

# FACULTY SENATE

**MEETING #606 AGENDA**  
**THURSDAY, March 19, 2020**  
**12:50 PM to 2:20 PM**

## Call to Order

1. Approve Faculty Senate Meeting #605 Minutes from February 20, 2020
2. Accept FSEC Report from March 12, 2020
3. Administrative Reports
4. Officer and Committee Reports

<ul style="list-style-type: none"><li>• President Laird Burns</li><li>• President-Elect Tim Newman</li><li>• Past-President Mike Banish</li><li>• Parliamentarian Monica Dillihunt</li><li>• Ombudsperson Officer Carmen Scholz</li><li>• Governance and Operations Committee Chair Lori Lioce</li></ul>	<ul style="list-style-type: none"><li>• Undergraduate Curriculum Committee Chair Paul Whitehead</li><li>• Finance and Resources Committee Chair Jeff Weimer</li><li>• Undergraduate Scholastic Affairs Committee Chair Carolyn Sanders</li><li>• Faculty and Student Development Committee Chair Seyed Sadeghi</li><li>• Personnel Committee Chair Mike Banish</li></ul>
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<ul style="list-style-type: none"><li>• Ada Advisory – Sophia M.</li><li>• Budget &amp; Planning – Jeff W./Laird B./Mike B.</li><li>• Campus Planning – Tim N./Jeff W.</li><li>• Employee Benefits – Kadar F.</li><li>• Faculty Appeals – Joe T./Monica D./Mike B.</li><li>• Financial Aid – Mike B.</li><li>• Honorary Degrees and Naming – Laird B.</li></ul>	<ul style="list-style-type: none"><li>• Library – Seyed S.</li><li>• Student Affairs Advisory Bd. – Sherri M./Lori L./Carolyn S.</li><li>• Student Conduct Board - Monica D./Lori L./Tobias M.</li><li>• Student Traffic Appeals – Sherri M.</li><li>• Faculty 180 Governing Committee – Lori L./Dilcu B.</li><li>• Title VI Diversity Advisory – President Dawson</li><li>• University Commencement – Provost Curtis</li></ul>
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- Bill 448 - Proposed Authorship and Classroom Material Selection Policy Approval (Academic Affairs)
- Bill 449 – UAH Budget Book Transparency
- Bill 446 - Resolution of Concern Over Lack of Due Process in Merging/Splitting Academic Units

## 5. Miscellaneous/Additional business

### Adjourn

Proxies for Senate meetings must be a Senate-eligible individual from the same academic unit. No individual may carry more than one proxy.

PLEASE SEND PROXIES TO LAUREN BAKER: [facsen@uah.edu](mailto:facsen@uah.edu)

## **Faculty Senate Bill 449: UAH Budget Book Transparency**

History: At FSEC Mar 12, 2020 for First Reading, through the Personnel Committee

WHEREAS, the UAH Budget Book (Budget Book) is a publicly accessible document; and

WHEREAS, the UAH audited financial statement is a publicly accessible document; and

WHEREAS, the Budget Book contains prior academic year and pending academic year income and expenditure projections, and

WHEREAS, correlation to the prior academic year income and expenditures requires comparison of the audited financial statements and the Budget Book; and

WHEREAS, UAH administrative units, faculty, staff, and students should have access to income and spending correlations, and

NOW THEREFORE BE IT RESOLVED:

That the UAH Budget Book contain a column of “actual expenditures” for the prior academic year as a part of the income and expenditure data presented, and

BE IT FURTHER RESOLVED:

That upon Senate passage of this resolution, that the Faculty Senate President and President-Elect publish this resolution upon the official records of the Faculty Senate.

## **Faculty Senate Bill 448: Proposed Authorship and Classroom Material Selection Policy**

### **Approval (Acad. Affairs)**

History: At FSEC Mar. 12, 2020 for First Reading, through the Provost

WHEREAS, The Provost has reported to the Senate President on March 6, 2020, a wish to propose a policy on Authorship and Classroom Material Selection for the UAH Policy Scheme which would have the purpose of outlining the process for the selection of self-authored classroom materials for course assignments and for materials for situations wherein a rebate or other financial incentive is provided for adoption, and

WHEREAS, A working group of faculty and students from the College of Arts, Humanities, and Social Science which was chaired by Dean Sean Lane has written a policy aimed at meeting this purpose, and

WHEREAS, Said policy has concluded its initial review from L. Shelton, M. Huff, and the UA System that resulted in the Provost making changes they recommended, and

WHEREAS, Said policy is now ready for Senate review, and

WHEREAS, Faculty Senate review of said policy must be completed by June 15, 2020 (or the Senate must request additional time to complete its review),

NOW THEREFORE BE IT RESOLVED,

That the following text for said policy be considered approved by the UAH Faculty Senate.

