

FACULTY SENATE

MEETING #591 AGENDA

SST 103

THURSDAY, September 27, 2018

12:50 PM to 2:20 PM

Call to Order

- 1. Approve Faculty Senate Meeting #590 Minutes from August 16, 2018**
- 2. Accept FSEC Report from September 13, 2018**
- 3. Administrative Reports**
- 4. Officer and Committee Reports**
 - Faculty Senate Handbook Preface**
- 5. Miscellaneous/Additional business**

Adjourn

Proxies for Senate meetings must be a Senate-eligible individual from the same academic unit. No individual may carry more than one proxy.

PLEASE SEND PROXIES TO LAUREN BAKER: facsen@uah.edu

Preface to the Faculty Handbook

CHANGES TO THE FACULTY HANDBOOK MUST FOLLOW THE FACULTY SENATE BYLAWS

This handbook and the policies and procedures described herein do not in any way constitute, and shall not be construed to be, a contract of employment between The University of Alabama in Huntsville and any employee nor an offer to create an employment contract.

Although the policies contained herein are intended to reflect current rules and policies of the University, users are cautioned that changes or additions may have become effective since the publication of this material. The Alabama constitution of 1901 established a Board of Trustees for the Alabama System, which is the constitutional governing body for the University of Alabama System. The Board of Trustees has the legal authority to pass board rules that govern the entire University of Alabama System.

Policies and procedures in the Handbook should not violate or conflict with current Board of Trustees rules or superseding federal or state law. If a conflict with federal or state statutes or with current board rules the Faculty Senate will work with due haste to resolve the conflict; per the Bylaws of the Board of Trustees, The University of Alabama in Huntsville is an independent campus.

This handbook supersedes all previous editions. Changes to the Faculty Handbook will occur through a shared governance process. The Faculty Senate is responsible for maintaining the integrity of the Faculty Handbook. Therefore, all changes that are under the aegis of the Faculty Senate must be reviewed by and voted upon by the full Faculty Senate. Final authorization and approval for changes resides with the UAH President.

The University of Alabama in Huntsville is committed to equal opportunity in employment and education. Pursuant to that commitment, it does not unlawfully discriminate in any program or activity on the basis of race, color, national origin, citizenship, religion, sex, pregnancy, sexual orientation, gender identity or gender expression, age, disability, genetic or family medical history information, or veteran status. It maintains an affirmative action program for protected minorities, women, individuals with a disability, and Vietnam era, special disabled and other eligible veterans.

Expenditures**Fiscal Years 2013-2017**

	ScienceDirect	SPIE	AIP	IEEE
17-18	\$ 395,074.19	\$ 18,772.82	\$ 45,722.14	\$ 97,117.11
16-17	\$ 382,219.09	\$ 18,772.82	\$ 42,303.57	\$ 92,828.34
15-16	\$ 364,886.96	\$ 18,772.82	\$ 36,492.00	\$ 88,535.04
14-15	\$ 349,174.11	\$ 18,772.82	\$ 35,432.00	\$ 85,155.24
13-14	\$ 338,004.99	\$ 18,772.82	\$ 32,382.00	\$ 81,958.84

*13-14 Ovid Expenditure not available

*OVID/Lippincott		Academic Search Complete		CINAHL	
\$	14,544.53	\$	7,452.90	\$	5,531.17
\$	14,696.85	\$	7,098.00	\$	5,318.43
\$	13,199.56	\$	6,760.68	\$	5,113.87
\$	12,599.77	\$	6,378.02	\$	4,917.18
		\$	6,017.00	\$	4,728.06

FACULTY SENATE EXECUTIVE MEETING
September 13, 2018
12:50 P.M. ENG 117

Present: Carmen Scholz, Monica Dillihunt, Christina Carmen, David Johnson, Tim Newman, Jeff Weimer, Gang Wang, Mike Banish

Absent with Proxy: Vladimir Florinski

Absent without Proxy: Lori Lioce

Ex-Officio: Provost Christine Curtis

Guests: President Bob Altenkirch, David Moore, Laura Slavin

- Faculty Senate President Mike Banish called the meeting to order at 12:50 pm.
- **Meeting Review:**
 - **Faculty Handbook Preface approved to be placed on faculty senate agenda.**
- **Administrative Reports:**
 - President Bob Altenkirch
 - This is a plot of graduation rates by US News. The left most dot is 2011 then 2015 - 2018. Looking at their projected graduated rate and our actual, our graduation rate didn't change much. We have moved to the right again. This is the most recent US News report for 2019. We fell out of the ranked institutions per this plot. The correlation has gotten tighter. We have a very big difference between predicted and actual. My assessment is we will stay in the alphabetized list.
 - Tim – In 11, 15, & 16, we were ranked at the bottom. Now there are institutions ranked that were below us.
 - President- If you look at the two plots, the 2019 got squeezed. There are a couple institutions that are lower. There are other factors, but graduation is 35%. If they have higher graduation rates, the other factors are higher too. There are only two that have a larger deviation between predicted and actual. There is only one that is equal.
 - Tim – If we admitted a different target of students, would it be lower?
 - President – It is possible. I have to believe that the fact that ACT scores have been higher, the graduation rate will go up.
 - Provost – It has been at 65% for several years now.
 - I have been working with the city on redeveloping the Executive Plaza. For the meeting next Friday, there is a RFP that will be sent out after the board meeting to hire a master planner. Likely, we will hire someone. They will interact with various groups to come up with a plan.

