.1) is represented by two or more members, based on the algorithm described in (II.C.2), only ~~up to~~ one member can be NTRC, where unit staffing allows.

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C. Distribution

1. Each of the units:

College of Arts, Humanities, & Social Sciences;
College of Science;
College of Engineering;
College of Business;
College of Nursing;
College of Education, and
the Library

will have a number of members in the Senate which will assure that the unit has one member for each seven full-time tenured, tenure-earning, clinical, research, and lecturer faculty members, or major fraction thereof. Units will not have representation until they have at least four members from among full-time tenured, tenure-earning, clinical, research, and lecturer faculty.

2. Each unit named in (1) which has formally recognized departments will elect its senators as follows: within the unit each formally recognized department will elect one member of the Senate for each seven full-time tenured faculty, tenure-earning faculty, research faculty, clinical faculty, and lecturer member in the department, or major fraction thereof. Elections will be held by the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members of each department. If necessary, all the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members will then elect sufficient at-large members to bring the total unit membership (including department selections) up to the number required to achieve the 1:7 ratio.

3. Units named in (1) which have no formally recognized departments will elect one senator for each seven full-time tenured, tenure-earning, research, clinical, and lecturer faculty members in the unit, or major fraction thereof. Elections will be by the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members of the unit.

E. Each college or academic department is responsible for determining nominees for their faculty senate membership, and is responsible to conduct elections. All the full-time tenured, tenure-earning, research, clinical, and lecturer faculty members of an electoral unit shall be eligible to vote in the election of senators. Vacancies in the representation of any department or unit shall be filled as soon as practical by the department or unit by election.

20/21-04 Revision, Appendix L, Section III: Officers and Staff of the Faculty Senate, subsection C.

C. Election of Officers: In the spring of each year, the Senate Governance Committee will nominate from the Senate membership (from current members of the faculty senate and from newly-elected incoming members) candidate(s) for president-elect and ombudsperson. Contract faculty must have at least three years left on their contract in order to become nominees for the position of president-elect. The names of these candidates will go to all full-time tenured faculty, tenure-earning faculty, clinical faculty, research faculty, and lecturers of the university for election. This election will be conducted by the Senate Governance Committee before the end of the spring semester. As the president and president-elect serves the entire faculty, the department/unit from which the president/president-elect is selected will elect another senator to represent the department/unit during the officer's term of office.

~~Current Handbook~~Current Senate Bylaws, Appendix L, Section II. Membership (Sub-sections B, C, E)

B. ~~Any full-time tenured or tenure-earning faculty as well as non-tenure, renewable contract, (NTRC, meaning research, clinical or lecture faculty) faculty~~~~Any tenured, tenure-earning, full-time tenured or tenure-earning faculty as well as NTRC faculty~~~~clinical faculty, or research faculty member~~, including department chairs, will be eligible to be elected to membership in the Senate; administrators above the level of department chairs are not eligible to serve.

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C. Distribution.

1. Each of the units:

- College of Arts, Humanities, & Social Sciences;
- College of Science;
- College of Engineering;
- College of Business Administration;
- College of Nursing
- College of Education, and
- the Library

will have a number of members in the Senate which will assure that the unit has one member for each seven ~~full-time tenured, or tenure-earning, faculty or NTRC faculty~~~~tenured, tenure-earning, clinical, or research faculty members~~, or major fraction thereof. Units will not have representation until they have at least four ~~full-time tenured or tenure-earning faculty and/or NTRC faculty~~~~tenured, tenure-earning, clinical or research faculty members~~.

2. Each unit named in (1) which has formally recognized departments will elect its senators as follows: within the unit each formally recognized department will elect one member of the Senate for each seven ~~full-time tenured, tenure-earning, faculty, or NTRC faculty~~~~tenured, tenure-earning, research or clinical faculty in the department~~, or major fraction thereof. Elections will be by the ~~full-time tenured, tenure-earning, faculty and NTRC faculty~~~~tenured, tenure-earning, research and clinical faculty~~ of each department. If necessary, all ~~full-time tenured, tenure-earning and NTRC faculty~~~~tenured, tenure-earning, research or clinical faculty~~ will then elect sufficient at-large members to bring the total unit membership (including departmental selections) up to the number required to achieve the 1:7 ratio.

3. Units named in (1) which have no formally recognized departments will elect one senator for each seven ~~full-time tenured, tenure-earning, faculty and as well as NTRC faculty~~~~tenured, tenure-earning, research or clinical faculty~~ in the unit, or major fraction thereof. ~~Elections will be by the full-time tenured, tenure-earning, and NTRC faculty~~~~tenured, tenure-earning, clinical and research faculty of the unit~~.

4. At the start of the academic year, the secretarial staff of the Senate will determine the number of members to which each unit and department is entitled. In the event that any unit or department is entitled to additional members, they will be elected immediately and the Senate will determine by lot whether the term of office will be until the end of the first or second following year. In the event that any department or unit suffers a decrease in the seats to which it is entitled, the terms of the requisite number of senators from that department or unit, beginning with the senator with the shortest service in the Senate and proceeding in order of length of service, shall end immediately.

E. All ~~full-time tenured, tenure-earning, faculty as well as and NTRC faculty~~~~tenured, tenure-earning, clinical and research faculty~~ of an electoral unit shall be eligible to vote in the election of senators, and the vote shall be taken by secret ballot with absentee balloting procedures

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available to eligible electors who cannot be present at the time of election. Vacancies in the representation of any department or unit shall be filled as soon as practical by the department or unit by election.

This section C will be in force if Senate Bill 459 is accepted by Legal; otherwise, the paragraph after it will be the Section C in force.

Current Handbook, Appendix L, section III: Officers and Staff of the Faculty Senate, subsection C.

C. Election of Officers: In the spring of each year, the Senate Governance Committee will nominate from the Senate membership (new and old) candidate(s) for president-elect and ombudsperson. The names of these candidates will go to all full-time tenured faculty, tenure-earning faculty, clinical faculty, research faculty, and lecturers of the university~~tenured, tenure-earning, research and clinical faculty of the university~~ for election. This election will be conducted by the Senate Governance Committee before the end of the spring semester. As the president and president-elect serves the entire faculty, the department/unit from which the president/president-elect is selected will elect another senator to represent the department/unit during the officer's term of office.

Revised language regarding election of Ombudsperson, per S.B. 459.

C. Election of Officers: In the spring of each year, the Senate Governance Committee will coordinate the nomination process from the Senate membership (new and old) for candidate(s) for president-elect, and it will coordinate nominations for the ombudsperson every other year. The names of these candidates will go to all ~~tenured, tenure-earning, research and clinical faculty~~full-time tenured, tenure-earning, and NTRC faculty of the university for election. This election will be conducted by the Senate Governance Committee before the end of the spring semester. As the president and president-elect serves the entire faculty, the department/unit from which the president/president-elect is selected will elect another senator to represent the department/unit during the officer's term of office.

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