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE**  
**AUTHORSHIP AND CLASSROOM MATERIAL SELECTION POLICY**  
**( [DATE TO BE INSERTED UPON FINALIZATION]) 2020**

**Number** 02.01.XX [XX: to be calculated upon finalization]

**Division** Academic Affairs

**Date** (date to be inserted upon finalization)

**Purpose** The purpose of this policy is to clearly outline the process for the selection of self-authored classroom materials for course assignments, or materials for which a rebate or other financial incentives are provided for adoption, in order to ensure compliance and consistency with state law and system regulations.

**Policy** This policy establishes a process by which faculty are permitted to assign textbooks or other instructional material that they have authored or edited, and for which students have to pay to own or use. It also addresses situations where publishers have offered a rebate or other remuneration for adoption of instructional materials.

**Procedures**

**General Administrative Principles**

**1. Textbook or Instructional Material Selection**

- a. **Background.** The Code of Alabama, Section 36-25-5(a), 1995 (the “Ethics Act”), states “no public official or public employee shall use or caused to be used his or her official position or office to obtain personal gain for himself or herself, or family member of the public employee or family member of the public official, or any business with which the person is associated unless the use and gain are otherwise specifically authorized by law.” Amendments passed by the 1986 Legislature placed faculty of state-supported institutions of higher education within the purview of the conflict of interest standards set forth in the Ethics Act. Additionally, Advisory Opinion No. 1130 issued by the Alabama Ethics Commission on

August 21, 1987 (the “Opinion”), concluded that a faculty member “...who is also an author is not permitted to make the decision as to whether his or her publication will be used.” The Opinion approved a process through which “the decision is made by either administrative officials of the institution or a textbook committee composed of other faculty members and administrative officials with the institution.”

- b. **General Selection Process.** In cases where a faculty member (or faculty members) desires to use textbook(s), laboratory manuals, computer software, or other instructional materials that he or she has authored, and/or from which the faculty member, department, or any person or business associated with faculty members’ family obtains direct financial gain, each college is expected to form a Required Classroom Material Selection Committee composed of faculty and students. For purposes of this policy, “family” is defined as spouse, domestic partner, parents, parents-in-law, a sibling and his or her spouse, dependent(s), an adult child and his or her spouse, and other relatives. A library faculty member may be added to the committee at the discretion of the Dean. In addition, the same process will be used in situations where a faculty member or department desires to use textbook(s), laboratory manuals, computer software, or other instructional materials for which they or the University, college or department would receive rebates or other financial incentives for adoption.
  - i. If a committee member falls within one of the following categories or otherwise believes that he or she should not serve on the committee due to any direct or indirect relationship with the matter being decided, he or she shall recuse themselves to avoid a conflict of interest, or even the appearance of a conflict of interest:
    - (1) the author of the requested instructional material being considered;
    - (2) a member of the department which will financially benefit from the use of the requested instructional material;
    - (3) any person associated with the author, publisher or distributor of the requested instructional material such that that person or a family member of that person will obtain direct financial gain if the material is approved; or
    - (4) any other basis under applicable law that would suggest recusal, such as a potential violation of the Alabama Ethics Law.
  - ii. The faculty member or department shall submit text/course material recommendations to the committee at least five (5) months prior to the beginning date of the semester in which the course(s) will be

taught. The faculty member or department should provide, at a minimum, the following information to the committee: 1) a course syllabus, 2) the number of sections of the course anticipated to be offered in the next academic year, 3) a representative listing of alternative materials (e.g., competing textbooks), if any, that could be used for the course(s), their basic content, and respective costs, 4) the use of the materials in the discipline for similar courses at other institutions, if possible, and 5) a justification of the chosen materials as appropriate for the course on the basis of content, cost, or other relevant characteristics. The committee has the right to ask for additional information if it is needed to make a decision about the request.