Once the plan is done, we go back to the board and create a new RFP to execute the project. The city is satisfied on how we are doing this.

- Tim – Is the city going to throw in the pedestrian bridge?
- President – That is planned. The board is concerned about crossing the street. They will get tax revenue out of this.
- Provost Christine Curtis
 - There are two policies. One has been sent to you, Academic Affairs Misconduct. It is with committee. Joey Taylor is Chairing the committee and Monica is representing the senate.
 - I have sent you the Academic Appeals Policy. We went through a revision because we had a student last year who had two complaints. The student wanted to go back three years and faculty only keeps grades one year. We came up with a 30 day window as a recommendation. Other universities are using that too. I am sure that SGA will be concerned. The purpose is to put a time frame on when grades can be appealed. We have asked that it would be back by December 15th.
 - Tim – On page 2, do you know if the intention was the “same class section?”
 - Provost – That was our intent. If you want to tighten up the language feel free. We are trying to establish the authority of the faculty member.
 - The two students that breached the grading system have been expelled.
- The faculty searches for fall of 2019 have been submitted to the Deans. I am starting the paperwork to start those searches.
- I have passed out some data. This is expanded data compared to what we have sent them. We included 17-18 data. On page 2, we have the breakdown of current students by gender. The gender ratio is getting closer together. We have increased the numbers in nursing. Our graduation rate for 2018 is higher, it is at 52%. The pell versus non-pell, I found very interesting. On page 3, there is a table showing the retention rate and graduation rates. It looks that we have serious work to do with our pell students. There probably aren’t just some financial issues, but education issues. Our average ACT score has gone up. This is the latest data we have. The five year graduation rate for 2018 is 52%. That means the six year graduation rate next year will be higher. We have to do our very best to retain every student. Each semester counts. The only way the rate will continue to grow is to retain.
 - Jeff – What percentage of our students are pell students?
 - Provost – I don’t have that number. Last year it was 33%. Overall it runs 25-26%. I will ask for that information. If you look at Alabama and Auburn, they have high number of pell. Out of state students grew, so pell went down. Pell is typically are coming from Alabama and Southern Tennessee.
 - President – In state is 78%, instate 22%. Freshman in state 65%, out of state 35%.
 - Mike – We had a bill that went through senate last year for students, targeting pell students. It stated that you would look for scholarship money for summer classes.
 - President – No, we didn’t.
 - Provost - We accepted the bill. It is on the website under advancement.
 - Mike – I thought there was going to be a fundraising push by the university.
 - Provost – We also suggested the initiative of the senate.
- President – Lot W29 was set aside for the new residence hall. We use percentages of the other residences halls parking. 82% of students in residence halls have a car. The students in the new residence hall prefer to park on the other side of the street. They are packing that more this year. The permit rate dropped to 66%. Some are parking across the street. Yesterday we decided to reduce the residential size of that lot by half.

- Carmen – What will it be open to?
- Provost – Faculty/Staff/Commuters.
- Monica – Do we know how many unrepresented minorities are pell students?
 - Provost – No, but I can get it. We have just hired a new person in OIRA to replace the vacancy.
- David Moore, Library
 - I want to talk about Science Direct. The library has always subscribed to many online resources by managing the financial increase. They go up about 5% a year. The past several years we have subscribed to a large journal package. It contains about 2,500 stem titles. It is due for renewal at the end of this year. The increase is showing about \$4,000. The academic cost for this is \$2,500. The usage for science direct is good. The analysis of the usage last year about 50% of the titles saw no uses. FSU has recently decided to cancel this subscription. The National Library of Sweden has also decided to cancel this subscription. In our state, several library leaderships met with them in July. The terms were similar and there were no price adjustments. If we go forward with the cancellation, the funds we would capture would bring the budget line back into order. We would pick up other titles that the budget would allow in its place. Last month I discussed with Dr. Banish. We have supplied additional information as requested. I have decided to cancel this subscription and came to seek the senate's opinion.
 - Tim – I thought one of these databases gave us a sweet deal at the start? Was it Science Direct?
 - David – I don't recall.
 - Tim – Did this start low and then had a huge step up?
 - David – I think that it has been gradual. At the time it made a lot of sense.
 - Tim – Is there any other options within Science Direct?
 - David – They really want to drive us to the big deal. There really isn't another option rather than going title by title.
 - Tim – Do you know the most expensive single title they have that we use a lot?
 - David – The top three titles come from atmospheric science. The publisher pays attention to the usage across the universities and price accordingly. I can say that these titles are going to be \$5K-\$10K a title. They told me the price is the price. We pay the same as other universities.
 - Carmen – If you take the titles that are of most use, what is the cost?
 - David – More than what we are paying now.
 - Mike – You have the UAH budget with you in your packet. David and I have discussed this over the past few years. It has finally come to a head and asked for a spreadsheet. The total library budget from 2012-2018 has increased by 8.7%. \$180K of that has been for salary increases and fringe benefits. The university athletic budget has increased by \$3.3M. I think that we vote in the senate that we cancel an athletic sport and give that money to the library.
 - Jeff- I have another concern. We are transitioning through faculty. They are going to be held to standards that I wasn't held to. They are going to require access to top journals to complete research. We are cutting out a resource that will be needed. I don't think that is a wise step. I think

canceling this should be done with great caution. I appreciate the proposal that the funds would be used towards the library.