- iii. The textbook selection committee is responsible for 1) reviewing the recommendation, 2) considering the appropriateness of the textbook(s) or other materials for the course, 3) considering alternative textbooks or materials, 4) deciding whether the recommended materials are appropriate textbook/materials for the course taking into consideration content, coverage, cost and other factors deemed appropriate by the committee, and 5) informing the faculty member, department chair and dean of this decision. Whenever possible, committee decisions should be made at least three months in advance of the beginning date of the semester in which the course will be offered. Committee decisions on selection of textbooks or other course materials are effective for all semesters beginning in the subsequent twenty-four ( 24) months, if the requester elects to continue using the textbook(s) or materials. Committee approval is required before a faculty member or department can use the requested textbook or course material.
- iv. In situations where the committee approves a faculty member (or faculty members) to use course materials that they themselves authored, the committee will notify the department chair and dean of the approval. The author(s) can use the course materials, and retains any remuneration (most commonly, royalties).
- v. In situations where the committee approves a faculty member or department to use textbook(s), laboratory manuals, computer software, or other instructional materials for which they would receive rebates or other financial incentives for adoption, the committee will notify the department chair and dean of the approval, and the process described in #2 below will be used.

2. **Use of funds from adoption.** If a textbook or other instructional material is approved for adoption by the Required Classroom Material Committee, and if the faculty member or department would receive a rebate or other non-royalty financial incentive as a result of the committee's adoption of the material, the faculty member or department has two choices. First, the faculty member or department can waive the financial incentive such that the amount charged to students for the material is reduced by an equivalent amount. Second, the faculty member or department can choose to have the payment of the incentive directed to a college-level account for administration of the funds. The uses of these funds are limited to those that directly benefit students, using the procedure described below.
- a. A committee composed of faculty and students will determine permissible use of the funds (i.e., activities that directly benefit students). The Required Classroom Material Committee can serve this role or a separate committee can be formed. The goal of the committee is to set policy recommendations, and after the initial policy is set, it is not necessary for the committee to meet each time that a faculty member or department chooses to receive a rebate or other non-royalty financial incentive. Funds will be disbursed for activities that follow the recommendations of the committee. At the end of each academic year, the specific ways that the funds were used will be publicized. In addition, the appropriate use of these funds will be audited as part of the regularly scheduled review of the college.
3. **Transparency to students.** If a textbook or other course material is approved for adoption by the Required Classroom Material Selection Committee and is used in a course, students in that course will be informed in the course syllabus that the material was approved through the process described above. If financial incentives are received by the University, students will also be informed about the decision to allow rebates and the specific ways that funds will be used to directly benefit students (e.g., types of activities that are typically funded).

**Review**      Academic Affairs will review this policy every five years or sooner as needed.

**Approval**

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Campus Designee

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Date

University Counsel

Date

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Provost and Executive Vice President for Academic Affairs

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Date

**APPROVED:**

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President

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Date



**Faculty Senate Bill 446:**  
**Resolution of Concern Over Lack of Due Process in Merging/Splitting Academic Units**

History: At FSEC Feb. 13, 2020 for First Reading, Passed First Reading  
At Senate Feb. 20, 2020 for Second Reading. Returned to FSEC with direction to increase specificity  
Back at FSEC Mar. 12, 2020 for revision.

WHEREAS, academic departments and programs form the core of the university's academic mission; and

WHEREAS, the makeup of academic departments and programs has significant implications for faculty in terms of tenure, promotion, external funding, and internal allocation of resources, thus making faculty involvement crucial in these decisions, and

WHEREAS, in Fall 2019, concerns were expressed about the absence of notice and/or evidence of due process in the decision to move a program from one department to another, involving no review by the Faculty Senate Curriculum Committee or any other faculty senate committee, and

WHEREAS, in Spring 2020, two departments were merged, again with an absence of notice and/or evidence of due process, and

WHEREAS, UAH Policy 02.01.14 (Creating and Changing Undergraduate Programs) clearly specifies a process whereby departments, colleges, and the Faculty Senate Curriculum committee should be involved,

**NOW THEREFORE BE IT RESOLVED:**

That the Faculty Senate of the University of Alabama in Huntsville express its concern to the administration that its judgments and recommendations about merging/splitting departments and program have not been heeded by the current administration. The Senate requests that the administration make public its decision-making process for this academic year's decisions. The Senate requests that the administration publish its process or policy for future such decisions, along with its procedures for ensuring that such a process will be followed;

**AND BE IT FURTHER RESOLVED:**

That upon Senate passage of this resolution, that the Faculty Senate President and President-Elect publish this resolution upon the official records of the Faculty Senate

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**FACULTY SENATE MEETING**

**February 20, 2020**

**12:50 P.M. BAB 204**

***Present: Kevin Bao, Dilcu Barnes, Joey Taylor, Rolf Goebel, Candice Lanius, Jose Betancourt, Andrei Gandila, Christina Steidl, Mike Banish, Sherri Messimer, Kader Frendi, Christina Carmen, Ron Bolen, Elizabeth Barnby, Sheila Gentry, Darlene Showalter, Lori Lioce, Melissa Foster, Maria Steele, Jeff Weimer, Tim Newman, Shangbing Ai, Paul Whitehead, Sarah Roller, Ron Schwertfeger, Laird Burns, Carmen Scholz, Fat Ho, Eric Mendenhall, Harry Delugach, Seyed Sadeghi***

***Absent with Proxy: Jose Betancourt, Carolyn Sanders, Jeremy Fischer, Gabe Xu, Katherine Morrison, Monica Dillihunt***

***Absent without Proxy: Tobias Mendelson, Sophia Marinova, David Allen, Amy Guerin, Shuang Zhao, Jeff Neuschatz, Abdullahi Salman, Seong-Moo Yoo, Earl Wells, Leiqui Hu, Huaming Zhang, Gang Li***

***Ex-Officio: Provost Christine Curtis***

***Guest: President Darren Dawson***

- **Faculty Senate President Laird Burns called the meeting to order at 12:52 pm.**
- **Meeting Review:**
  - **Bill 446** voted to be sent back to FSEC.
  - **Bill 447** passed Second Reading with amendments.
  - **Chapter 6** voted to be tabled until the next meeting.
- **Approve Faculty Senate Meeting Minutes #604.** Mike Banish moves. Rolf Goebel seconds.
  - Laird – We made a few corrections. Ron, you had some corrections. Do you want to discuss those?
    - Ron – I emailed six possible changes to consider. Change “too” to “to”. In Q&A to Ron Gray, what could “we”?
      - Laird - Motion consider Ron’s amendments. Mike moves. Carmen seconds. Ayes carry. All in favor of amended minutes. Ayes carry.
- **Accept FSEC Report from February 13, 2020.** Mike Banish moves. Carmen Scholz seconds. All in favor. Ayes carry.
- **Administrative Reports**
  - Provost Christine Curtis
    - Shelby Center basement is delayed. There are two sump pumps running out on the west side. They are bringing in a team to figure out what we can do. We have bids out to renovate the facility. We still have the bids, but we can’t move until we deal with the rising ground water. I talked with Todd Barre and the experts in the area seem to think something has changed underground. That is the latest as of this

morning, we just have to wait to see what experts say. The water isn't in the building. They have drilled holes to relieve pressure under the slab.

- Mike – Is water inside the building?
- Provost – Not at this point. They are doing everything they can to prevent that.
- Kader – Is the building structurally sound?
- Provost – Yes.
- Laird – I asked President Dawson if instead of sheetrock we use other material that can withstand water. He said they are considering that for the basement.
- Provost – We don't have answers just an update to status.
- The Dean of Science - four candidates have passed through the vetting process and will be coming for interviews.
- You should all be working within your colleges on the strategic plan. It is due May 15<sup>th</sup>.
  - Mike – What about Morton?
  - Provost – It is on schedule and furnishings have been ordered. Construction should be done May, furnishings in by June.
  - Carmen – There was a dispute with faculty in Morton. Has that been resolved?
  - Provost - I haven't heard anything in the last couple of weeks. When facilities are developed like this one, new furnishings are provided.
  - Carmen – So they can't bring furnishings?
  - Provost – No, because that leaves rooms behind empty and we want continuity. There will be as many bookshelves in the offices that they can accommodate. The offices aren't the size of the ones in older buildings.
  - Carmen – So I can assume it is resolved?
  - Provost – I am not saying that. The rooms aren't large but we have to make sure there is room to get out in case of fire.
  - Joey – The offices are decent sizes. It seems that we are only allowed two more bookcases. We need more than that with all the books we have. I have some cases that I purchased myself and those can't be brought.
  - Provost – I will make sure that we have as many that can fit.