- Monica – Through the use of Epsco Host, I can access some of those journal titles. Can I still access those titles through this?
- Laura – I bet the full text button is directing her to Science Direct.
- David – I think you can get that because we have Science Direct.
- Monica – I am guessing that some titles will be in other databases.
- Laura – If we were to cancel, if it was open access you could still get those.
- Christina – How many titles does this get us? And can we just cancel those we don't use?
- David – No, they force you to buy the whole package. This is a practice to sustain titles they should cancel.
- Monica – Is Science Direct the only one we are considering canceling?
- David – Yes, we are considering canceling this one because of its percent of our budget. These others are some of the highest cost resources that the library provides.
- Jeff – The two things that I want to distinguish is the ability to search across a broad spectrum and the ability to get a particular journal. How does canceling affect the first thing to me? I get a spectrum now. If I find one that is not accessible by our subscription, I appreciate that we have interlibrary loan. I am very concerned canceling and not seeing a broad spectrum.
- David – You are asking is there a way to preserve a demographic in our discovery system?
- Laura – Primo Path Finder will allow you to search for non full text.
- David – Yes, we can address that. The amount of time to get that PDF file would be longer.
- Jeff – Should the decision be to cancel, please provide a resource link that shows us how to do that.
- David – We will make the effort to make that happen.
- Christina – Since Science Direct is so stem focused and we are heavily stem focused. How many of the same have canceled?
- David – There are others that have cancelled.
- Christina – If we are striving to be at a higher level, we are hurting ourselves to cancel.
- Provost – The coalition is working together. The company will not let up.
- Carmen – This Company is known for ripping people off. Being an engineering school and taking it away, that is counterproductive.
- David – I hope that we could pick this back up in the future.
- Tim – Do we lose all of our legacy titles? If you pick them up title by title how much will we spend?
- David – We will have to determine that next year with our budget. We will spend as much as we can but less than the current. Yes, when we moved from print to online subscriptions, the company based our pricing on that. We will have those. Titles in the freedom collection will go away.

➤ **Committee/Officer Reports**

- Mike Banish, President

- Going back to the ranking page. The good news I see is based on national data is our pell graduation rate is 33%. I think the biggest problem that has never been solved is the students come here, change their degree program and they leave. Graduation performance is 10%. We underperform by 16%. Our peer assessment scores are 50%. High school counselors don't think we are a good institution. Faculty resources we are ranked at 65%. All the money we have thrown into athletics hasn't bought us anything in faculty resources. We are in trouble with class sizes. I am concerned about many other things that are out of our control. I do want to compliment our entire faculty that we have a 15% in pell and non pell students. From what I have seen in national data, we are doing really well there.
- I am going to put forward that we cancel one athletic program and put the money to the library.
 - Tim – I disagree. If it is to aim toward the national data, that doesn't help anything. We have to hit points that hit their calculus. We can't neglect any of those areas. We have to hit alumni giving. We have had 15 VP's for Advancement and no one has succeeded. It has to be a hard area. We have to focus on the things here. The library is important but doesn't help with the ranking.
 - Monica – The amount that we have to recruit student athletes helps increase student retention. We are an engineering school but we have other majors and disciplines. Students want activities and things to do.
 - Tim – UAH has made strides in making this a campus that students want to be at. We have grown in student life. We have to maintain that to keep students.
 - Monica- I have heard lots of comments on the basketball team.
 - Tim – If we take money from sports and put it in the library, that won't help. Maybe putting that in faculty salary, that would help.
 - Provost – For all incoming faculty we try to be at the current level for incoming faculty. We are trying to increase salaries. I was in Alabama a long time before going to South Carolina. At Auburn, we went two – three years before a raise. I wish it could be more, but we have to realize there has been an effort by the President.
 - Carmen – We are low, yes. Our climate has changed. Our expectation of our assistant professors is much higher. To cut their resources from the library isn't fair to young professors. Sports are great. On the other hand, the faculty is pushed to the limit. The class sizes went up. To place another stepping stone to get to literature isn't fair.
 - Monica – I am not in agreement cutting Science Direct. I am not in agreement with cutting athletics. If we are looking at retention rate, there are a lot of others reasons students are leaving. The President gave a list last year. We don't have things like football so we have to offer other things.
 - David – The perception of cutting a program could be very problematic. When the hockey team was cut all the community discussed that.
 - Mike – For years I had season tickets to the basketball game. We have to look at what takes the worst hit. Yes it costs 35% of the budget but it is the

primary journal. Our peer ranking is 50%. Then the loss of this will impact us.