➤ **Officer/Committee Reports**

- Laird Burns, President
  - We had a meeting with the Provost, President-Elect Newman, and President Dawson. We discussed several issues with those offices that don't have budget analyst. I believe that is being taken care of within Chapter 5. I received a first cut of the structure of the salary analysis. One challenge we have as a senate is we have four past senate presidents to look at the fact that we are below the median on salaries. We had a UAH Budget and Planning meeting. We went through the budget process and timelines. We discussed the faculty senate wanting a voice in that. We agree to three meetings a year. We may want to do a joint optional meeting between us and the staff senate. We want to stay informed on the process and where we have a voice. The ADA Advisory Committee meeting is still being pushed. We talked about financial aid scholarships. One question that came up in the budget process was spending more money on scholarships than budgeted. We

want to have a say in that. Campus Planning still supposed to be happening. Faculty 180 is a useful system but it is hard to find some data within it. The Provost is working on providing information to help with that.

- Rolf – Faculty and staff official travel is not encouraged due to the coronavirus. What about students?
- David Berkowitz – This includes students as well. This is system wide. We are keeping track of the issue and are SOS system keeps track as well. We monitor daily any viruses or safety issues.
- Tim Newman, President-Elect
  - I did receive a report from colleagues on campus in regards to a classroom instructor that traveled back to UAH from China after the Chinese New Year. I heard that the individual was sent into the classroom before the 14 day period was over. Laird and I communicated this fact to the Administration.
  - TIAA Cref issue - Starting in August there was a week delay in posting. Todd Barre ran this to ground. The system for putting our money in had issues, but those issues should be addressed now; monies taken out of our pay should appear at TIAA the same day or within a few days now.
  - On Faculty 180, I had a concern from an individual about reappointment. Some directions in Faculty 180 makes it sound like we have changed our process. The process is still the same. The committee should meet in person and create the letter then load in 180. I suggested a memo be created and sent out. Laird and I met with other senate Presidents in Birmingham a couple of weeks ago. I think this is a positive thing.
    - Mike – I will add to Tim's report. We did come back to Clay and he is working with Shelby's office. He is aware of the cost increases in our library databases. We continue to get promises but we won't give up.
- Carmen Scholz, Ombudsperson
  - I usually have four cases, one has been dropped. Three new cases have opened. One was the furniture issue. One may be soon resolved and another is a serious case.
- Lori Lioce, Governance and Operations Committee Chair
  - The bylaws are on the agenda and we request a special meeting if they can't be discussed today.
- Paul Whitehead, Undergraduate Curriculum Committee Chair
  - We are meeting today.
- Jeff Weimer, Finance and Resources Committee Chair
  - He wanted to discuss the response on the copyright bill. Jeff suggested that we form an ad hoc committee to respond back. There were a few different pathways suggested. He is willing to serve on that.
    - Laird – Do we need to make a motion to form that committee?
    - Tim – Yes, a motion.
    - Laird – Do we have a motion? Carmen moves. Mike moves.
    - Tim – Jeff volunteered to serve. He suggested a few other senators that may be willing to serve.
    - Rolf – What is this?
    - Laird – It is the copyright policy. Harry is willing to serve. Carolyn was nominated as well.

- Mike – I would suggest a senator from every college.
  - Laird – Beth volunteers. Dilcu will serve for business. Sarah will serve for education. Candace volunteers.
  - Ron – I will check with other faculty members in the library.
- Seyed Sadeghi, Faculty and Student Development Committee Chair
  - We met on January 23<sup>rd</sup>. We discussed counseling center website updates.....
- University Committee Updates
  - Faculty Appeals – No report for today. We may want to discuss the appeals process.
    - Laird – Where does that fall under?
    - Carmen – Appendix.
  - Financial Aid – There is no record of this committee meeting. No one on the campus really understands how decisions are being made.
  - Library – We met first week of March.
  - Student Affairs – As far as I know, we haven't met.
  - Traffic Appeals – We send out excel files that we vote on. I have sympathy for students getting ticketed for forgetting to hang their tag.
    - Laird – I am curious as to why we don't know what is going on.
    - Lori – We probably just need to ask.
  - Faculty 180 – We have met.
    - Christina – I have a faculty that teaches a very large class and he was asking about any extra compensation for teaching a large class.
    - Laird – We use to have that and I think it went away. It was declined by the administration.
    - Provost – There were two resolutions and two responses.
    - Mike – Both negative.
    - Christina – I think it was just around \$500. I think the pay is better than unhappy employees.
- Laird – I did have a request to suspend rules to discuss the last two items first. Mike moves. Member seconds. All in favor. Passed with 7 oppositions.
- Bill 446:
  - Laird – motion to consider. Tim moves. Mike seconds. I did have a request for a secret ballot.
  - Lori – I want clarification on the notification.
  - Laird – The issue was that the faculty handbook was violated. It was an informal process.
  - Lori – These kind of motions only say we are going to post this to our website. It is already there.
  - Laird – It is a formal resolution. It sits as a formal statement. I think they want it on the record.
  - Tim – I receive bills and received this from a faculty member.
  - Laird – The President and Provost are responsible for this. I think the name may be protected potentially.
  - Lori – Would it be useful to capture the positive in this situation? This makes it look super negative.
  - Tim – My understanding for this to come forward is because on the Board of Trustees agenda was the merger of Philosophy and Political Science. But that merger did not go through the Senate's Curriculum Committee before it went to the Board. I am deeply disappointed in the administration for that action. This bill is much too mild in this senate's response. It is also an issue that is dear to me. Mike, Carmen, and others were on a senate

committee for realignments. That committee and this Senate have been on record said that moves like this need to go through our curriculum committees.

- Beth – A lot of us in nursing feel the verbiage of these bills are offensive. I personally don't think we would vote for bills that represent us that way.
- Carmen – I think this discussion shows how important it is to go through a path for realignment. Ten years we are here again discussing the same issue. The realignment process is not in order.
- Lori – This doesn't produce anything. This doesn't have a resolution. This is one person's view of what happened. Can it go back to a committee? What are our options?
- Rolf – What I see missing is language that such a merger or realignment should involve relevant faculty involved. The resolution asks legitimately for more transparency from the administration. Shouldn't we advocate direct involvement and possibly vote by the relevant faculty?
- Laird – When we met with the Dean they said they voted but the votes weren't on record. I am not going to challenge our Deans. If you want to amend to add a "whereas" to reiterate that faculty be involved.
- Provost – Could you point us to where that is stated in the faculty handbook?
- Lori – I haven't seen that. I think this needs to be sent back.
- Harry – I vote it is sent back to FSEC, it seems to be incomplete. Lori seconds.
- Ron B. – I would like for it say specifically where it is referenced in the handbook.
- Tim – One area in the handbook is Appendix L that this issue is discussed.
- Provost – What academic programs were changed? The policy that is quoted talks about academic programs not departmental structure. To my knowledge, there was no changes to music curriculum/major, theatre, political science, undergraduate, MPA, or philosophies. Why does this need to go back to curriculum committee when no curriculum was changed?
- Member – As member of the curriculum committee, we did approve course changes after the fact.
- Provost – That happens every year. The major didn't change. They change their courses every year.
- Member – The justification on the form was because of the merger.
- Provost – Was there any change to the meat of the curriculum?
- Tim – There is no Chair to Political Science. I would argue that we had a similar situation with theatre department. Given the history of the university, the realignments from 2008-2010 are on record that they need to go through the curriculum committee. I don't know why they don't. It is always after the fact. Even if you don't want to buy that, it is violated of shared governance between the faculty senate and administration.
- Mike – As a member of the realignment committee, we went through a process of evaluation and ~~stated there is developed~~ a procedure. Back then, I couldn't find anybody that would own up to saying yes, we are the authors of the document (realignment and restructuring) that we thought this was a great idea. If we had the recorded departmental votes, we wouldn't have this, similar issue. Again, No one can come up with that idea how this developed procedurally.
- Lori – Can we hear from anyone in that department? I feel Carolyn spoke and stated they were involved. Looking back at November's FS minutes we find a statement from Carolyn saying music was fully vetted.
- Laird – The requirement is that the faculty vote.