- David – We are fighting student and faculty perception.
- Mike – We are talking \$12,000 a year. We can't seem to come up with that. The \$16M we have more than 5 years ago, we have to make hard choices.
- Tim – The point is its \$12,000 a year not just the one.
- Christina – We need more numbers from David. We need to see the cost difference for just buying the individual titles.
- Mike – It will be more.
- Jeff – What concerns me, your proposal, it can address the question of resources. I fear we are not engaging those that will be affected. We are sitting here making a decision on a sports program without any representation from the sports program. I am against cutting the program. One of the dysfunctions of this university is we don't talk one another when there is a problem.
- I have a meeting with the VPR to discuss Chapter 5. I have been asked to write a letter to the Governor to see about dropping the speed on Sparkman and Holmes. We have a school zone and no police support.
 - Provost – You said we have no police support. I disagree. The speed limit is set by department of transportation.
 - Tim – I am told that UAH police have pulled people over on Sparkman.
- Carmen – I have been approached by biology about the no weapons sign on campus.
 - Provost – State law allows it, policy denies it. There is no state law.
 - Carmen – Other universities have them? The issue is still sore to the biology department.
- We have been working on the preface to the handbook. I suggest that it goes before the senate.
 - Mike – Carmen, myself, Tim, Laird, and Kader came up with this language.
 - Tim – I move that this be put in the agenda. Monica seconds. Ayes carry.
- Tim Newman, Parliamentarian
 - No report.
- Christina Carmen, Ombudsperson
 - No report.
- Gang Wang, Undergraduate Curriculum Committee Chair
 - No report.
- Jeff Weimer, Finance and Resources Committee Chair
 - I have met to initiate the process of RCEU to request proposals from faculty. We will be updating this from last year. We discussed various improvements we may make in the processes. I am now aware of the process to solicit funds.
 - Mike – The administration did accept relooking the F&A rates. You are a member of that committee.
- Monica Dillihunt, Undergraduate Scholastic Affairs Committee Chair
 - I met with Joey, Emmanuel, and the two students on the academic affairs policy. We looked at various other universities and have some changes. Once it is cleaned up among us then the committee will review it.
 - Provost – Everything is staying within academic affairs?

- Monica – Yes.
- David Johnson, Faculty and Student Development Committee Chair
 - Lori and I will meet next week to discuss student retention from a faculty perspective.
- Jeff motions to adjourn at 2:18 pm.

FACULTY SENATE EXECUTIVE MEETING

**August 16, 2018
12:50 P.M. SST 103**

Present: Chris Allport, Milton Shen, Laird Burns, Dilcu Barnes, David Stewart, Amy Guerin, Holly Jones, Joe Conway, David Johnson, Andrei Gandila, Carolyn Sanders, Jeff Neuschatz, Christina Steidl, Mike Banish, Yu Lei, Fat Ho, Gang Wang, Angela Hollingsworth, Elizabeth Barnby, Ron Bolen, Lori Lioce, Katherine Morrison, Robert Griffin, Eric Mendenhall, Robert McFeeters, Jeff Weimer, Tim Newman, Shangbing Ai, Seyed Sadeghi, Monica Dillihunt, Paul Whitehead, Ron Schwertfeger

Absent with Proxy: Kevin Bao, Earl Wells, Jennifer Palmer, Thomas Sever, Harry Delugach, Vladimir Florinski, Meong Moo-Moo

Absent without Proxy: Sophia Marinova, Deborah Heikes, Shuang Zhao, Kirolos Harleem, Sherri Messimer, Gabe Xu, Christina Carmen, Fran Wessling, Carmen Scholz

Ex-Officio: Provost Christine Curtis

Guests: Ron Gray and Britt Sexton

- Faculty Senate President Mike Banish called the meeting to order at 12:52 pm.
- **Meeting Review:**
 - **Standing Rules were approved.**
 - **Committee Chairs were established.**
- **Guest Speaker**
 - Ron Gray
 - There are some things I would like to say. We are part of the higher education partnership. There are 14 major universities in the state. They are major economic contributors to the state. We are the single largest employer in the state. A lot of people are getting paid with research funds. In the Cullman newspaper, they interviewed the incoming Chancellor. One of the BOT's members stated that the UA system is the largest employer to the state.
 - Britt Sexton
 - I was raised in Decatur; my dad was raised in Huntsville. In last fifteen years we got into the private equity business. Some businesses we invest in have some higher education components. I was elected to serve on the board in 2009. We can serve three six year terms. This allows continuity. We have a good group and are well represented. Thank you for having us. One thing that was brought up at lunch was growing pains. I know there are some projects that were over budget. We don't anticipate any slow down. We know this place is out growing itself.
 - Ron Gray
 - We advised the faculty senate that the influence to the board is greater than you realize. Britt and I have served chairs of major committees. We believe we represent this campus in a great way. I graduated from Grissom High. Britt and I

came on in 2009. I am still the only engineer on board. I represent that constituency. This university has a technical focus. Birmingham focuses on medical and Tuscaloosa is very broad. We do have judiciary responsibility. We have 50,000 employees and 70,000 employees. We are approaching \$7B from an economic stand point. We have a core group that spends a lot of time on this. The rest of the board does a lot of service. In order to succeed, we follow our chain of command. It's your job to run the university. That isn't our job, but we will help with any issues. When I was put on the board, we had no idea what shared governance was. Now we take that very seriously. I want to update you on two activities. The first is the previous Chancellor, Ray Hayes, has elected to transition to another assignment. We have selected an interim until we find a permanent Chancellor. He is doing this uncompensated. We are beginning to execute a search. Input for the expectations of that job, we would like to receive from you. We want to meet around the September board meeting. This would allow the faculty senate president to speak for their senate in this area. From a board standpoint, we view the position as a CEO position. My expectation is someone who has a strong academic history, performing at an institution in a senior role. Without that, I would be very disappointed. We want the position to change a little. The past Chancellors have been more involved in day to day operations. Now we want the leaders to execute at the institution. We want them to be external focused and represent higher education. We are responsible for our system, but we want to bring it forward across the state, and in Washington. We have opportunities with research funding. Dr. Altenkirch has decided he is ready to transition to retirement. He has agreed to serve until we select his successor. We are in the process of forming a search committee. We will be launching into that within the next month. We are available. Our emails are published. I will close by saying our board is extremely proud of this campus. This campus has tremendous support and respect. It is critical to what we are doing. We are growing to take a more aggressive posture to make sure we are providing the adequate resources.