- Candace – As a member of the AHSS department, I would respectfully ask that I can take this back to my department for comments. It is missing important facts. We then could evaluate the intent of this.
- Beth – For clarity, thank you for speaking up – that is shared governance.
- Laird – All in favor of sending this back to FSEC. 29 in favor. 3 opposed.
- Bill 447:
  - Laird – This is a concern that Chapter 7 went to administration in 2013 and haven't received this back for review. Do I have a motion? Mike moves. Member seconds.
  - Ron B. – Where it says formally objects, can I get this history on this? It sounds like since January 2013 it has been sitting on the Provost desk with no action.
  - Laird – Are you suggesting an amendment? Tim, do you know sentiment behind this?
  - Tim – The senate passed this in January 2013 and there is no official response back.
  - Lori – Can we hear from the Provost?
  - Provost – I gave the senate March/April 2019 of all the actions we have taken as a working body. As you remember, the documents were given to President Altenkirch without any redlines. In fall of 2014, the Faculty Senate President provided redlines. At that time, I worked on it and presented Chapters 1-3 and they passed through the board. I then started working on Chapter 4-6, Appendices A and B. That took some time, about a year. I gave my first response back. Chapter 6 is on the agenda today. Appendices A and B are still with the senate. Chapter 4 is still with the senate. In the meantime, I have worked on Chapter 8. Chapter 9 has been submitted and it is back with me. I have been working on Chapter 7 between times. I asked the senate if they would like to have a working group, they say yes, but I haven't been given any names. It would be more productive if we had a small working group. So I ask again for a group.
  - Mike – That is the senate personnel committee. That is their jurisdiction by the bylaws. We are happy to work together on this. We have gotten three or four chapters through this year. We have been fairly productive. We don't need a motion. Any ad hoc should come under our committee.
  - Tim – The senate had a bill in either 2007-2008 with an ad hoc committee formed for Handbook revision.
  - Laird – Is this amendment correct? All in favor of amendment. Melissa seconds.
  - Christina – Why do we need a bill for this to go to Provost?
  - Provost – I am asking to work with a group. Is the personnel committee willing to work with me? I can give you what I have worked so far.
  - Laird – It sounds like she is suggesting a working group. In this case, it will be to work through pieces at a time.
  - Provost – That is what we did initially with Chapter 4, 6, Appendix A and B. It was successful and then it just stopped. We worked very effectively together. I would like to work together and then take the process of coming back to you.
- Mike motions to extend meeting ten minutes. Lori seconds. Ayes carry. Five opposed.
  - Laird- All in favor of this as amended. Ayes carry. Six opposed.
  - Maria – “a working group to include faculty senate personnel committee and Provost to prioritize Chapter 7 resolution”. Lori seconds.
  - Laird – All in favor of amendments. Ayes carry. Five opposed. All in favor of bill as amended. Ayes carry. Five opposed. Bill passes its Second Reading as amended.
- Chapter 6:
  - Member moves to consider. Mike seconds. Ayes carry.

- Mike – One of the things that we noticed is that within the Graduate Council it operates alone. We had a very active discussion in Personnel Committee whether a college as two people then three. We just agreed on two representatives. So that there is some knowledge within the faculty senate is the senators would elect the representatives. This isn't to close anyone out but give more responsibility. There have been Graduate programs created and deleted that we didn't know about. So we changed "undergraduate" to "graduate" curriculum committee.
  - Laird – There is no link to the faculty senate.
  - Lori – Is there faculty senate representation on this committee?
  - Mike – No there is no mandatory requirement for our senate representation.
  - David – The reason there was three was because colleges who have a PhD have three. We meet the third Friday every month. This committee is responsible for the Graduate school. I think graduate education be separate and should always be. The other schools operate the same. They do have an ex officio that attends for the senate.
  - Tim – This does not say that graduate course changes go to the curriculum committee. It says creation/deletion/merger goes there. This give us clear language. I hope that we approve this language.
  - Lori – What affect would it have if we take a completely different model than other universities?
  - Member motions to table until the next senate meeting. Beth seconds. All in favor.
- Meeting adjourned 2:32