➤ **Administrative Reports**

- Mike Banish, President
 - I want to welcome you and thank you for serving. You represent your departments as a collective body. The first order of business is to approve the meeting notes. Laird moves to approve. Lori seconds. Ayes carry.
 - Next we will accept the FSEC report. Tim moves to accept. Laird seconds. Ayes carry.
 - Before we start administrative reports, Laird and I have asked the President and Provost to keep the reports to twenty minutes. This is part of the bylaws. We also save our questions to the end.
- Provost Christine Curtis
 - First I want you to remember 6 and 6. You will have in front of you an interim policy for registration and scheduling. This will make it simpler to have added on the sixth day and drop/add on the sixth day. We have a drop date on the tenth day, and add day on the sixth. This didn't make sense. The tuition refund stopped at the tenth day, now on the sixth day. It allows the student to decide earlier and make changes. Our freshman knows, but our returning students think the old way. It will help the students if you will let them know.

- I received from the institutional research the latest data as of today. Our census day is the tenth day of class. I will have the firm numbers on those days. Our overall enrollment is 9,700. Last year at this time, we lost 64 students from the second day and tenth day. The number of freshman is 1,445 at this point. Our preliminary retention rate for first time full time freshman is 84.1%. This is a little better but still needs work. The really good news is we have broken through the 50% mark on graduation rate. If this holds, it will be above 50%. This is preliminary, but is looking good. The average ACT score for first time full time freshman is 28 or slightly above. Our students are coming in with fairly high ACT scores. As we work with them, teach them, and encourage them to study and learn, let's hope we can push this up. This is 2017 data; we will have a similar data later in the fall for 2018. Our transfers for the fall are 860. This is a little higher than last year.
- The classrooms were finalized yesterday at 8 am. There was a tremendous effort by a group of people since late July to optimize the classrooms. They started with the largest classes. We have two classrooms that hold 120 students. They tried very hard to get the classes and classrooms in home departments. The problem came up with 9:40 am on MWF; we had to utilize rooms that aren't typically used for classes. We understand the struggle of not knowing where the classes are. We won't have any more classes for this spring of fall. Morton Hall came in way over budget. One reason was the added 15% increase for expected tariffs. The other is the contractors and subs are not hungry. They are all busy. If we go back out on bid, we would delay and it could be higher. The bond issue we discussed with the board was under what we agreed. They will vote on September to increase the bond to cover Morton Hall. Britt Sexton is quite sure the board will approve Morton and the bond issue. Before the bids came in, the architects asked to extend the time. They thought this would help with the bids. We took the advice. Now Morton Hall and the addition will be available spring 2020. This means spring and next fall will difficult as well. We will have to look carefully on how we schedule classes. They will have to be spread out more over the day and the week. We don't have a choice but to do that. I ask you to think if you teach at a popular time to consider another time.
- I want to remind you of an opportunity. Last year we read a book by Dr. Sandra McGuire. She will be here on the 23rd and 24th of August. There are a number of seminars at different times. She will also have workshops for faculty and students. The handout includes the agenda as well.
- Russ Ward is here and will speak with you about two factor authentications. At the last senate meeting, there was discussion of an incident. We had an enterprising student who had a key logger. He put this device between the keyboard and computer. This allowed him to retrieve the professor's password. The student went into banner and changed all grades along with a couple of students. This student received over 100 counts and is passed on to the grand jury. We also found another student during this time. We are going to have to implement two factor authentications. I plead with you to keep copies of all your grades.
- During the last meeting, I told you I would speak about Bulgaria. They have contacted us to see if we would be interested in joining them. They asked if we would help improve their education and research funding. They haven't received any and would like to. Bulgaria has quite a space industry. Romania has a deployment of Patriot missiles. Since they contacted us, David Berkowitz has gone.

The Chamber of Commerce will be going as well. This is still in the talk phase. The exact model has not been created yet. The opportunity for collaborative research is another benefit. We would have to collaborate with the Bulgarian institutes. We would have to do some research there in Bulgaria. A lot more discussion has to happen. Another benefit would be the recruitment of PhD students. Some of those opportunities have diminished.

- Tim – Could you update us on the situation in the Bursar's office?
- Provost – The VP for Finance and Administration has engaged with a bursar consultant. My memory is the time on campus is increasing. The search for the bursar has failed.

➤ **Officer/Committee Reports**

- Mike Banish, President
 - Standing Rules: We need to approve the standing rules for this academic year. We have had these in place for 2-3 years and have served us well. First, you need to inform the President or President-Elect if you are sending a proxy. The second rule has to do with the policies that are put forth before the senate. Some of these policies are sleepers and don't have much to do with us. As a way to be more efficient, during the executive committee we vote to have those policies deemed unshared governance. At that time, all committee chair man receives the policy. At the following FSEC meeting, we ask the chair man if any committee members want them shared governance policies. We then vote for a second time on that policy. I am going to ask for a motion. Laird moves. Member seconds. Ayes carry.
- We need to set up our committees. Beforehand I am making one move. Kathleen, you are shifting with Lori. You are going to move from governance and operations to undergraduate scholastic affairs.
 - Laird – Kevin Bao is coming off finance and Dulci will take his place.
- I will let you gather for ten minutes to form committees and elect chairs. Some have agreed to stay on as chairs.
- G & O: You have two jobs. You are to run the elections for faculty senate officers. You will work with the Provost Office to make sure that all university committees have proper representation.
- Personnel: You will monitor the policy and procedures. Monitor the handbook for annual review.
- Undergraduate Curriculum: For this committee, this is the most daunting committee on campus. Any class change, program change that moves through this university moves through this committee. At one point there were 160 changes last year.
- Finance and Resource: You will primarily see them cover RCEU and distinguished speakers. They are supposed to help the President by giving faculty advice on budget resources.
- Undergraduate Scholastic: They should be monitoring policies on admissions, withdrawals, probation, grading systems.
 - Provost: We will be creating an Academic Misconduct Policy.
- Faculty and Student Development: This covers retention rates. My personal opinion is the faculty has not been listened to. I don't think there has been enough support from the administration. We met last year with departments that have improved graduation and retention. There were ten departments there. Truthfully, at the start of the meeting, no one understood the point of the meeting. No one knew their rates were above the university average. Department Chairs didn't know which departments had above or below. Departments that do things have a common theme. Some of us that are above have a way

to connect with the students a couple times of year. It involves some activity among the faculty and students. My charge for this committee is for you and G&O to get together. I would like for these committees to have their meetings on the same Thursday. I would like for you to visit the colleges, departments, and programs. Look to see what is working. In areas that are below, see what would be useful to them.

- **Meeting adjourned at 2:07 pm.**
- **Russ Ward presented on Two Factor Authentication. Presentation attached below.**
 - [..\Packets\590\20180807-FS-Meeting-Duo \(1\).pdf](#)

Revenue		FY2007	FY2012	FY2016	FY2017	FY2018
Tuition and Fees	Tuition	30,124,482	54,466,555	69,298,562	83,793,035	94,110,513
	Undergrad	21,188,086	38,989,111	47,945,645	64,685,009	75,238,729
	Grad	4,257,042	7,970,140	11,821,532	19,108,026	18,871,784
	Fees	4,679,354	7,507,304	9,531,385	0	0
Other Fees		1,434,223	3,755,000	7,472,045	8,063,720	10,055,513
	Vehicle	75,000	77,000	985,045	985,045	985,045
	COB	125,000	395,000	459,000	459,000	556,453
	COE	419,223	1,076,000	1,179,000	1,179,000	1,573,662
	CLA	100,000	583,000	919,000	919,000	972,900
	COED	0	0	120,000	120,000	155,060
	COS	225,000	774,000	1,248,000	1,248,000	1,607,742
	CON	220,000	542,000	563,000	563,000	817,866
	Coop	20,000	26,500	26,500	0	0
TOTAL tuit and fee		34,841,693	62,555,223	79,671,535	93,356,755	105,666,026
Total State Approp		50,675,495	43,240,587	44,959,223	47,833,247	47,833,247
	State GF	46,133,382	39,022,888	39,556,349	39,486,463	38,425,362
F&A Total		7,920,949	13,429,158	16,468,364	15,975,301	15,791,320
	F&A Gen Fund	3,901,704	6,434,206	8,051,605	7,803,540	7,820,584
Housing		6,129,210	10,704,330	12,869,708	16,765,759	18,344,665
External Contracts		32,187,654	58,845,845	81,340,531	80,000,000	80,000,000

	FY2007	FY2012	FY2016	FY2017	FY2018
External Grants, Sch	6,322,067	10,968,511	12,117,255	12,170,272	12,352,799
Nectar	0	668,130	852,820	859,643	956,586
Athletics	175,000	180,000	827,000	827,000	827,000
Endow Sch	798,453	1,265,044	1,542,323	1,561,467	1,594,398
Pell Grants	4,500,000	8,000,000	7,600,000	7,600,000	7,600,000
Fed Work Study	96,000	159,624	160,000	160,000	185,803
Total Income	140,300,888	201,922,674	252,293,315	272,697,083	286,083,806
External Grants	32,187,654	58,845,845	81,340,531	80,000,000	80,000,000
Total-External Grants	108,113,234	143,076,829	170,952,784	192,697,083	206,083,806

	FY2007	FY2012	FY2016	FY2017	FY2018
President and Athletics					
President	790,153	2,441,936	2,134,720	2,214,467	2,726,889
Athletics	3,038,834	4,237,604	7,418,361	7,506,064	7,624,064
Scholarships	1,341,994	2,274,949	41,356	16,358	16,358
Hockey	117,311	179,968	1,138,603	1,220,257	1,227,870
			85,000	85,000	85,000
			136,000	136,000	136,000
Lacross-Men	0	0	424,833	420,433	422,329
Lacross-Women	0	0	387,805	385,055	386,956
Softball	111,104	166,451	533,743	541,743	547,354

	FY2007	FY2012	FY2016	FY2017	FY2018
Academic Affairs	5,100,148	5,924,581	11,463,005	11,623,339	12,057,946
Faculty Sen	28,348	27,072	29,078	29,557	29,943
Convoc&Comm	25,717 *	100,717 *	140,717	140,717	152,717
Library	2,710,750	2,915,586 *	3,060,979	3,125,999	3,168,516
Student Success	0	1,148,075	808,730	830,028	841,830
OIT	3,406,344 *	4,227,097 *	4,532,119	4,636,631	5,134,843
Graduate Prog	1,363,282	1,924,511 *	2,914,732	4,621,840	4,649,396
GTA Tuit Waiv	647,386	1,055,257 *	1,309,429	1,926,529	1,926,529
Presidential S	50,000	67,638	79,123	360,123	360,123
PCS	0 0		1,600,000	1,548,100	1,658,552
COB	4,967,655	7,306,075	8,108,679	8,021,624	8,537,741
COE	12,839,089	14,183,635	15,626,021	16,622,830	17,606,920
CAHSS	7,745,405	8,705,002	932,601	9,799,198	10,486,984
CoED	0	0 *	2,784,931	3,405,915	4,223,196
COS	11,206,950	12,118,818	15,404,020	16,048,620	17,460,586
CON	3,339,575	5,458,050	6,957,345	7,279,755	7,721,053

Continuing Education	2,817,996	3,229,650 *			
	FY2007	FY2012	FY2016	FY2017	FY2018
Finance and Admin	264,443	415,478	768,719	790,056	807,560
Budget and Mo	8,336,637	13,368,139	10,935,491	9,076,682	9,391,364
Future Commit	1,822,289	624,500	2,299,854	702,748	959,561
PEEHIP	1,329,873	1,500,000	1,590,000	1,753,480	1,867,204
Fringe Benefits	897,384	3,713,703	38,646	190,005	370,237
President Cont	1,690,732	500,000	500,000	500,000	500,000
System Off All	1,491,509	1,929,826	2,117,265	2,036,430	2,097,573
Faculty Startup	0	600,000	600,000	600,000	600,000
Tuition Tech Fee	0	1,115,500	1,080,000	1,080,000	1,080,000
Acct and Fin Report	1,576,941	1,846,014	3,064,081	2,544,659	1,933,037
Business Services	1,203,013	1,094,014	1,101,636	1,200,921	1,360,806
Human Resources	870,348	828,544	1,056,611	1,109,161	1,146,584

Facilities and Operations	8,992,380	12,484,221	12,790,487	13,341,481	13,119,681
Phy Plant Op	753,204	1,005,964	1,243,487	1,695,782	1,300,315
Utilities	3,303,497	5,993,518	5,711,142	5,561,142	5,561,142
Custodial	1,470,380	1,643,641	2,017,617	2,138,031	2,335,678
Maintenance	1,712,564	1,817,703	2,227,358	2,294,996	2,388,161
Grounds	648,258	590,102	785,561	818,526	942,298
Lowe House	0	169,168	183,466	186,914	189,852
Public Safety	807,051 *	964,956	1,591,042	1,655,380	1,758,915
Institutional General	3,777,046	4,855,731	6,228,821	9,241,574	9,282,709
General Liab	207,182	207,182	425,101	437,854	437,854
Trans Plant Fund	3,142,548	3,742,548	4,773,339	4,773,339	4,773,339
Tuition Assist	426,804	905,489	1,028,381	1,028,381	1,069,516
Ann Cap Improv	0	0	0	500,000	500,000
Sales and Service	0	0	0	2,500,000	2,500,000
VP Diversity	0	440,859	421,462	599,700	616,820

Student Affairs	3,034,185	*	480,432	1,673,644	1,753,696
Office of VP	325,469	*	280,227	290,792	300,354
Student Activities	472,988 *	*	0	1,120,675	1,137,920
Dean of Students		2,344,838 *	2,684,021	1,221,568	1,245,361
Counseling Ctr	232,924 *	303,010	457,065	347,547	356,067
Student Activities		1,233,668	1,300,928	0	0
Enrollment Services	148,630 *	7,157,822 *	10,732,841	18,715,294	23,454,146
Recruitment	984,338 *	1,411,408	1,502,783	1,679,458	1,709,927
Inst Scholarships	2,282,222 *	3,790,342	8,535,000	1,076,700	1,529,178
Scholarships-?	0	0	0	16,346,226	19,376,290
Student Housing	5,188,384	11,324,648	12,538,158	16,432,209	18,185,665
Cafeteria	725,000 *	2,225,000	3,991,260	4,945,760	5,390,040
University Advan	1,851,432	1,995,925	2,854,401	2,955,378	3,129,839
Research	3,476,626	4,556,948	5,348,252	8,262,684	9,215,129
Tech Incubator	0	0	0	2,700,000	2,700,000

		FY2007	FY2012	FY2016	FY2017	FY2018
Library		2,697,015	2,901,036	3,046,429	3,111,333	3,153,850
	Salary & Wages	1,210,719	1,206,811	1,258,811	1,308,737	1,308,737
	Fringe	308,733	337,907	377,643	392,621	412,673
	Operating	108,497	287,252	287,448	287,448	287,448
	Capital	1,069,066	1,069,066	1,122,527	1,122,527	1,122,527
Graduate Program Deans Office		1,363,282	1,924,511	2,914,732	4,621,840	4,649,396
	Salary & Wages	223,063	244,183	357,088	378,086	385,959
	Fringe	56,881	68,371	107,126	113,426	119,647
	Operating	30,368	30,365	30,497	30,497	30,497
	GTA Tuit Waivers	647,386	1,055,257	1,309,429	1,926,529	1,926,529
	Grad Scholarships	59,097	98,148	114,813	114,813	114,813
	Grad Fellowship	50,000	236,272	253,209	253,209	254,383
	GRA Cost Share	0	0	0	164,000	164,000
College of Engineering Office of the Dean		589,316	652,012	587,779	659,117	644,011
	S&W	434,231	453,326	375,631	430,506	438,289
	Fringe	110,729	126,931	112,689	129,152	135,870
	Operating	44,356	71,755	99,459	99,459	69,852
	Capital	0	0	0	0	0
	Advising	127,810	89,097	167,334	199,515	226,532
	ABET	32,403	0	0	0	0

	Computer Lab	7,766	7,921	8,044	8,044	8,106
Depart Instruct		533,953	1,148,431	1,242,236	1,277,975	1,696,319
	S&W	213,000	641,633	650,076	677,568	690,473
	Fringe	54,315	179,657	195,023	203,270	214,047
	Operating	0	0	0	0	0
	Capital	266,638	327,141	397,137	397,137	791,799
	Distance Learn	410,000	230,821	0	0	0
Chemical Eng		801,065	874,352	683,640	826,120	843,169
	S&W	630,235	675,181	517,954	627,554	635,778
	Fringe	160,710	189,051	155,386	188,266	197,091
	Operating	10,120	10,120	10,300	10,300	10,300
	Capital	0	0	0	0	0

2012-18	%2012-18	carry for budget	Revenue
39,643,958	72.8		Tuition and Fees
36,249,618	93.0		
10,901,644	136.8		
-7,507,304	-100.0		
6,300,513	167.8		Other Fees
908,045	1179.3		
161,453	40.9		
497,662	46.3		
389,900	66.9		
155,060			
833,742	107.7		
275,866	50.9		
-26,500	-100.0		
43,110,803	68.9	43,110,803	TOTAL tuit and fee
4,592,660	10.6	4,592,660	Total State Approp
-597,526	-1.5		
2,362,162	17.6		F&A Total
1,386,378	21.5	1,386,378	
7,640,335	71.4	7,640,335	Housing
21,154,155	35.9		External Contracts

1,384,288	12.6	1,384,288 External Grants, Sch
288,456	43.2	
647,000	359.4	647,000
329,354	26.0	329,354
-400,000	-5.0	-400,000
26,179	16.4	26,179
84,161,132	41.7	84,161,132 Total Income
21,154,155	35.9	21,154,155
63,006,977	44.0	63,006,977 Total-External Grants

President and Athletics

284,953	11.7	284,953 President
3,386,460	79.9	3,386,460 Athletics
-2,258,591	-99.3	
1,047,902	582.3	
85,000		
136,000		
422,329		
386,956		
380,903	228.8	

6,133,365	103.5	6,133,365 Academic Affairs
2,871	10.6	
52,000	51.6	
252,930	8.7	
-306,245	-26.7	
907,746	21.5	
2,724,885	141.6	
871,272	82.6	
292,485	432.4	
1,658,552		1,658,552 PCS
1,231,666	16.9	1,231,666 COB
3,423,285	24.1	3,423,285 COE
1,781,982	20.5	1,781,982 CAHSS
4,223,196		4,223,196 CoED
5,341,768	44.1	5,341,768 COS
2,263,003	41.5	2,263,003 CON

-3,229,650	-100.0	-3,229,650 Continuing Education
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392,082	94.4	392,082 Finance and Admin
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-3,976,775	-29.7	-3,976,775 Budget and Mo
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335,061	53.7	
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367,204	24.5	
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-3,343,466	-90.0	
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167,747	8.7	
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	0.0	
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-35,500	-3.2	
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87,023	4.7	87,023 Acct and Fin Report
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266,792	24.4	266,792 Business Services
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318,040	38.4	318,040 Human Resources
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635,460	5.1	635,460 Facilities and Operations
294,351	29.3	
-432,376	-7.2	
692,037	42.1	
570,458	31.4	
352,196	59.7	
20,684	12.2	
793,959	82.3	793,959 Public Safety
4,426,978	91.2	4,426,978 Institutional General
230,672	111.3	
1,030,791	27.5	
164,027	18.1	
500,000		
2,500,000		
175,961	39.9	175,961 VP Diversity

1,753,696		1,753,696 Student Affairs	
300,354			
1,137,920			
-1,099,477	-46.9	-1,099,477 Dean of Students	
53,057	17.5		
-1,233,668	-100.0		
16,296,324	227.7	16,296,324 Enrollment Services	
298,519	21.2		
-2,261,164	-59.7		
19,376,290			
6,861,017	60.6	6,861,017 Student Housing	
3,165,040	142.2		
1,133,914	56.8	1,133,914 University Advan	
4,658,181	102.2	4,658,181 Research	
2,700,000		2,700,000	4.360341531
		61,921,755	100

2012-18	%2012-18
252,814	8.7
101,926	8.4
74,766	22.1
196	0.1
53,461	5.0
2,724,885	141.6
141,776	58.1
51,276	75.0
132	0.4
871,272	82.6
16,665	17.0
18,111	7.7
164,000	0.0
-8,001	-1.2
-15,037	-3.3
8,939	7.0
-1,903	-2.7
137,435	154.3

185	2.3
547,888	47.7
48,840	7.6
34,390	19.1
464,658	142.0
-230,821	-100.0
-31,183	-3.6
-39,403	-5.8
8,040	4.3
180	1.8
0	0.0